

City of Zillah
Study Session Minutes
September 8, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower and Public Works Director Tim Tilley,

CONSENT AGENDA

- A. Review minutes of Study Session dated August 3, 2015.
- B. Review minutes of Council Meeting dated August 3, 2015.
- C. Review payroll voucher numbers 31966 to 31998 dated August 31, 2015 in the amount of \$89,707.47.
- D. Review claim voucher number 45415 dated August 31, 2015 in the amount of \$5,401.82.
- E. Review claim voucher numbers 45416 to 45486 dated September 8, 2015 in the amount of \$554,703.51.
- F. Review void check #31986 & 31987 (printing error).
- G. Review Month-end Close-out for July 2015.
- H. Review WA ST Liquor License for El Porton.

NEW BUSINESS

Review Street Closure Request: Chief Simmons provided information relating to the street closure request. It is for "The Full Experience" event sponsored by Zillah Chamber to be held on September 24th. Staff met with the applicants and approved the event with conditions.

Review Resolution No 2015-36/Charter: Mr. Carmody explained that the purchase between Comcast and Charter was never finalized and this resolution consents to the action that took place during the process.

Review Ordinance No. 1384/2015 Budget Amendment: Ms. Bounds provided information about each budget amendment request. Chief Simmons explained that he needs to do something about components of his radio system since it's not compatible with systems that others in the county are using.

Review Ordinance No. 1385 Establishing Debt Service Fund (211): Ms. Bounds explained that this debt service fund is for the SIED loan payment that will be made by the developer of the project.

Review Ordinance No. 1386/Cemetery Regulations: Ms. Bounds explained the changes that were made to the ordinance. Discussion was held. Ms. Gonzales questioned if the city also needs to change the regulations relating to ornaments. It was decided that the proposed ordinance be approved and that a public hearing will be held and public input will be gathered before making further changes to it.

Review Request for Comp Plan Committee Involvement: Ms. Steele asked Council members what areas they would like to be involved in when the Comp Plan changes are considered.

COMMITTEE/COMMISSION REPORTS

Parks Committee: Mr. Miles reported that the Parks Committee met and put together a plan for 2016. It will be reviewed during the 2016 budget process.

MAYOR'S REPORT

DNR: Mayor Clark reported that he attended a DNR Board meeting in Olympia last week. DNR was considering the approval of sale of the WWTP property.


COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported that she will attend the Transportation Commission meeting tomorrow in Sunnyside from 9-5. She invited everyone to attend.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

City of Zillah
City Council Minutes
September 8, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower and Public Works Director Tim Tilley

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams that Council approve the Consent Agenda items A through G as shown below:

- A. Approve minutes of Study Session dated August 3, 2015.
- B. Approve minutes of Council Meeting dated August 3, 2015.
- C. Approve payroll voucher numbers 31966 to 31998 dated August 31, 2015 in the amount of \$89,707.47.
- D. Approve claim voucher number 45415 dated August 31, 2015 in the amount of \$5,401.82.
- E. Approve claim voucher numbers 45416 to 45485 dated September 8, 2015 in the amount of \$484,703.51.
- F. Approve void check #31986 & 31987 (printing error).
- G. Approve Month-end Close-out for July 2015.

Motion carried unanimously.

NEW BUSINESS

Vote on Street Closure Request: *Mr. Williams moved, seconded by Mr. Stewart that City Council authorize that First Avenue between 6th and 7th Street be closed from 5 to 8 p.m. on September 24, 2015 for "The Full Experience" event sponsored by Zillah Chamber. Motion carried unanimously.*

Vote on Resolution No 2015-36/Charter: *Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2015-36 consenting to changes by Charter Communications. Motion carried unanimously.*

Vote on Ordinance No. 1384/2015 Budget Amendment: Ms. Gonzales moved, seconded by Mr. Miles that City Council Approve Ordinance No. 1384/2015 Budget Amendment. Motion carried unanimously.

Vote on Ordinance No. 1385 Establishing Debt Service Fund (211): Mr. Miles moved, seconded by Mr. Williams that City Council Approve Ordinance No. 1385 Establishing Debt Service Fund 211. Motion carried unanimously.

Vote on Ordinance No. 1386/Cemetery Regulations: Mr. Williams moved, seconded by Mr. Stewart that City Council Approve Ordinance No. 1386 establishing Cemetery Regulations. It was stated that there would also be a further review of the ordinance in the near future. Motion carried unanimously.

MAYOR'S REPORT

Mayor Clark extended congratulations to Jamie Carmody for his recent award of "Super Attorney."

COUNCIL/STAFF REPORTS

Administration: Ms. Bounds reported that the Not Just a Farmers Market is this coming Saturday from 9-5 at Stewart Park and "The Full Experience" event sponsored by Zillah Chamber will be held from 5 to 8 p.m. on September 24th.

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart that City Council adjourn the meeting at 7:08 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark