

City of Zillah
Study Session Minutes
August 18, 2014

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele, and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated August 4, 2014.
- B. Review minutes of Council Meeting dated August 4, 2014.
- C. Review payroll voucher number 31414 to 31434 dated August 15, 2014 in the amount of \$66,387.51.
- D. Review claim voucher numbers 43941 to 44001 dated August 18, 2014 in the amount of \$315,609.24.
- E. Review voided claim voucher #43851 dated July 21, 2014 in the amount of \$5,912.38.
- F. Review Month-end Close-out for July 31, 2014.

Ms. Gonzales asked that Council add item F under New Business "Discuss Parks and Recreation-Toppenish/Zillah.

NEW BUSINESS

Discuss Sign – Kevin McKay: Mr. McKay spoke to Council about the west entrance sign. He explained that he has received input from various individuals that they would like to keep a sign at the entrance so that the championships can continue to be acknowledged. Discussion was held and it was decided that the sign would stay but it needs to be updated. That update would include the middle "Welcome to Zillah" section. He will continue to talk to people about it and will report back when he comes to an October meeting.

Review Proposal from Efcorm: Trenton Bower of Efcorm was present and he handed out ipads to council to look at. Discussion was held and he answered questions. Ms. Gonzales asked that a cost benefit analysis be done in order to justify the purchase. Ms. Bounds explained that council had made the decision in January to go with the ipads and that the dollars had been budgeted for them. Ms. Gonzales asked that a cost benefit analysis be done. It will be brought back to a future meeting for review.

Review Resolution No. 2014-36/TIB Application: Ms. Steele provided information relating to the TIB Application. Discussion was held and Mayor Clark pointed out that this funding is being applied for since the city will be returning the city match portion of funding for the Vintage Valley Project at this time. Similar funds will be applied for, for that project in the future.

Review Resolution No. 2014-37/Contract Amendment with DOR: Ms. Bounds explained that this contract is for data sharing between DOR and City of Zillah. DOR wants to include language relating to security.

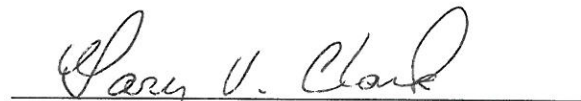
Review Ordinance No. 1359/2014 Budget Amendment: Chief Simmons explained that he needs to amend the Crime Prevention Fund as he expects to spend more than what was budgeted.

Parks and Recreation-Toppenish/Zillah: Ms. Gonzales explained that she recently spoke with Loren Belton (Mayor of Toppenish) about parks and recreation. A lot of Zillah residents use the Toppenish Parks and Recreation Program and he asked if Zillah might be interested in cost sharing. Discussion was held. Ms. Bounds pointed out that Zillah currently has a parks and recreation program that does Tball and softball and that the city has discussed expanding the program. It was decided that the Parks Committee would discuss this in the future.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.


Sharon Bounds, Clerk/Treasurer


Mayor Gary Clark

City of Zillah
City Council Minutes
August 18, 2014

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele, and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through F as follows:

- A. Review minutes of Study Session dated August 4, 2014.
- B. Review minutes of Council Meeting dated August 4, 2014.
- C. Review payroll voucher number 31414 to 31434 dated August 15, 2014 in the amount of \$66,387.51.
- D. Review claim voucher numbers 43941 to 44001 dated August 18, 2014 in the amount of \$315,609.24.
- E. Review voided claim voucher #43851 dated July 21, 2014 in the amount of \$5,912.38.
- F. Review Month-end Close-out for July 31, 2014.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2014-36/TIB Application: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2014-36 authorizing a funding application to TIB for 5th Street and Second Avenue Improvements. Motion carried unanimously.*

Vote on Resolution No. 2014-37/Contract Amendment with DOR: *Mr. Stewart moved, seconded by Mr. Bower to approve Resolution No. 2014-37 approving Contract Amendment No. K780-1 with DOR. Motion carried unanimously.*

Vote on Ordinance No. 1359/2014 Budget Amendment: *Mr. Bower moved, seconded by Mr. Williams to approve Ordinance No. 1359/2014 Budget Amendment. Motion carried unanimously.*

VISITOR'S COMMENTS

YVCOG Director Applicant: Larry Matsen introduced himself and informed Council that he has applied for the YVCOG Director position that is currently open. He provided information related to his background.

MAYOR'S REPORT

Financial and Federal Single Audit: Mayor Clark informed Council that he attended the Exit Conference today for the Financial and Federal Single Audits. He stated that it went very well and thanked Ms. Bounds and her staff for the good work that has been done. He also mentioned that the auditors have been great to work with.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported on the following:

- Planning Commission is working on the Comprehensive Plan
- She provided information related to the housing consortium and asked if the city is interested in participating.
- A meeting needs to be set up with the Parks Committee soon to discuss the 2015 Parks Plan
- She reported on the highway trust fund activity.
- A Transportation Symposium has been scheduled for October 8th at the Howard Johnson.

ZPD: Chief Simmons reported on the following:

- His department recently received \$500 grant from TSP that will be spent for promotional items.
- He wants the parks to purchase dog waste stations for every park. They cost apx. \$350 per station and he wants two for each park.
- He explained that he has been working with Stadelman's on their parking problem. He has agreed to put up a white fence and he will continue to work with them on this.
- He said that there will be a problem with parking on Fourth Avenue and he plans to address it by putting up signage.
- He presented two contract amendments for Dispatch and communications and jail agreement with Toppenish. He wants them brought back to the next meeting for approval.
- He mentioned that George Colby recently had a stroke and that he will need to look for a replacement.
- He explained that his court clerk and dispatcher are both retiring next year and he wants to consolidate court services with Toppenish. He said he will take a look at it and will report back to council.

Public Works: Mr. Tilley reported on the following:

- He mentioned that the Fourth Avenue project will be delayed slightly because of PP&L. The street lights will be put up at a later date.

City Hall: Ms. Bounds reported on the following:

- The Budget Process has begun and the department heads have been asked to submit their budgets by the end of the week.
- City Hall staff is working towards implementation of the credit card program. They are moving through the process with trainings, etc. at this time and plan to be operational in October.
- Union Negotiations will need to begin soon.

Legal: Mr. Carmody reported on the following:

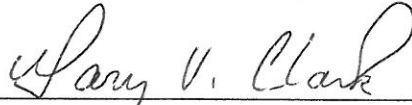
- Mr. Carmody reported that the sale of the parks property recently closed and that the funds are in the bank.

ADJOURNMENT

*Ms. Gonzales moved, seconded by Mr. Williams that City Council adjourn the meeting at 7:36 p.m.
Motion carried unanimously.*



Sharon Bounds, Clerk/Treasurer



Mayor Gary Clark