

City of Zillah
Study Session Minutes
October 21, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart (arrived at 6:15 p.m.), Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, City Attorney Jamie Carmody and Associate Planner Ardele Steele

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles asked that the following item be added to the agenda under New Business: Item 1G, Review Revised SIED Agreement for the sewer line under the canal.

CONSENT AGENDA

- A. Review minutes of Study Session dated October 7, 2013.
- B. Review minutes of Council Meeting dated October 7, 2013.
- C. Review payroll voucher numbers 30960 to 30976 and Direct Deposit dated October 15, 2013, in the amount of \$63,965.90.
- D. Review claim voucher numbers 42906 to 42957 dated October 21, 2013 in the amount of \$94,563.42.
- E. Review Month-end Close-out for September 2013.

NEW BUSINESS

Presentation from Motel Tax Fund Applicants: The following individuals were present to request funds from the Motel Tax Fund for 2014: Shelli Quantrell from Zillah Associated Clubs, Ken Waymire from Zillah Chamber, Michelle Hopkins from Yakima Valley Visitors and Convention Bureau, Ardele Steele from Zillah Lion's Club and Gary Clark from Zillah Spring Fling. Council listened to the requests and will make their recommendation to the Mayor.

Review Resolution No. 2013-41/Phase 2/Koerner Long Plat: Ms. Steele provided information related to Phase II of the Koerner Long Plat.

Review Resolution No. 2013-42/2014 Irrigation Rates: Ms. Bounds explained that the SVID increase to the city for 2014 was 4.8%. The city is proposing to add 3.9% to that for a total increase of 8.7%.

Review Revised List of Committee Assignments: Council reviewed the list and were agreeable with it.

Review Easement/Sauer: Mr. Carmody explained that the city needs this easement from Mr. and Mrs. Sauer in order to pass through their property with the sewer line project. Ms. Bounds reported that the city met with them today in order to discuss it. They invited neighbors of the area to the meeting and meaningful discussion was held about the project. The city has not yet heard back from the Sauers about the easement.

Review 2014 Preliminary Budget: Mayor Clark explained that this is a preliminary budget and that none of the supplemental requests have been added. He will need to meet further with staff and would like to meet with the Finance Committee within the next week in order to further discuss it. Ms. Bounds also provided information related to the budget and pointed out that the water operating fund would need to be analyzed further in the near future in order to find a solution to the fund being in the red.

Review Revised SIED Agreement for the sewer line under the canal: Ms. Bounds explained that the agreement that was approved a few weeks ago had a wrong date in it relating to the first loan repayment so the county sent a new agreement down for approval.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele showed Council a change that had been made recently to the County GIS system in clarifying the pictures. She said that their TAC group contributed money towards the county's effort on that project so that the city's would not have to.

Public Works: Mr. Tilley reported that his crew recently completed some utility work on Cutler Way.

Misc. Committee Meetings: Ms. Bounds scheduled the following meetings with the committees: Public Facilities Committee will meet on Thursday, October 24th at 7:00 p.m. in order to discuss the ADA Transition Plan, The Finance Committee will meet on Tuesday, October 29th at 5:30 in order to discuss the budget and finances and the Union Negotiating Committee will meet with the units on Thursday, November 7th at 6:00 p.m.

EXECUTIVE SESSION

Mayor Clark called for Executive Session at 6:57 p.m. for 10 minutes in order to discuss potential litigation. Executive Session ended at 7:06 p.m. and Regular Session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:07 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
October 21, 2013

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:08 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, City Attorney Jamie Carmody and Associate Planner Ardele Steele

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council add item 8F "Vote to Approve Revised SIED Agreement for the sewer line under the canal" to the Agenda under New Business. Motion carried unanimously.

CONSENT AGENDA

Ms. Gonzales moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated October 7, 2013.
- B. Review minutes of Council Meeting dated October 7, 2013.
- C. Review payroll voucher numbers 30960 to 30976 and Direct Deposit dated October 15, 2013, in the amount of \$63,965.90.
- D. Review claim voucher numbers 42906 to 42957 dated October 21, 2013 in the amount of \$94,563.42.
- E. Review Month-end Close-out for September 2013.

Motion carried unanimously.

NEW BUSINESS

Oath of Office/Skyler Bower: Ms. Bounds administered the Oath of Office to Skyler Bower for City Council, Position No. 5 and welcomed him to the city. Congratulations were extended from the Mayor and Council.

Vote on Resolution No. 2013-41/Phase 2/Koerner Long Plat: *Mr. Stewart moved, seconded by Ms. Gonzales to approve Resolution No. 2013-41 approving the final Plat of Phase Two known as the Koerner Addition. Motion carried unanimously.*

Vote on Resolution No. 2013-42/2014 Irrigation Rates: *Mr. Williams moved, seconded by Mr. Stewart to approve Resolution No. 2013-42 assessing the 2014 Irrigation and Recovery Fees. Motion carried unanimously.*

Vote on Revised List of Committee Assignments: *Mr. Miles moved, seconded by Ms. Gonzales to approve the revised list of Committee Assignments and Boards & Commissions dated 10/21/13. Motion carried unanimously.*

Vote on Easement/Sauer: *Mr. Stewart moved, seconded by Ms. Gonzales to approve the Easement between City of Zillah and Gerald and Helen Sauer. Motion carried unanimously.*

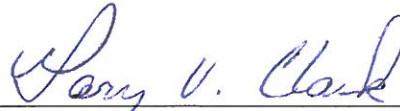
Vote on Revised SIED Agreement for the sewer line under the canal: *Mr. Miles moved, seconded by Mr. Williams that City Council approve the Revised SIED Agreement YC HS 11. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:18 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark