

City of Zillah
Study Session Minutes
February 18, 2014

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Council members Skyler Bower, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Lead man Clayton Barr, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Mayor Gary Clark, Public Works Director Tim Tilley and Associate Planner Ardele Steele

CONSENT AGENDA

- A. Review minutes of Study Session dated February 3, 2014.
- B. Review minutes of Council Meeting dated February 3, 2014.
- C. Review WA ST Liquor Control Board Liquor License for Ameristar #15 and RC Farms.
- D. Review payroll voucher numbers 31148 to 31157 and Direct Deposit dated February 14, 2014 in the amount of \$53,466.66.
- E. Review claim voucher numbers 43298 to 43357 dated February 18, 2014 in the amount of \$258,018.19.

NEW BUSINESS

Discuss SRO/Zillah Schools – Kevin McKay: Mr. McKay announced that the school levy's passed. He explained that the city has been informally providing an officer at the school since the Sandy Hook shootings and that they would like a more formal agreement. Chief Simmons explained the budget details and that an agreement would be brought back to the next council meeting for approval.

YVOEM Presentation/Charles Erwin: Mayor Pro-tem Williams explained that Mr. Erwin was unable to make it to the meeting.

Interview Scholarship Applicants: Mayor Pro-tem Williams asked that they skip down the agenda and come back to the scholarship interviews after the following business has been discussed because the applicants were told to be at the meeting at 6:30.

Review Resolution No. 2014-08 Approving Repayment Agreements: Chief Simmons provided information about the Repayment agreements.

Review Resolution No. 2014-09/Interfund Loan: Ms. Bounds explained that this Interfund Loan will be transferred from the Sewer Reserve Fund to the Capital Street Projects Fund for upcoming Street Projects. It will be repaid with interest.

Review Ordinance No. 1350 Establishing GFCR Fund: Ms. Bounds explained that this fund is being established as a sub-fund of the General Fund and is for the purpose of providing a reserve for emergent circumstances as outlined in the Finance Policy.

Review Ordinance No. 1351/2014 Budget Amendment: Ms. Bounds explained that the items in the budget amendment are for the interfund loan previously mentioned and the transfer of funds for the GFCR Fund.

Interview Scholarship Applicants: Eugene Bell read his personal essay and Council questioned him about the contents. Taylor Snell read her personal essay and was also questioned by Council. Council will score the applicants and will nominate and vote on that person at the next Council meeting. That nomination will then be sent to AWC for nomination for one of their four scholarships.

COUNCIL/STAFF REPORTS

Sewer issue: Chief Simmons explained that there was a sewer smell in their building yesterday and they've been trying to find out what it was from. He also said that today, they had a dumpster fire and that they also found mold in their basement. It is located in their officer room. They have moved everyone out of the room and have sealed it off and are following guidelines for mold abatement. Ms. Bounds stated that she needs to call the city insurance company tomorrow to find out if they have any direction for that abatement. Employee health is a chief concern and is being considered. Funds will need to be spent on the abatement and reconstruction and will be brought back in the form of a budget amendment.

Disqualification issues: City Attorney Jamie Carmody explained that there are two Planning Commission members who may have an interest in the Marijuana licensing. Planning Commission is currently set up for public hearings the next two months and according to city rules, those members will need to step down during those discussions. He said that he will draft a letter to them addressing the protocol relating to that.

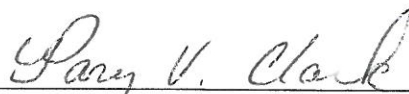
EXECUTIVE SESSION

Mayor Pro-tem called for an Executive Session at 6:50 p.m. for 10 minutes in order to discuss scholarship applicant qualifications. Executive Session ended at 6:59 and regular session began.

ADJOURNMENT

Mayor Pro-tem Williams adjourned the meeting at 7:02 p.m.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark

City of Zillah
City Council Minutes
February 18, 2014

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Council members Skyler Bower, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Lead man Clayton Barr, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Mayor Gary Clark, Public Works Director Tim Tilley and Associate Planner Ardele Steele

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated February 3, 2014.
- B. Review minutes of Council Meeting dated February 3, 2014.
- C. Review WA ST Liquor Control Board Liquor License for Ameristar #15 and RC Farms.
- D. Review payroll voucher numbers 31148 to 31157 and Direct Deposit dated February 14, 2014 in the amount of \$53,466.66.
- E. Review claim voucher numbers 43298 to 43357 dated February 18, 2014 in the amount of \$258,018.19.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2014-08 Approving Repayment Agreements: *Mr. Stewart moved, seconded by Mr. Bower to approve Resolution No. 2014-08 Approving Firearm Loan Repayment Agreements. Motion carried unanimously.*

Vote on Resolution No. 2014-09/Interfund Loan: : *Ms. Gonzales moved, seconded by Mr. Miles to approve Resolution No. 2014-09 authorizing an Interfund Loan. Motion carried unanimously.*

Vote on Ordinance No. 1350 Establishing GFCR Fund: *Ms. Gonzales moved, seconded by Mr. Bower to approve Ordinance No. 1350 establishing a General Fund Contingency Reserve Fund. Motion carried unanimously.*

Vote on Ordinance No. 1351/2014 Budget Amendment: *Mr. Stewart moved, seconded by Ms. Gonzales to approve Ordinance No. 1351 / 2014 Budget Amendment . Motion carried unanimously.*

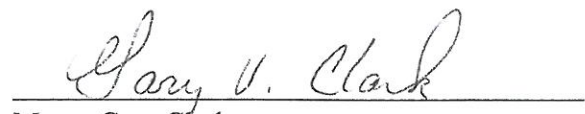
COUNCIL/STAFF REPORTS

Public Works: Mr. Barr reported that the public works is working on a water line on Meade Street.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart to adjourn the meeting at 7:07 p.m. Motion carried unanimously.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark