

**City of Zillah**  
**Study Session Minutes**  
January 7, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Kevin Russell

**CONSENT AGENDA**

- A. Review minutes of Study Session dated December 17, 2012.
- B. Review minutes of Council Meeting dated December 17, 2012.
- C. Review Washington State Liquor License for El Ranchito, Claar Cellars and The Cherry Patch.
- D. Review payroll vouchers, numbers 30578 to 30597 and Direct Deposit dated December 31, 2012 in the amount of \$81,259.54.
- E. Review claim voucher numbers 41924 to 41971 dated December 31, 2012 in the amount of \$68,830.67 and claim voucher numbers 41972 to 41985 dated January 7, 2013 in the amount of \$17,768.82.

**NEW BUSINESS**

**Review Revised list of Committee, Boards & Commissions:** Council reviewed and agreed with the revised list of Committee Assignments, Boards & Commissions.

**Review Resolution No. 2013-01 amending 6-year TIP:** Ms. Steele explained that the change made to the plan was to update the cost of the project. A public hearing will be held during the Council meeting.

**Review Ordinance No. 1320/Collective Gardens:** Discussion was held and it was decided that this ordinance would move forward for approval. It was also discussed that, because of language in the zoning code, the city would still be unable to issue Collective Garden Licenses until the federal, state and local laws come into alignment.

**Review Ordinance No. 1321/2013 Budget Amendment:** Ms. Bounds provided information related to the budget amendment.

**Discuss Lease Agreement/ZPD copier:** Chief Simmons explained that he budgeted for a new copier for 2013. He asked that Council approve a 5 year lease agreement with Canon copiers for a monthly payment of \$179.12 per month plus tax, and that the Mayor be approved to sign the contract upon receipt of the lease. No paperwork was submitted. Council was agreeable.

## COUNCIL STAFF REPORTS

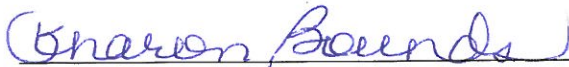
**Demolition:** Chief Hargroves reported that the house he has been dealing with that had a mold issue has now been demolished.


**School Safety:** Chief Simmons reported that his department has been actively working with the schools in dealing with school safety issues that arose out of the Connecticut shootings. They have also been investigating a Facebook threat. He explained that he plans to assist the schools in selecting and training a small group of teachers and/or individuals who will be armed at the school. Lengthy discussion was held. Mr. Carmody stated that while the city should work with the school he has concern about how much the city should be involved in the selecting and training process because of liability issues. He asked how their involvement in working with individuals differed from the issue the city had with allowing the Fire Chief/Building Inspector to carry a gun. Chief Simmons answered that the difference is the Fire Chief/Building Inspector would have been acting in the capacity of an officer and the individuals he would be working with would not. Further discussion was held. Mr. Carmody shared information about how Yakima schools are handling the issue and said at this point it looks like they are opting out arming individuals in the schools. He also pointed out that city involvement should be a policy decision made by council after the facts about their involvement and liability issues are presented. He stated that the city insurance company is likely aware of the issue and should be consulted for input. Mayor Clark stated that this is a tough situation and it is hard to know the best way to handle it. SRO's and other like options were discussed and financing is always the concern.

**Vintage Valley Road Project:** Ms. Bounds reported that there is another round of funding coming that could possibly fund Vintage Valley Road. The road would go from the entrance of Vintage Valley, west to SR22. Federal funds would cover most of the project and the city would apply for TIB funds to cover the 13.5% match. SIED funds would also be applied for on behalf of the developers for the water and sewer lines and the developers would be responsible for the loan portion of the funds. Staff is hopeful that this would work out and will keep council informed.

## ADJOURNMENT

Mayor Clark adjourned the meeting at 6:58 p.m.

  
Clerk/Treasurer Sharon Bounds

  
Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
January 7, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:12 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Kevin Russell

**ADDITIONS/CORRECTIONS TO THE AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales that City Council add item 8F to the Agenda under New Business "Vote on Lease Agreement for ZPD copier. Motion carried unanimously.*

**CONSENT AGENDA**

*Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve the Consent Agenda items A through E as follows:*

- A. Approve minutes of Study Session dated December 17, 2012.
- B. Approve minutes of Council Meeting dated December 17, 2012.
- C. Approve Washington State Liquor License for El Ranchito, Claar Cellars and The Cherry Patch.
- D. Approve payroll vouchers, numbers 30578 to 30597 and Direct Deposit dated December 31, 2012 in the amount of \$81,259.54.
- E. Approve claim voucher numbers 41924 to 41971 dated December 31, 2012 in the amount of \$68,830.67 and claim voucher 41972 to 41985 dated January 7, 2013 in the amount of \$17,768.82.

*Motion carried unanimously.*

## PUBLIC HEARING

**Amendment to 6-year TIP (2013-2018):** Mayor Clark opened the public hearing at 7:13 p.m. Ms. Steele provided information related to the change. No public comment was given. Mayor Clark closed the public hearing at 7:15 p.m.

## NEW BUSINESS

**Nominate/Vote to Appoint Mayor Pro-tem:** Ms. Gonzales voted to nominate/vote for Kevin Russell as Mayor Pro tem for 2013 with Mr. Miles seconding the motion. Vote was held and it was unanimous.

**Vote on Revised list of Committee, Boards & Commissions:** Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve the Revised list of Committee, Boards & Commissions. Motion carried unanimously.

**Vote on Resolution No. 2013-01 amending 6-year TIP:** Mr. Williams moved, seconded by Mr. Miles that City Council approve Resolution No. 2013-01 amending the 6 year TIP (2013-2018). Motion carried unanimously.

**Vote on Ordinance No. 1320/Collective Gardens:** Mr. Stewart moved, seconded by Mr. Williams that City Council approve Ordinance No. 1320/Collective Gardens. Motion carried unanimously.

**Vote on Ordinance No. 1321/2013 Budget Amendment:** Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Ordinance No. 1321/2013 Budget Amendment. Motion carried unanimously.

**Vote on Lease Agreement/ZPD copier:** Mr. Miles moved, seconded by Ms. Gonzales that City Council approve a 5 year lease agreement for a Canon copier @ \$179.12 per month plus tax for the ZPD copier and authorize the Mayor to sign it upon receipt of the contract. Motion carried unanimously.

## MAYOR'S REPORT

**2013:** Mayor Clark reported that he is expecting 2013 to be a great year.


## COUNCIL/STAFF REPORTS

**Environmental Excellence Award:** Ms. Steele provided information about an Environmental Excellence Award that the city has been encouraged to apply for, for the Teapot Project. It is provided through WSDOT and two recipients will be flown to Washington DC to accept the award. Council encouraged staff to complete the application.

## ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart that City Council adjourn the meeting at 7:22 p.m. Motion carried unanimously.

  
Clerk/Treasurer Sharon Bounds

  
Mayor Gary Clark