

City of Zillah
Study Session Minutes
June 17, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Police Chief Dave Simmons, Fire Chief/Bldg. Inspector Dan Hargroves, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Brian Williams

CONSENT AGENDA

- A. Review minutes of Study Session dated June 17, 2013.
- B. Review minutes of Council Meeting dated June 17, 2013.
- C. Review WA ST Liquor Control Board Liquor License for Blue Sky Investments.
- D. Review payroll voucher numbers 30791 to 30812 and Direct Deposit dated June 14, 2013, in the amount of \$57,987.38.
- E. Review claim voucher numbers 42448 to 42503 dated June 17, 2013 in the amount of \$318,950.83.
- F. Review Month-end Close-out for May 2013.

NEW BUSINESS

Report on Emergency Management Exercise: Chief Simmons asked if this item could be moved down the agenda as Mr. McKay was not present yet.

Review Request for Reconsideration – Stadelman Fruit: Dean deMaintenon representing Stadelman Fruit LLC requested that City Council reconsider the prior motion which include the following things:

- To extend the timeline for paving until June 1, 2014.
- Certificate of Occupancy be issued for the building upon final review and approval by City Building Official (instead of them having to wait for the final improvements being done).
- To exempt 20 parking stalls on the southwest side of the property from being required to asphalt them.

Discussion was held and questions were answered by Mr. deMaintenon.

Review Resolution No. 2013-21/Amend Six Year TIP (2013-2018): Mr. Tilley provided information related to the plan.

Review Resolution No. 2013-22/Six Year TIP (2014-2019): Mr. Tilley provided information related to the plan.

Review Resolution No. 2013-23/WSP Sector Agreement: Chief Simmons provided information related to the agreement.

Review Resolution No. 2013-24/Surplus: Ms. Bounds provided information related to the Resolution.

Review Resolution No. 2013-25/Approving contract with A&M: Mr. Tilley provided information related to the contract.

Review Resolution No. 2013-26/Officer Testing Agreement: Chief Simmons provided information related to the agreement. Mr. Russell asked which option he was considering as far as how many years. Discussion was held and Mr. Russell stated that he felt most comfortable with the one year option.

Review Ordinance No. 1328/Franchise Agreement: Ms. Bounds explained that staff had been asked to bring this ordinance back with further information for Council. She explained that the ordinance is site specific and that the only improvements to be made are the ones shown on the attached exhibit. She also said that the companies submit paperwork for a building permit, which is exempted. That means there would be oversight as to when the project begins and it can be monitored. Lastly, the companies are required to submit as-built drawings of the improvements when the work is complete. Council was ok with the process.

Review Ordinance No. 1329/City Rates: Ms. Bounds explained that pool staff recently requested that the city purchase and sell little swimmer diapers so that real diapers are not used in the pool. Regular diapers can fall apart and be detrimental to the pool filtering system. A rate for that has been added to the city rates ordinance.

VISITOR'S COMMENTS

Mosquito Spraying: Betty Duncan (202 Pearson St.) asked Council if and when the city would be spraying for mosquitos. Mr. Tilley said that they would start spraying this week if the conditions were good. It's been windy recently and that has stopped them from spraying. Ms. Duncan also asked the city to get busy with the teapot agreement. She also reported that the foot clinic just lost its' federal funding and it's a shame because many people use the services.

COUNCIL/STAFF REPORTS

Carlsonia Street Project: Mr. Tilley reported that the Carlsonia Street Project will also begin this week.

New Garbage collection service: Ms. Bounds reported that the new garbage collection service would begin around the first of September. She explained that her office is in the process of outreach with the community. Flyers have been created which are going out in the city newsletter this month, posted around town and at city hall and put on the city website. They will also post a small blurb on the city utility bills the next couple of months. Yakima Waste brought the carts down to city hall today so staff is

going to talk to the public about them. Mayor Clark suggested putting the carts outside during the day so that people driving by could see them. She asked if anyone had any further ideas and they said it sounds like a good plan.

Teapot Property: Ms. Bounds explained that she has received notice from DOE that the tank project is complete and that everything came out ok. She asked if council would like her to begin the process of selling the property. The process will include getting an estimate from an appraiser and finding one. She will have to come back with a budget amendment for this task in order to pay for the appraisal and the legal fees for the property transfer, advertising, etc. Then an appraisal will be done so that the value can be determined. It will then be decided if the property will be sold and if so, the property will need to be surplus and the necessary advertising will be done. The bid would be awarded to the high bidder if the bid is within reason. Council was agreeable with her moving forward with the task.

EXECUTIVE SESSION


Mayor Clark called for Executive Session at 6:50 p.m. for 10 minutes in order to discuss potential litigation. At 7:00 p.m. Executive Session was extended for 10 minutes and ended at 7:10 p.m. and regular session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:13 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
June 17, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:15 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Police Chief Dave Simmons, Fire Chief/Bldg. Inspector Dan Hargroves, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent: Council member Brian Williams

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through F as shown below:

- A. Approve minutes of Study Session dated June 17, 2013.
- B. Approve minutes of Council Meeting dated June 17, 2013.
- C. Approve WA ST Liquor Control Board Liquor License for Blue Sky Investments.
- D. Approve payroll voucher numbers 30791 to 30812 and Direct Deposit dated June 14, 2013, in the amount of \$57,987.38.
- E. Approve claim voucher numbers 42448 to 42503 dated June 17, 2013 in the amount of \$318,950.83.
- F. Approve Month-end Close-out for May 2013.

Motion carried unanimously.

PUBLIC HEARINGS

Amendment to Six Year TIP (2013-2018): Mayor Clark opened the public hearing at 7:15 p.m. Ms. Steele provided information related to the amendment. No public comment was given. Mayor Clark closed the public hearing at 7:18 p.m.

Six Year TIP (2014-2019): Mayor Clark opened the public hearing at 7:18 p.m. Ms. Steele provided information related to the amendment. No public comment was given. Mayor Clark closed the public hearing at 7:20 p.m.

NEW BUSINESS

Vote on Request for Reconsideration – Stadelman Fruit: *Mr. Russell moved, seconded by Ms. Gonzales that City Council grant the Motion for Reconsideration as follows:*

- *To extend the timeline for paying until May 15, 2014. Property owner will file a performance bond or other security deemed reasonable by the city.*
- *Certificate of Occupancy can be issued for buildings upon final review and approval by City Building Official.*

Motion carried unanimously.

Vote on Resolution No. 2013-21/Amend Six Year TIP (2013-2018): *Mr. Miles moved, seconded by Mr. Stewart that City Council approve Resolution No. 2013-21/Amend Six Year TIP (2013-2018). Motion carried unanimously.*

Vote on Resolution No. 2013-22/Six Year TIP (2014-2019): *Ms. Gonzales moved, seconded by Mr. Russell that City Council approve Resolution No. 2013-22/Amend Six Year TIP (2014-2019). Motion carried unanimously.*

Vote on Resolution No. 2013-23/WSP Sector Agreement: *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2013-23/WSP Sector Agreement with changes made to the Resolution to also include approval of a duplicate agreement between WSP and City Prosecutor. Motion carried unanimously.*

Vote on Resolution No. 2013-24/Surplus: *Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Resolution No. 2013-24/Surplus. Motion carried unanimously.*

Vote on Resolution No. 2013-25/Approving contract with A&M: *Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Resolution No. 2013-25/Approving contract with A&M. Motion carried unanimously.*

Vote on Resolution No. 2013-26/Officer Testing Agreement: : *Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Resolution No. 2013-26/Agreement for Officer Testing. Motion carried unanimously.*

Vote on Ordinance No. 1328/Franchise Agreement: : *Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve Ordinance No.1328/Franchise Agreement. Motion carried- 3 yes (Russell, Stewart and Gonzales) 1 abstention (Miles).*

Vote on Ordinance No. 1329/City Rates: : *Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1329/City Rates. Motion carried - 3 yes (Russell, Stewart and Gonzales), 1 No (Miles).*

COUNCIL/STAFF REPORTS

Street Applications: Ms. Steele reported that she is currently working on TIB applications.

Active Shooter Report: Chief Simmons reported that the Active Shooter exercise that was held last week went extremely well. He said that Emergency Management Service will soon be sending a report on it.

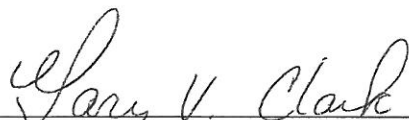
Mosquito Spraying: Mr. Tilley reported that they will be spraying for mosquitos as soon as the weather permits.

ADJOURNMENT

Mr. Russell moved, seconded by Ms. Gonzales that City Council adjourn the meeting at 7:30 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark