

**City of Zillah**  
**Study Session Minutes**  
February 19, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:08 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell and Jeff Miles

Also Present: Clerk/Treasurer Sharon Bounds,

Absent: Councilmember Doug Stewart, Brian Williams and Janice Gonzales, Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Special Meeting dated January 31, 2013.
- B. Review minutes of Study Session dated February 4, 2013.
- C. Review minutes of Council Meeting dated February 4, 2013.
- D. Review minutes of Special Meeting dated February 7, 2013.
- E. Review WA ST Liquor License for Ameristar #15.
- F. Review WA ST Liquor License for RC Farms.
- G. Review payroll vouchers, numbers 30634 to 30649 and Direct Deposit dated February 15, 2013 in the amount of \$55,041.87.
- H. Review claim voucher numbers 42066 to 42124 dated February 19, 2013 in the amount of \$71,217.41.

**NEW BUSINESS**

**Review Resolution No. 2013-03 approving Supplement No. 1 and Project Prospectus for the Carlsonia Project:** Ms. Bounds provided information related to the Carlsonia Project and explained this paperwork needs to be approved so that funds for the project can be obligated.

**Review Resolution No. 2013-04/Agreement for CA Services with Yakima county for Vintage Valley Project:** Ms. Bounds provided information related to the Vintage Valley Project and explained that the County provides CA services for the city on our federally funded projects since they are a certified agency and Zillah is not.

**Review Resolution No. 2013-05 approving Task Order No. 2013-1/HLA/Water Comp Plan:** Ms. Bounds explained that the Water Comp Plan needs to be updated and the deadline is 2014. It normally takes the engineers about a year and a half to complete the task. Details about the plan were further discussed.

## COMMITTEE/COMMISSION REPORTS

**Splash Park:** Mr. Russell wants to have the parks committee meet in order to plan for the splash park. A meeting has been scheduled for Thursday at 6:00 p.m. Mayor Clark asked staff to check into RCO funding he saw in the YVCOG circular.

**Fire Station:** Mr. Russell asked Mr. Miles if he had information about the fire station. He stated that he wants to put together some information to mail out to the residents about it.

## MAYOR'S REPORT

**Yakima River Basin Plan:** Mayor Clark reported that he got a letter asking him to sign in support of the Yakima River Basin Plan. Council was agreeable in supporting the effort.

**School Accomplishments:** Mayor Clark congratulated the Granger and Zillah schools for their recent championships for wrestling and basketball.

## COUNCIL STAFF REPORTS

**Carlsonia ROW:** Ms. Steele reported that the school board will meet next week to consider approving the donation of a strip of property for storm water retention for work that will be done on the Carlsonia Street Project.

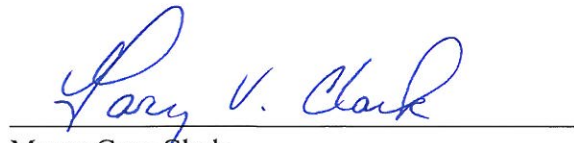
**SIED information for the Vintage Valley Street Project:** Ms. Steele reported that she has been working with Zillah Lakes on compiling information in order to complete a SIED application that will be submitted for the water and sewer lines included in the Vintage Valley Street Project.

**Washington DC Trip:** Ms. Steele reported that she visited WA DC last week with the DRYVE group. They spent time with USDOT, National League of Cities and representatives in order to lobby for our area. Discussion was held.

## ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:39 p.m.

  
Clerk/Treasurer Sharon Bounds

  
Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
February 19, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:08 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Janice Gonzales and Jeff Miles

Also Present: Clerk/Treasurer Sharon Bounds

Absent: Councilmember Doug Stewart and Brian Williams, Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley and City Attorney Jamie Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales that the City approve the Consent Agenda, items A through H as follows:*

- A. Approve minutes of Special Meeting dated January 31, 2013.
- B. Approve minutes of Study Session dated February 4, 2013.
- C. Approve minutes of Council Meeting dated February 4, 2013.
- D. Approve minutes of Special Meeting dated February 7, 2013.
- E. Approve WA ST Liquor License for Ameristar #15.
- F. Approve WA ST Liquor License for RC Farms.
- G. Approve payroll vouchers, numbers 30634 to 30649 and Direct Deposit dated February 15, 2013 in the amount of \$55,041.87.
- H. Approve claim voucher numbers 42066 to 42124 dated February 19, 2013 in the amount of \$71,217.41.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Resolution No. 2013-03 approving Supplement No. 1 and Project Prospectus for the Carlsonia Project:** *Mr. Russell moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2013-03 approving the Local Agency Agreement No. 1 and Project Prospectus for the Carlsonia Avenue Improvement Project. Motion carried unanimously.*

**Vote on Resolution No. 2013-04/Agreement for CA Services with Yakima county for Vintage Valley Project:** *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2013-04 approving an agreement between City of Zillah and Yakima County for Certified Acceptance Services for the Vintage Valley Parkway Extension Project. Motion carried unanimously.*

**Vote on Resolution No. 2013-05 approving Task Order No. 2013-1/HLA/Water Comp Plan:** *Mr. Russell moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2013-05 approving Task Order No. 2013-1, an agreement between City of Zillah and HLA for completing the Water Comprehensive Plan. Motion carried unanimously.*

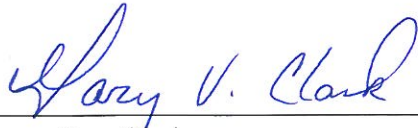
#### **MAYOR'S REPORT**

**School Accomplishments:** Mayor Clark congratulated the Granger and Zillah schools for their recent championships for wrestling and basketball.

#### **ADJOURNMENT**

*Mr. Russell moved, seconded by Ms. Gonzales to adjourned the meeting at 7:13 p.m. Motion carried unanimously.*

  
Clerk/Treasurer Sharon Bounds

  
Mayor Gary Clark