

City of Zillah
City Council Minutes
September 16, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and Associate Planner Ardele Steele

Absent: Council member Doug Stewart, Police Chief Dave Simmons and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated September 3, 2013.
- B. Review minutes of Council Meeting dated September 3, 2013.
- C. Review WA ST Liquor Control Board Liquor License for Lep-re-kon Harvest Foods.
- D. Review payroll voucher numbers 30932 to 30943 and Direct Deposit dated September 13, 2013, in the amount of \$56,103.01.
- E. Review claim voucher numbers 42776 to 42849 dated September 16, 2013 in the amount of \$299,302.84.

Motion carried unanimously.

NEW BUSINESS

Reading of Proclamation: Ms. Gonzales read a Proclamation proclaiming October as "The Big Read" month and it was signed by Mayor Clark.

Vote on Ordinance No. 1333/Extension of Charter Cable Franchise: *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1333 extending Charter's Cable Franchise. Motion carried unanimously.*

Vote on Change Order No. 2/Carlsonia Project: *Ms. Gonzales moved, seconded by Mr. Williams that City Council approve Change Order No. 2 for the Carlsonia Avenue Improvements Project and authorize the Mayor to sign it. Motion carried unanimously.*

Vote on Resolution No. 2013-32/SIED-YC-HS-11: *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2013-32 approving SIED Agreement YC HS 11. Motion carried unanimously.*

Vote on Resolution No. 2013-33/SIED Repayment Agreement: *Mr. Williams moved, seconded by Mr. Miles that City Council approve Resolution No. 2013-33 approving SIED Repayment Agreement between City of Zillah and John and Marcy Wingerter. Motion carried unanimously.*

Vote on Resolution No. 2013-34/Task Order No. 2013-2: *Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Resolution No. 2013-34 approving Task Order No. 2013-2 for engineering services for the sewer extension SVID Canal Crossing Project. Motion carried unanimously.*

Vote on Resolution No. 2013-35/Lease Agreement w/Fire District 5: *Mr. Miles moved, seconded by Mr. Williams to approve Resolution No. 2013-35 approving the Lease Agreement between City of Zillah and Fire District 5 for the continued use of the Districts' Zillah Station Facility for 2014. Motion carried unanimously.*

Vote on Ordinance No. 1334/Moratorium – Recreational Marijuana: *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1334 adopting a Moratorium. Motion carried unanimously.*

Vote on Resolution No. 2013-36/Surplus Property: *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2013-36 declaring Real Property as surplus. Motion carried unanimously.*


Vote on Ordinance No. 1335/2013 Budget Amendment: *Ms. Gonzales moved, seconded by Mr. Williams that City Council approve Ordinance No. 1335/2013 Budget Amendment. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

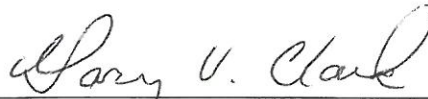
Planning: *Ms. Steele reminded everyone of the Short Course training tomorrow night at the Zillah Civic Center, the YVCOG general membership meeting on 9/18 in Mabton, the Parks Committee meeting on 9/24 at 5:30, and the meeting with Senator King on 9/19 at Ahtanum Youth Park.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams that City Council adjourn the meeting at 7:10 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
Study Session Minutes
September 16, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and Associate Planner Ardele Steele

Absent: Council member Doug Stewart, Police Chief Dave Simmons and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated September 3, 2013.
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NEW BUSINESS

Administer Oath of Office: Ms. Bounds administered the Oath of Office to the new temporary police officer, Craig Miller and congratulations were extended.

Review Ordinance No. 1333/Extension of Charter Cable Franchise: Judy Devall explained that the current 15 year franchise will expire this month so they are in the process of negotiating the franchise agreement that will expire 12/31/13.

Review Change Order No. 2/Carlsonia Project: Gene Soules of HLA provided information related to the change order. Mr. Miles asked if the lights on the north side of the road will be removed. Mr. Soules answered that yes, that is in the contract.

Review Resolution No. 2013/32/SIED-YC-HS-11: Ms. Bounds provided information related to the SIED Agreement for this Hamilton Square Project. This is for a sewer line to be taken under the canal and up to the zone 2 area. This Contract is between City of Zillah and Yakima County.

Review Resolution No. 2013/33/SIED Repayment Agreement: Ms. Bounds explained that this is for the same sewer line project as the prior agreement. This agreement is between City of Zillah and John and Marcy Wingerter for repayment of the SIED Loan and other cash contributions.

Review Resolution No. 2013/34/Task Order No. 2013-2: Ms. Bounds explained that this is for the same sewer line project as the prior agreement. She explained that this Task Order allows payment of engineering for the project. Mike Battle from HLA provided further detailed information to the council about the project.

Review Resolution No. 2013/35/Lease Agreement w/Fire District 5: Fire Chief Hargroves explained that this agreement is the same as prior years with the exception of a 1.8% increase to the rent.

Review Ordinance No. 1334/Moratorium – Recreational Marijuana: Ms. Steele explained that she recently met with the Attorney and Police Chief in order to discuss this issue. They collectively decided it would be in the best interest of everyone to put a moratorium in place in order to give staff and council time to work on regulations.

Review Resolution No. 2013-36/Surplus Property: Ms. Bounds explained that this Resolution surpluses the old Teapot Property. A listing agent will be contacted in order to list the property for sale.

Review Ordinance No. 1335/2013 Budget Amendment: Ms. Bounds explained that this is the budget amendment needed in order to fund the provisional officer for three months.

VISITOR'S COMMENTS

Alma Sanchez, a social working student from Heritage College was present because she is doing an assignment that mandates she attend a City Council meeting.

MAYOR'S REPORT

Mayor Clark read a letter of resignation from City Councilman Kevin Russell. He explained that the resignation was submitted on September 6th and was effective immediately. The position will be advertised in the newspaper the next two Thursdays.

COUNCIL/STAFF REPORTS

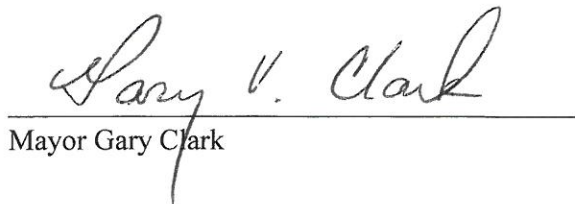
Ms. Bounds reminded everyone of the training at the Civic Center tomorrow night at 6:30 p.m.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:43 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark