

**City of Zillah**  
**Study Session Minutes**  
October 6, 2014

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, City Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent Fire Chief/Bldg. Inspector Dan Hargroves

**CONSENT AGENDA**

- A. Review minutes of Study Session dated September 15, 2014.
- B. Review minutes of Council Meeting dated September 15, 2014.
- C. Review WA ST Liquor License for Cherry Patch Mini Mart.
- D. Review payroll voucher number 31478 to 31501 dated September 30, 2014 in the amount of \$84,914.58.
- E. Review claim voucher number 44128 dated September 30, 2014 in the amount of \$3,099.38 and claim voucher numbers 44129 to 44199 in the amount of \$57,600.00.
- F. Review voided check #44028 in the amount of \$622.98.
- G. Review Month-end Close-out for August 2014.

**NEW BUSINESS**

**Presentation- Yakima Waste Systems:** Bill Stansberry, Site Manager for Yakima Waste was present to discuss a proposed rate increase with City Council. Mr. Stansberry informed Council that he will be retiring soon and he introduced Keith Codalinko as his upcoming replacement. He explained that Yakima Waste Systems is requesting a CPI type of increase of 2.5% for their garbage services. Brief discussion was held.

**Presentation- YVOEM – 2015 Budget:** Jim Hall, Director of YVOEM was present to discuss the 2015 YVOEM Budget. He explained that Yakima recently pulled out of the group and that left a gaping hole to fill in the budget. They have already operated with the bare minimum staffing levels the past few years so this financial hit will need to be assessed to the members.

**Presentation- YVCOG – 2015 Budget:** Chris Wickenhagen, the interim Director of YVCOG was present to discuss the 2015 YVCOG Budget. She provided information about their activities and involvements. She also mentioned that they now have a Facebook page. She explained the reason for the large increase to Zillah's annual assessment was due to the large federal dollars that were awarded for the Vintage Valley Parkway Project. This is being assessed even though use of the funds will be at a later date and the increase is only a one-time assessment. She explained that she is currently serving as the Interim Director and that the new hire should be onboard in January 2015.

**Review Ordinance No. 1361/2014 Budget Amendment:** Ms. Bounds explained that this budget amendment is for a water rate study.

**Review Resolution No. 2014-44/Transfer Agreement:** Mr. Carmody explained that Charter recently transferred ownership to Comcast. This agreement is related to that transfer.

**Review Resolution No. 2014-45/Consulting Agreement:** Ms. Bounds explained that this TIB consulting agreement is for engineering done by HLA on the Vintage Valley Parkway Project.

**Review Resolution No. 2014-46/Surplus:** Mr. Tilley explained that the items on this list need to be surplussed and destroyed.

#### **COUNCIL/STAFF REPORTS**

**Planning:** Ms. Steele reminded everyone that the transportation symposium is on Wednesday this week and also that the elected officials training is that night from 6:15 to 9:15 at the Zillah Civic Center.

**Fourth Avenue:** Mr. Tilley reported that the Street lights are installed on the Fourth Avenue Project.

**Online billing:** Ms. Bounds reported that the city went online with their payments on October 1<sup>st</sup>. So far the response has been good and we expect many more to register and pay online and/or with credit card.

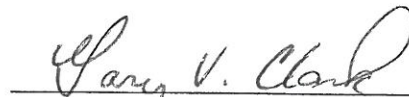
#### **EXECUTIVE SESSION**

Mayor Clark called for Executive Session at 6:45 p.m. for 15 minutes in order to discuss issues as per RCW 42.30.140(4)(a). The session was extended 10 minutes. Executive Session ended at 7:09 p.m. and Regular Session began.

#### **ADJOURNMENT**

Mayor Clark adjourned the meeting at 7:10 p.m.

  
Sharon Bounds, Clerk/Treasurer

  
Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
October 6, 2014

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:13 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, City Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent Fire Chief/Bldg. Inspector Dan Hargroves

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through G as follows:*

- A. Review minutes of Study Session dated September 15, 2014.
- B. Review minutes of Council Meeting dated September 15, 2014.
- C. Review WA ST Liquor License for Cherry Patch Mini Mart.
- D. Review payroll voucher number 31478 to 31501 dated September 30, 2014 in the amount of \$84,914.58.
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- F. Review voided check #44028 in the amount of \$622.98.
- G. Review Month-end Close-out for August 2014.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on YVOEM 2015 Budget:** *Ms. Gonzales moved, seconded by Mr. Stewart to approve the 2015 YVOEM Budget as presented. Motion carried unanimously.*

**Vote on YVCOG 2015 Budget:** *Mr. Stewart moved, seconded by Mr. Bower to approve the 2015 YVCOG Budget as presented. Motion carried unanimously.*

**Vote on Ordinance No. 1361/2014 Budget Amendment:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1361/2014 Budget Amendment. Motion carried unanimously.*

**Vote on Resolution No. 2014-44/Transfer Agreement:** *Mr. Bower moved, seconded by Mr. Miles to approve Resolution No. 2014-44 approving the transfer of control of the City's Cable Service provider to Comcast Corp. Motion carried unanimously.*

**Vote on Resolution No. 2014-45/Consulting Agreement:** *Mr. Miles moved, seconded by Ms. Gonzales to approve Resolution No. 2014-45 approving a TIB Consulting Agreement between City of Zillah and HLA. Motion carried unanimously.*

**Vote on Resolution No. 2014-46/Surplus:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2014-46 declaring certain items of personal property as surplus. Motion carried unanimously.*

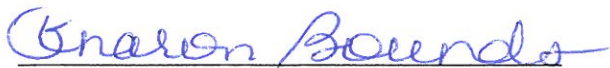
Mayor Clark asked if Council needs to vote on the proposal from Yakima Waste. Ms. Bounds answered that if Council is agreeable we will let Yakima Waste know and an amended agreement and rates Ordinance will be brought back for approval. Mayor polled council and they decided that the increase was fair and to move forward with it.

#### **EXECUTIVE SESSION**


Mayor Clark called for Executive Session at 7:17 p.m. for 15 minutes in order to finish discuss about the issues as per RCW 42.30.140(4)(a). Executive Session ended at 7:30 p.m. and Regular Session began.

#### **ADJOURNMENT**

*Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:31 p.m. Motion carried unanimously.*



Sharon Bounds, Clerk/Treasurer

  
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Mayor Gary Clark