

City of Zillah
Study Session Minutes
June 16, 2014

CALL TO ORDER

The meeting was called to order by Mayor Pro-Tem Brian Williams at 6:05 p.m.

ROLL CALL

The following were:

Present: Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams, and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Lead man Clayton Barr, Associate Planner Ardele Steele, and City Attorney Jamie Carmody

Absent: Mayor Gary Clark, Clerk/Treasurer Sharon Bounds, and Public Works Director Tim Tilley

CONSENT AGENDA

- A. Review minutes of Study Session dated June 2, 2014.
- B. Review minutes of Council Meeting dated June 2, 2014.
- C. Review payroll voucher number 31308 to 31325 dated June 13, 2014 in the amount of \$58,416.57.
- D. Review claim voucher numbers 43710 to 43768 dated June 16, 2014 in the amount of \$339,830.35.
- E. Review following voided check numbers (this includes checks being sent to the state):
 - #42827 Sept 16, 2013 \$56.92 #42833 Sept 16, 2013 \$45.69
 - #42111 Feb 19, 2013 \$ 3.78 #42203 Mar 18, 2013 \$18.74
 - #43133 Dec 16, 2013 \$ 1.41 #42712 Aug 9, 2013 \$16.84
 - #42747 Sept 3, 2013 \$16.13 #42542 Jul 1, 2013 \$100.00
 - #42551 Jul 1, 2013 \$100.00 #31088 Dec 31, 2013 \$22.95
 - #42827 Sept 16, 2013 \$56.92
- F. Review Month-end Close-out report dated May 31, 2014.

NEW BUSINESS

Review Resolution No. 2014-26/Agreement with Invoice Cloud:

Shelli Quantrell from City Hall made the general presentation on the program. She explained the system and the impacts to the public. She continued by talking about the restriction by credit card companies to take the card information and how the system would be set up so that the customer would input their information. The customer would receive a transaction fee for payments made via plastic. There would also be an option to pay via e-check. She asked if there were any questions. None were asked.

Review Resolution No. 2014-24 Amending 6 Year TIP (2015-2020):

Ms. Steele explained the six year street plan. She talked about the project rollover and how a couple of the projects were moved around. She talked a little about how federal and state funding in the future could cause several of the projects to be moved out in years or moved up based on the funding cycles.

Review Resolution No. 2014-25 amending Keybank Agreement:

Mr. Carmody explained that this Resolution would bring the agreement in line with the current Keybank Card Member Agreement. The Keybank agreement removed cash advances and balance transfer features.

Review Ordinance relating to Recreational Marijuana Regulations:

Ms. Steele spoke about the draft ordinance and explained the information provided within the packet. Ms. Gonzales asked if this was just approval but until the federal government approved this ordinance would not take effect. Ms. Steele confirmed that the ordinance was structured that way. Ms. Steele spoke about how the Planning Commission worked on this document and that they are recommending approval to City Council. Ms. Steele continued by stating that city staff and the City attorney have discussed the ordinance and the attorney has some changes he may wish to make. Mr. Carmody spoke about the changes needed based on the definitions/ or lack of and structure of the document. Chief Simmons spoke of his concerns on state preemption and the need to have rules in place.

MAYOR'S REPORT

Mayor Pro-Tem Williams spoke briefly about a letter received entitled "Mayors Against Illegal Guns."

COUNCIL/STAFF REPORTS

Chief Hargroves spoke about the "Dirty and Proud" event put on by The Arc of Yakima County on June 6th. He said people had fun and about 200 were there for the event. He spoke about El Porton and that he has not received building plans as of yet.


Chief Simmons gave an update on the officer in the Police Academy. He stated that he was in the process of hiring a second officer. He finished by saying that the remodel of the basement area was almost done and offered a tour to council.

Ms. Steele spoke about Planning Commission moving back to focus on the city's Comprehensive Plan again. She explained some of the issues and personal changes going on at county that have affected the progress.

Mr. Carmody stated that he and city staff have some projects in the works currently. Hopefully, he can provide a report at next meeting.

ADJOURNMENT

Mayor Pro-Tem Brian Williams adjourned the meeting at 6:54 p.m.


Associate Planner Ardele Steele


Mayor Pro-Tem Brian Williams

City of Zillah
City Council Minutes
June 16, 2014

CALL TO ORDER

The meeting was called to order by Mayor Pro-Tem Brian Williams at 7:01 p.m.

ROLL CALL

The following were:

Present: Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams, and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Lead man Clayton Barr, Associate Planner Ardele Steele, and City Attorney Jamie Carmody

Absent: Mayor Gary Clark, Public Works Director Tim Tilley, and Clerk/Treasurer Sharon Bounds

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council approve the Consent Agenda items A through F as follows:

- A. Review minutes of Study Session dated June 2, 2014.
- B. Review minutes of Council Meeting dated June 2, 2014.
- C. Review payroll voucher number 31308 to 31325 dated June 13, 2014 in the amount of \$58,416.57.
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- F. Review Month-end Close-out report dated May 31, 2014.

Motion carried unanimously.

PUBLIC HEARINGS

6 Year TIP (2015-2020). Mayor Pro-Tem Williams opened the public hearing at 7:02 p.m. No public comment was given. Mayor Pro-Tem Williams closed the public hearing at 7:03 p.m.

Recreational Marijuana Regulations. Mayor Pro-Tem Williams opened the public hearing at 7:03 p.m. Mr. Carmody spoke about the needed changes to the ordinance and that the revision would be brought back to council for review and approval. No public comment was given. Mayor Pro-Tem Williams closed the public hearing at 7:04 p.m.

NEW BUSINESS

Vote on Resolution No. 2014-26/Agreement with Invoice Cloud: *Ms. Gonzales moved, seconded by Mr. Bower to approve Resolution No. 2014-26 approving a Biller Order Form Agreement with Invoice Cloud. Motion carried unanimously.*

Vote on Resolution No. 2014-24 Amending 6 Year TIP (2015-2020): *Mr. Stewart moved, seconded by Mr. Bower to approve Resolution No. 2014-24 amending the six year TIP for 2015-2020. Motion carried unanimously.*

Vote on Resolution No. 2014-25 amending Keybank Agreement: *Mr. Bower moved, seconded by Mr. Miles to approve Resolution No. 2014-25 amending the Keybank Agreement for debit/credit card services. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart to adjourn the meeting at 7:06 p.m. Motion carried unanimously.



Associate Planner Ardele Steele



Mayor Pro-Tem Brian Williams