

City of Zillah
Study Session Minutes
November 3, 2014

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:04 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, City Administrative Assistant Shelli Quantrell, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

- A. Review minutes of Study Session dated October 20, 2014.
- B. Review minutes of Council Meeting dated October 20, 2014.
- C. Review WA ST Liquor License for Squeeze Inn Restaurant and Lounge, INC.
- D. Review payroll voucher numbers 31515 to 3 dated in the amount of \$95,905.34.
- E. Review claim voucher numbers 44248 to 44299 in the amount of \$43,573.78.

NEW BUSINESS

Presentations from YV Newspaper: Ms. Quantrell handed out the request for funding from Yakima Valley Newspaper for the Hotel/Motel Tax in the amount \$2,995.00.

Review Resolution No. 2014-49/Adopting Goals & Policies RE: WUE: Ms. Steele explained that the Washington State Legislature passed the Municipal Water Supply-Efficiency Requirements Act as part of an effort to reform the state's water laws. She stated that the Department of Health required that the WUE goals and policies be reviewed and approved. This is keeping the City of Zillah in compliance with that Act.

Review 2014 Water Comp Plan & Amendments: Ms. Steele stated that she would like to continue the Public Hearing for the Water Comp Plan & Amendments to the next City Council meeting because she is waiting for the Department of Health to issue some plans. Dustin Posten P.E., with Huibregtse, Louman Associates, Inc. explained that there are various proposed projects within the Water Comp Plan and he is waiting for financial information to come in.

Review Ordinance No. 1363/Ad Valorem: Ms. Quantrell explained that the Ordinance is similar to the one the City approves each year in order to levy and collect our property taxes. The increase is 1%.

Review Ordinance No. 1364/2015 Garbage Rates: Ms. Quantrell explained that Yakima Waste visited a few weeks ago and requested a 2.5 % increase to their rates. This is calculated strictly as a pass through cost with no additional mark-up value to the City.

Review Ordinance No. 1365/2014 Salaries: Ms. Quantrell stated that the attached Ordinance setting wages reflect to add the part-time Fire Chief. It was felt that bringing him on to work with the current Fire Chief the next two months would be a good idea. Ms. Gonzales asked if a Budget Amendment would be needed and it was stated that the budget will be monitored.

Review Resolution No. 2014-50/Firepoints: Ms. Quantrell reported that this policy is being revised to include language related to the pay date for firepoints.

Review Resolution No. 2014-51/2015 Interlocal Corrections/Detention Agreement with Yakima County: Chief Simmons stated that this is the Annual Agreement to provide jail services for the City of Zillah.

Review Letter of Intent with DNR: The City has been in the process of purchasing the sewer property from the Department of Natural Resources (DNR). They have sent a Letter of Intent for the Mayor to sign so that they can move forward with the appraisal of the property.

Review 2015 Preliminary Budget: Ms. Quantrell highlighted several areas of the 2015 preliminary budget and discussion was held. The Committee assignments have been updated to include the Home Consortium Board. Notes on item 5 and 6 have been updated and the wish list for the Departments had been submitted. Ms. Quantrell also stated that the Mayors proposal for the Motel Tax dollars is included and a new Staff Restructure sheet is done.

COUNCIL/STAFF REPORTS

Zillah Police Department: Chief Simmons stated that all police vehicles are now back in rotation.

EXECUTIVE SESSION

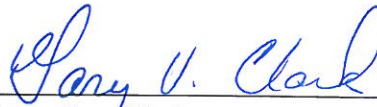
Mayor Clark called for Executive Session at 6:25 p.m. for 30 minutes in order to discuss issues as per RCW 42.30.110(g). Executive Session ended at 6:55 p.m. and Regular Session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:00 p.m.



Shelli Quantrell, Administrative Assistant



Mayor Gary Clark

City of Zillah
City Council Minutes
November 3, 2014

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, City Administrative Assistant Shelli Quantrell, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda items A through E as follows:

- A. Approve minutes of Study Session dated October 20, 2014.
- B. Approve minutes of Council Meeting dated October 20, 2014.
- C. Approve WA ST Liquor License for Squeeze Inn Restaurant and Lounge, INC.
- D. Approve payroll voucher numbers 31515 to 3 dated in the amount of \$95,905.34.
- E. Approve claim voucher numbers 44248 to 44299 in the amount of \$43,573.78.

Motion carried unanimously.

PUBLIC HEARING

2015 Ad Valorem: Mayor Clark opened the Public Hearing at 7:00 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:01 p.m.

2015 Preliminary Budget: Mayor Clark opened the Public Hearing at 7:01 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:02 p.m.

Goals & Policies related to WUE: Mayor Clark opened the Public Hearing at 7:02 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:03 p.m.

Water Comp Plan & Admendment: Mayor Clark opened the Public Hearing at 7:03 p.m. Ms. Steele asked that there be a motion to continue the Public Hearing to November 17, 2014 meeting. *Mr. Bower moved, seconded by Mr. Stewart to continue the Water Comp Plan & Amendment Public Hearing to November 17th. Motion carried unanimously.* Mayor Clark continued the Public Hearing to November 17, 2014.

NEW BUSINESS

Vote on Resolution No. 2014-49/Adopting Goals & Policies RE: WUE: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2014-49 approving the Water Use Efficiency Program Goals and Policies. Motion carried unanimously.*

Vote on Ordinance No. 1363/Ad Valorem: *Ms. Gonzales moved, seconded by Mr. Williams to approve Ordinance No. 1363/2015 Property Taxes. Motion carried unanimously.*

Vote on Ordinance No. 1364/2015 Garbage Rates: *Ms. Gonzales moved, seconded by Mr. Williams to approve Ordinance No. 1364/2015 Garbage Rates. Motion carried unanimously.*

Vote on Ordinance No. 1365/2014 Salaries: *Mr. Stewart moved, seconded by Mr. Bower to approve Ordinance No. 1365/2014 Salaries. Motion carried unanimously.*


Vote on Resolution No. 2014-50/Firepoints: *Mr. Bower moved, seconded by Mr. Williams to approve Resolution No. 2014-50 establishing guidelines for Firepoints and Compensation earned by volunteer Firefighters. Motion carried unanimously.*

Vote on Resolution No. 2014-51/2015 Interlocal Corrections/Detention Agreement with Yakima County: *Mr. Miles moved, seconded by Ms. Gonzales to approve Resolution No. 2014-51 approving the 2015 Interlocal Corrections/Detention Agreement with Yakima County for jail services. Motion carried unanimously.*


Vote on Letter of Intent with DNR: *Mr. Williams moved, seconded by Ms. Gonzales to authorize the Mayor to sign the Letter of Intent between City of Zillah and DNR. Motion carried unanimously.*

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:18 p.m.. Motion carried unanimously.



Shelli Quantrell, Administrative Assistant



Mayor Gary Clark