

**City of Zillah**  
**Study Session Minutes**  
November 18, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Brian Williams, Fire Chief/Bldg. Inspector Dan Hargroves and Associate Planner Ardele Steele

**CONSENT AGENDA**

- A. Review minutes of Study Session dated November 4, 2013.
- B. Review minutes of Council Meeting dated November 4, 2013.
- C. Review WA ST Liquor License for El Ranchito.
- D. Review payroll voucher numbers 30999 to 31011 and Direct Deposit dated November 15, 2013, in the amount of \$58,506.43.
- E. Review claim voucher numbers 42991 to 43049 dated November 18, 2103 in the amount of \$67,409.95.
- F. Review Month-end Close-out for October 2013.

**NEW BUSINESS**

**Review Ordinance No. 1339/2014 Budget Amendment:** Ms. Bounds explained that the budget amendment will cover the costs associated with fixing up the cemetery rental house.

**Review Ordinance No. 1340/Gambling Taxes:** Mr. Carmody explained that the main change to this was to change the tax due dates to be consistent with the state. The taxes are currently due to the city quarterly but this ordinance changes the due dates to be semi-annually.

**Review Resolution No. 2013-48/ILA with Sunnyside:** Chief Simmons provided information related to the agreement for Inmate beds.

**Review Resolution No. 2013-49/ILA with Yakima County:** Chief Simmons provided information related to the agreement with Yakima County for Jail Services.

**Review Resolution No. 2013-50/Task Order No. 2013-4:** Mr. Tilley explained that this task order is with HLA for the engineering that needs to be done on the Fourth Avenue Project.

**Review Revised Easement with Sauers:** Ms. Bounds explained that the location for the Easement that Council approved in the past month changed so information has been provided showing the new location.

**Review Resolution No. 2013-51/Crossing Encroachment Permit/SVID:** Mr. Carmody explained that the city has been working with SVID in order to get the permit from them to construct the sewer line under the canal. This permit was sent today and there was little time to review it. The engineer identified a change that needed to be made to it which is to change the attachment showing the final easement location for the line. He will further review the agreement and he asked that Council approve the Permit agreement contingent on attorney approval.

**Review 2014 Preliminary Budget:** Ms. Bounds explained the minor changes made to the budget document since the last meeting.

### **MAYOR'S REPORT**

Mayor Clark reported that the Clark Dinner will be held at the Zillah Civic Center on December 15<sup>th</sup> from 1:00 p.m. to 3:00 p.m. and that everyone is invited to attend.

### **COUNCIL/STAFF REPORTS**

**Officer Resignation:** Chief Simmons reported that Officer DeLeon has submitted his resignation. He's posted notices for a new officer and will be hiring soon.

**Equipment:** Chief Simmons reported that Grandview gave his department a quad. He purchased a snow blade for it and is parking it behind the PD.

**Rainier Well issues:** Mr. Tilley reported that a vertical turban went out in the motor of Rainier Well so he has been working to get it fixed. It will cost around \$5,500 to repair and informed Council he will be requesting a budget amendment for that.

**Library Repairs:** Mr. Tilley reported that there was a leak in the bathroom at the library and that the floor needs to be replaced and the door revised to meet ADA standards. He will evaluate the situation and will be requesting a budget amendment for that.

**Commercial:** Ms. Bounds reported that the city will be filming a short Christmas commercial on Thursday at the Teapot site and invited everyone to attend.

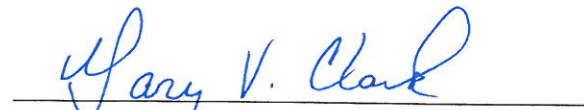
### **EXECUTIVE SESSION**

Mayor Clark called for Executive Session at 6:40 p.m. for 20 minutes, in order to discuss Contractual Issues. Executive Session closed at 6:56 p.m. and Regular Session began.

## ADJOURNMENT

Mayor Clark adjourned the meeting at 6:58 p.m.

  
Clerk/Treasurer Sharon Bounds

  
Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
November 18, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Brian Williams, Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons and Associate Planner Ardele Steele

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session dated November 4, 2013.
- B. Approve minutes of Council Meeting dated November 4, 2013.
- C. Approve WA ST Liquor License for El Ranchito.
- D. Approve payroll voucher numbers 30999 to 31011 and Direct Deposit dated November 15, 2013, in the amount of \$58,506.43.
- E. Approve claim voucher numbers 42991 to 43049 dated November 18, 2103 in the amount of \$67,409.95.
- F. Approve Month-end Close-out for October 2013.

*Motion carried unanimously.*

**PUBLIC HEARING**

**2014 Preliminary Budget:** Mayor Clark opened the Public Hearing at 7:04 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:05 p.m.

**NEW BUSINESS**

**Vote on Ordinance No. 1339/2014 Budget Amendment:** *Ms. Gonzales moved, seconded by Mr. Stewart to approve Ordinance No. 1339/2014 Budget Amendment. Motion carried unanimously.*

**Vote on Ordinance No. 1340/Gambling Taxes:** Mr. Stewart moved, seconded by Ms. Gonzales to approve Ordinance No. 1340 regulating Gambling Activities. Motion carried unanimously.

**Vote on Resolution No. 2013-48/ILA with Sunnyside:** Mr. Miles moved, seconded by Ms. Gonzales to approve Resolution No. 2013-48 approving the ILA between Sunnyside and Zillah for inmate housing. Motion carried unanimously.

**Vote on Resolution No. 2013-49/ILA with Yakima County:** Mr. Bower moved, seconded by Ms. Gonzales to approve Resolution No. 2013-49 approving the 2014 Interlocal Corrections/Detention Agreement with Yakima County for jail services. Motion carried unanimously.


**Vote on Resolution No. 2013-50/Task Order No. 2013-4:** Mr. Stewart moved, seconded by Ms. Gonzales to approve Resolution No. 2013-50 approving Task Order No. 2013-4 with HLA for Engineering Services for New storm water system and related street improvements along fourth Avenue and 5<sup>th</sup> Street. Motion carried unanimously.

**Vote on Revised Easement with Sauers:** Ms. Gonzales moved, seconded by Mr. Stewart to approve the revised easement between City of Zillah and Gerald and Helen Sauer. Motion carried unanimously.

**Vote on Resolution No. 2013-51/Crossing Encroachment Permit/SVID:** Mr. Miles moved, seconded by Ms. Gonzales to approve Resolution No. 2013-51 approving the Crossing and Encroachment Permit with SVID contingent upon City Attorney Approval. Motion carried unanimously.

#### ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart that City Council adjourn the meeting at 7:08 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark