

City of Zillah
Study Session Minutes
November 4, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, City Attorney Jamie Carmody and Associate Planner Ardele Steele

Absent: Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

- A. Review minutes of Study Session dated October 21, 2013.
- B. Review minutes of Council Meeting dated October 21, 2013.
- C. Review payroll voucher numbers 30977 to 30996 and Direct Deposit dated October 31, 2013, in the amount of \$85,360.67 and voided voucher numbers 30997 to 30998 in the amount of \$54.00.
- D. Review claim voucher numbers 42958 to 42990 dated November 4, 2103 in the amount of \$11,746.44.

NEW BUSINESS

Zillah School District Report-Kevin McKay: School Superintendent Kevin McKay reported on the school. He shared general information related to safety, planning, maintenance, etc. He also thanked the city for their partnerships with the school.

Review Resolution No. 2013-43 adopting CFP (2012-2018): Ms. Steele provided information related to adoption of the CFP. Mr. Carmody pointed out a typo he noticed to the first paragraph of the Resolution. He asked that the words "of compensation" be struck and the words "with comprehensive" be added in place of that.

Review Resolution No. 2013-44 approving 2012 General Sewer Plan: Ms. Steele provided information related to adoption of the General Sewer Plan.

Review Ordinance No. 1337 amending City Comp. Plan: Ms. Steele and Mr. Carmody provided information related to amending the City Comprehensive Plan.

Review Ordinance No. 1338/2014 Ad Valorem: Ms. Bounds stated that there would be a public hearing held on this during the council meeting and she provided information related to the Property tax increase.

Review Resolution No. 2013-45 accepting Carlsonia Project as complete: Mr. Tilley explained that the Carlsonia Street Project is now complete and the city needs to close out the project paperwork.

Review Work & Implementation Plan/Recreational Marijuana: Ms. Steele explained that an ordinance declaring a moratorium on Recreational Marijuana use was adopted in September and that the work plan included in the packets spells out how the city plans to work on regulations relating to the issue.

Review Resolution No. 2013-46 approving LAA/Vintage Valley Project: Ms. Bounds provided information related to the LAA for Vintage Valley Extension Project for PE.

Review Resolution No. 2013-47 approving Task Order No. 2013-3/PE-SIED Water and Sewer Lines: Ms. Bounds provided information related to the Task Order for the SIED water and sewer lines in Vintage Valley.

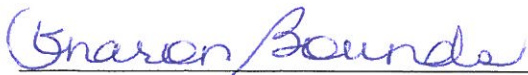
Review 2014 Preliminary Budget: Ms. Bounds referred council to the Notes to the Budget. She read through them and provided information and meaningful discussion was held.

EXECUTIVE SESSION

Due to time constraints, it was decided that Executive Session would be moved during council meeting instead of study session.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:56 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
November 4, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, City Attorney Jamie Carmody and Associate Planner Ardele Steele

Absent: Fire Chief/Bldg. Inspector Dan Hargroves

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that item 8A "Zillah Lion's Club Presentation" be moved before the Consent Agenda. Motion carried unanimously.

NEW BUSINESS

Zillah Lion's Club Presentation: Mayor Clark recognized the Lion's Club members in the audience. He presented them with a plaque for 75 years of service to the Zillah Community. President of the club, Corey Blythe stated that the group is small but mighty. She said that the group endeavors to work hard in raising money and in turn, spends it in Zillah. She commended the city for their partnerships.

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through D as follows:

- A. Approve minutes of Study Session dated October 21, 2013.
- B. Approve minutes of Council Meeting dated October 21, 2013.
- C. Approve payroll voucher numbers 30977 to 30996 and Direct Deposit dated October 31, 2013, in the amount of \$85,360.67 and voided voucher numbers 30997 to 30998 in the amount of \$54.00.
- D. Approve claim voucher numbers 42958 to 42990 dated November 4, 2103 in the amount of \$11,746.44.

Motion carried unanimously.

PUBLIC HEARINGS

City Comp. Plan Amendment: Mayor Clark opened the public hearing at 7:07 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:08 p.m.

Work & Implementation Plan/recreational Marijuana: Mayor Clark opened the public hearing at 7:08 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:09 p.m.

2014 Ad Valorem: Mayor Clark opened the public hearing at 7:09 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:10 p.m.

2014 Preliminary Budget: Mayor Clark opened the public hearing at 7:10 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:11 p.m.

NEW BUSINESS

Vote on Resolution No. 2013-43 adopting CFP (2012-2018): *Mr. Miles moved, seconded by Ms. Gonzales to approve Resolution No. 2013-43 adopting CFP (2012-2018) with the following change: In the first paragraph of the Resolution, strike the words "of compensation" and replace them with "with comprehensive." Motion carried unanimously.*

Vote on Resolution No. 2013-44 approving 2012 General Sewer Plan: *Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2013-44 approving 2012 General Sewer Comprehensive Plan. Motion carried unanimously.*

Vote on Ordinance No. 1337 amending City Comp. Plan: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1337 amending City Comprehensive Plan. Motion carried unanimously.*

Vote on Ordinance No. 1338/2014 Ad Valorem: *Mr. Stewart moved, seconded by Ms. Gonzales to approve Ordinance No. 1338- 2014 Property Taxes. Motion carried unanimously.*

Vote on Resolution No. 2013-45 accepting Carlsonia Project as complete: *Ms. Gonzales moved, seconded by Mr. Bower to approve Resolution No. 2013-45 accepting the Carlsonia Avenue Improvements Project as complete. Motion carried unanimously.*

Vote on Work & Implementation Plan/Recreational Marijuana: *Mr. Williams moved, seconded by Ms. Gonzales to approve a Work and Implementation Plan which will serve as Exhibit A to Ordinance No. 1334. Motion carried unanimously.*

Vote on Resolution No. 2013-46 approving LAA/Vintage Valley Project: *Mr. Stewart moved, seconded by Mr. Williams to approve Resolution No. 2013-46 approving the Local Agency Standard Consultant Agreement for engineering for the Vintage Valley Parkway Improvements Project contingent upon Yakima County CA Approval. Motion carried unanimously.*

Vote on Resolution No. 2013-47 approving Task Order No. 2013-3/PE-SIED Water and Sewer Lines: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2013-47 approving*

Task Order No. 2013-3 with HLA for Professional Engineering Services for the Vintage Valley Parkway Water and Sewer Extension Project. Motion carried unanimously.

COMMITTEE/COMMISSION REPORTS

Finance/Budget Committee: Mr. Miles reported that the Finance Committee recently met and reviewed the third quarter finances as well as the proposed 2014 budget. He reported that the finances seem to be tracking adequately and mentioned areas that were discussed for the 2014 budget.

Parks Committee: Mr. Miles reported that the Parks Committee also met and discussed ADA requirements within the ADA Transition Plan and a funding application that may be able to fund a Park and Ride near Stewart Park.

EXECUTIVE SESSION

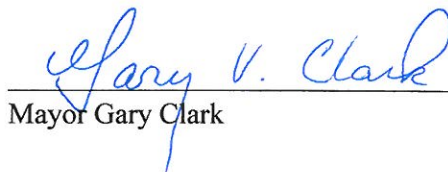
Mayor Clark called for an Executive Session at 7:26 p.m. for 10 minutes in order to discuss contractual issues. The Executive Session was extended at 7:35 for 20 minutes. Executive Session ended at 7:49 p.m. and regular session began. No action was taken.

ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Miles to adjourn the meeting at 7:50 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark