

City of Zillah
Study Session Minutes
October 7, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales (arrived at 6:03 p.m.), Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, City Attorney Jamie Carmody and Associate Planner Ardele Steele

CONSENT AGENDA

- A. Review minutes of Study Session dated September 16, 2013.
- B. Review minutes of Council Meeting dated September 16, 2013.
- C. Review payroll voucher numbers 30944 to 30959 and Direct Deposit dated September 30, 2013, in the amount of \$81,255.78.
- D. Review claim voucher number 42850 dated September 30, 2013 in the amount of \$3,458.07 and claim voucher numbers 42851 to 42905 dated October 7, 2103 in the amount of \$380,626.34.
- E. Review Month-end Close-out Report for August 2013.

NEW BUSINESS

Review 2014 YVCOG Budget & Continued Membership – Page Scott: Page Scott from YVCOG provided information related to the 2014 budget and answered questions.

Review Resolution No. 2013-37/SIED Agreement No. YC-ZL-13: Ms. Bounds explained that this SIED agreement between City of Zillah and Yakima County relates to the water and sewer element of the Vintage Valley Extension Project.

Review Resolution No. 2013-38/SIED Repayment Agreement w/Zillah Prairie: Ms. Bounds explained that this is the SIED Repayment Agreement between City of Zillah and Zillah Prairie LLC lays out terms of repayment for the SIED loan and the other financial responsibilities of Zillah Prairie for the Vintage Valley Extension Project.

Review Ord. No. 1336/2013 Budget Amendment: Chief Simmons told Council about the items this budget amendment will cover.

Review Resolution No. 2013-39/2013 Interlocal Jail Agreement w/Toppenish: Chief Simmons explained that he doesn't have a current contract in place with Toppenish and needs to utilize their jail. He was asked about it being a mandatory daily rental and how many days he actually uses the jail. He said around 365 days. The first agreement is billed @ \$35 per day and covers the remainder of 2013 and the following one is for 2014.

Review Resolution No. 2013-40/2014 Interlocal Jail Agreement w/Toppenish: This is the same contract as the prior one but it is @ \$40 per day and is for 2014.

Review Master Interlocal Agreement w/Yakima County: Ms. Steele explained that she and Mr. Carmody attended a CWPP meeting today and the county in order to ask questions related to the Master Interlocal Agreement they are proposing. Mr. Carmody explained that it is unclear what the county's role will be in the UGA expansion process. Through the draft agreement it seems that the county is planning to play a larger role than usual in the process and the city is questioning that because of the role that Department of Commerce and other agencies play. It is also unclear to what extent the county will expect the city to plan for, for their urban growth areas. The county took in their input today and there will be another meeting in a couple of weeks to discuss this again.

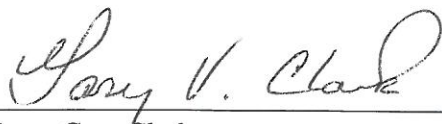
Interview City Council Applicants: Mayor Clark announced that it was time to interview the council applicants for position no. 5 recently vacated by Kevin Russell. Introductions were done and he drew names in order to determine the order of the interviews. They were as follows: 1. Jay Spurlock, 2, Heidi Fisher, 3. Adam Diaz, 4. Gilbert Hendricks, and 5. Skyler Bower. Each applicant was instructed to go outside of council chambers during the other persons' interviews. The interviews were held and the following questions were asked of each candidate:

1. What goals would you like to see the city set for the next ten years?
2. What do you see as being priorities for the City?
3. How would you go about achieving the above goals and priorities?
4. What special qualities will you bring to the council if you are appointed?

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:03 p.m.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark

City of Zillah
City Council Minutes
October 7, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, City Attorney Jamie Carmody and Associate Planner Ardele Steele

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that Council add Executive Session to the agenda prior to New Business, in order to discuss candidate qualifications, potential litigation and contractual negotiation. Motion carried unanimously.

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Vote on minutes of Study Session dated September 16, 2013.
- B. Vote on minutes of Council Meeting dated September 16, 2013.
- C. Vote on payroll voucher numbers 30944 to 30959 and Direct Deposit dated September 30, 2013, in the amount of \$81,255.78.
- D. Vote on claim voucher number 42850 dated September 30, 2013 in the amount of \$3,458.07 and claim voucher numbers 42851 to 42905 dated October 7, 2103 in the amount of \$380,626.34.
- E. Vote on Month-end Close-out Report for August 2013.

Motion carried unanimously.

EXECUTIVE SESSION

Mayor Clark called for Executive Session at 7:05 p.m. for 15 minutes in order to discuss candidate qualifications, potential litigation and contractual negotiation. Executive Session was extended for 10 minutes and ended at 7:30 p.m. and Regular Session began.

NEW BUSINESS

Nominate/Vote to Appoint Councilmember: *Mr. Williams nominated Skyler Bower to be appointed to the Zillah City Council to serve the unexpired term of Kevin Russell (position no. 5). Motion was seconded by Mr. Stewart. Motion carried unanimously. Mayor Clark expressed thanks to everyone for their interest in the open seat and encouraged them to be involved in the community.*

Mayor to sign Statement of Support: *Mayor Clark signed the Statement of Support for the Guard and Reserve.*

Nominate/Vote to Appoint Mayor Pro-tem: *Mr. Miles nominated Brian Williams to be appointed as Mayor Pro-tem for the remainder of 2013. Motion was seconded by Ms. Gonzales. Motion carried unanimously.*

Vote on 2014 YVCOG Budget & Continued Membership: *Mr. Williams moved, seconded by Mr. Stewart to approve the 2014 YVCOG Budget, Membership Assessment, and continued participation with YVCOG. Motion carried unanimously.*

Vote on Resolution No. 2013-37/SIED Agreement No. YC-ZL-13: *Ms. Gonzales moved, seconded by Mr. Miles to approve Resolution No. 2013-37 approving SIED Agreement YC-ZL-13. Motion carried unanimously.*

Vote on Resolution No. 2013-38/SIED Repayment Agreement w/Zillah Prairie: *Mr. Stewart moved, seconded by Ms. Gonzales to approve Resolution No. 2013-38 approving SIED Repayment Agreement between City of Zillah and Zillah Prairie LLC. Motion carried unanimously.*

Vote on Ord. No. 1336/2013 Budget Amendment: *Ms. Gonzales moved, seconded by Mr. Williams to approve Ordinance No. 1336 approving a 2013 Budget Amendment. Motion carried unanimously.*

Vote on Resolution No. 2013-39/2013 Interlocal Jail Agreement w/Toppenish: *Mr. Miles moved, seconded by Mr. Stewart to approve Resolution No. 2013-39 approving an Interlocal jail Agreement with City of Toppenish for 2013. Motion carried unanimously.*

Vote on Resolution No. 2013-40/2014 Interlocal Jail Agreement w/Toppenish: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2013-40 approving an Interlocal jail Agreement with City of Toppenish for 2014. Motion carried unanimously.*

VISITOR'S COMMENTS

Adam Diaz thanked Council for the opportunity to run for the council positions.

COUNCIL/STAFF REPORTS

Planning: *Ms. Steele invited everyone to the CWPP meeting held in Granger on October 17th from 1:30 to 3:30 and then to the YVCOG dinner in Zillah the same night at 6:30 p.m.*

Training: *Chief Simmons reported that he attended a great leadership training in Spokane the past couple of weeks.*

Public Works: Mr. Tilley reported that they are almost done with some sewer line work on Cutler.

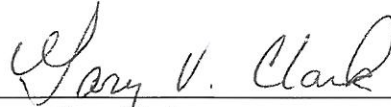
Preliminary Budget: Ms. Bounds reported that council will get a glimpse of the preliminary budget at the next meeting. She also stated that the finance committee recently met and discussed drafting a financial policy.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:38 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark