

**City of Zillah**  
**Study Session Minutes**  
January 6, 2014

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Brian Williams, Janice Gonzales and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent: Council member Skyler Bower,

**CONSENT AGENDA**

- A. Review minutes of Study Session dated December 16, 2013.
- B. Review minutes of Council Meeting dated December 16, 2013.
- C. Review payroll voucher numbers 31084 to 31109 and Direct Deposit dated December 31, 2013, in the amount of \$87,947.58.
- D. Review claim voucher numbers 43151 to 43195 dated December 31, 2103 in the amount of \$41,267.15 and claim voucher numbers 43196 to 43207 dated January 6, 2014 in the amount of \$10,635.03.
- E. Review Month-end Close-out for November 2013.

**NEW BUSINESS**

**Presentation on the ARC/Linda Fox:** Linda Fox from Yakima ARC handed out information related to the event she would like to organize in and around Zillah on June 7<sup>th</sup>. She explained that she would like to organize an event to be used as a fundraiser for the ARC that would be somewhat like the ironman event that Yakima has. Various details were discussed and Mayor Clark encouraged her to keep in touch with Ms. Bounds in coordinating it. They are having an informational meeting on Monday at 6:30 p.m. at the Zillah Lakes Cottage.

**Discuss Nomination of Mayor Pro-tem:** Discussion was held and it was decided that Mr. Williams would be nominated as Mayor Pro-tem.

**Review Resolution No. 2014-01 Amending 6 year TIP (2014-2019):** Ms. Steele explained that there will be a public hearing during the council meeting. She provided information relating to the changes to the plan.

**Review Resolution No. 2014-02/Preventative Maintenance Agreement:** Ms. Bounds explained that the city recently went out to ad for RFP for preventative maintenance. T&M came in as low bidder and is being recommended as the provider for maintenance services.

**Review Resolution No. 2014-03/Quit Claim Deed:** Mayor Clark explained that the city was required to keep a strip of land associated with a piece of property that was used prior as a city dump site for monitoring purposes. Mr. Carmody pointed out that DOE no longer requires the city to monitor the property and it can now be released to the adjoining property owner.

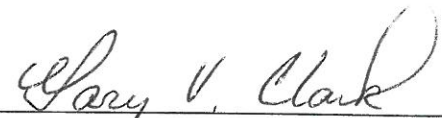
#### **COUNCIL/STAFF REPORTS**

**TAP Application:** Ms. Bounds reported that the TAP Application that the city recently applied for was not selected as a funded project.

#### **ADJOURNMENT**

Mayor Clark adjourned the meeting at 6:47 p.m.

  
Clerk/Treasurer Sharon Bounds

  
Mayor Gary Clark

**City of Zillah  
City Council Minutes  
January 6, 2014**

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Brian Williams, Janice Gonzales, and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent: Council member Skyler Bower,

**CONSENT AGENDA**

*Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, item A through E as follows:*

- A. Review minutes of Study Session dated December 16, 2013.
- B. Review minutes of Council Meeting dated December 16, 2013.
- C. Review payroll voucher numbers 31084 to 31109 and Direct Deposit dated December 31, 2013, in the amount of \$87,947.58.
- D. Review claim voucher numbers 43151 to 43195 dated December 31, 2103 in the amount of \$41,267.15 and claim voucher numbers 43196 to 43207 dated January 6, 2014 in the amount of \$10,635.03.
- E. Review Month-end Close-out for November 2013.

*Motion carried unanimously.*

**PUBLIC HEARING**

**Amendment to 6-Year TIP (2014-2019):** Mayor Clark opened the Public Hearing at 7:02 p.m. Ms. Steele provided information related to the amendment. No public comment was given. Mayor Clark closed the Public Hearing at 7:04 p.m.

**NEW BUSINESS**

**Administer Oaths of Office, Clark, Miles, Williams:** Ms. Bounds administered the Oaths of Office to Mayor Clark and Councilmen Miles and Williams and congratulations was extended.

**Nominate/Vote to Appoint Mayor Pro-tem:** Ms. Gonzales moved, seconded by Mr. Stewart to nominate and vote on Mr. Williams as Mayor Pro-tem for 2014. Motion carried unanimously.

**Vote on Resolution No. 2014-01 Amending 6 year TIP (2014-2019):** Mr. Miles moved, seconded by Mr. Williams to approve Resolution No. 2014-01 Amending the Six Year TIP for 2014-2019. Motion carried unanimously.

**Vote on Resolution No. 2014-02/Preventative Maintenance Agreement:** Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2014-02 approving a Preventative Maintenance Agreement with T&M of Washington. Motion carried unanimously.

**Vote on Resolution No. 2014-03/Quit Claim Deed:** Mr. Stewart moved, seconded by Ms. Gonzales to approve Resolution No. 2014-03 approving a Quit Claim Deed between City of Zillah and Kathleen Ermev Nevill. Motion carried unanimously.

#### COMMITTEE/COMMISSION REPORTS


**Finance Committee:** Mr. Miles reported that the Finance Committee hopes to meet in the near future in order to review year end and will provide a report thereafter.

#### ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales that the City Council meeting adjourn at 7:08 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds

  
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Mayor Gary Clark