

City of Zillah
Study Session Minutes
September 4, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Police Chief Dave Simmons (arrived at 6:08 p.m.), Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Brian Williams and Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

- A. Review minutes of Study Session dated August 20, 2012.
- B. Review minutes of Council Meeting dated August 20, 2012.
- C. Review payroll voucher numbers 30364 to 30391 and Direct Deposit dated August 31, 2012 in the amount of \$79,661.37.
- D. Review claim voucher number 41527 dated August 27, 2012 in the amount of \$3,000.00 and claim voucher numbers 41528 to 41566 dated September 4, 2012 in the amount of \$17,727.13.

NEW BUSINESS

Review Resolution No. 2012-27/Intent to Annex-Alteejen: Ms. Steele provided information related to the Annexation.

Review Resolution No. 2012-28/Accepting First Ave Project as complete: Jim Bricel and Nancy Morter from Gray & Osborne were present. Ms. Morter handed out a recap of the project, provided information and answered questions.

Review Various Budget/Planning Issues: Mayor Clark explained that he met with the Department Heads last week in order to discuss their budgets. Mr. Miles reported on the Parks Committee Proposal for 2013 and discussion was held about the ADA requirements for the pool and for the city.

Tour the Pool Facility: Council left for a brief time in order to tour the pool facility. The purpose of the tour is to discuss the improvements that will need to be made to it in order to come into compliance with the ADA standards.

COUNCIL/STAFF REPORTS

Mr. Russell asked if there would be a problem with the city just saying no to the Collective Gardens. Mr. Carmody said that there are currently two other cities who have said no. Discussion was held about the issue and the fact that federal law conflicts with the state law. The Planning Commission is currently working on the ordinance and Chief Simmons will be involved with that discussion.

MAYOR'S REPORT

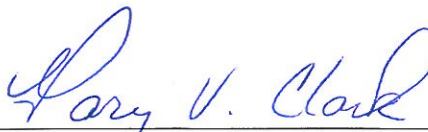
Mayor Clark presented pictures of a Rock sign the city is working on for the entrance of the Teapot Park. Discussion was held about the name. Mayor Clark proposed that the park be named Teapot Memorial Park. Discussion was held and Mayor Clark asked Council to think about it and let him know of any other name ideas.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:03 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
September 4, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Brian Williams and Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Russell to approve the Consent Agenda, items A through D as follows:

- A. Review minutes of Study Session dated August 20, 2012.
- B. Review minutes of Council Meeting dated August 20, 2012.
- C. Review payroll voucher numbers 30364 to 30391 and Direct Deposit dated August 31, 2012 in the amount of \$79,661.37.
- D. Review claim voucher number 41527 dated August 27, 2012 in the amount of \$3,000.00 and claim voucher numbers 41528 to 41566 dated September 4, 2012 in the amount of \$17,727.13.

Motion carried unanimously.

PUBLIC HEARING

Annexation-Alteejen (continued): Mayor Clark re-opened the continued Public Hearing at 7:05 p.m. Ms. Steele provided information related to the Annexation. No public comment was given. Mayor Clark closed the Public Hearing at 7:07 p.m.

NEW BUSINESS

Vote on Resolution No. 2012-27/Intent to Annex-Alteejen: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2012-27/Intent to Annex-Alteejen. Ms. Gonzales asked Mr. Carmody if she should abstain from the vote since she is closely related to a family involved in the Annexation. Mr. Carmody replied that since it is legislative it should not be a problem for her to vote. Motion carried unanimously.*

Vote on Resolution No. 2012-28/Accepting First Ave Project as complete: *Mr. Russell moved, seconded by Mr. Stewart to approve Resolution No. 2012-28/accepting the First Avenue Project as complete. Motion carried unanimously.*

MAYOR'S REPORT

Budget: Mayor Clark said that he met with the Department Heads this past week in order to hear their budget requests and that the budget process is officially in progress.

Pool: Mayor Clark asked Council what their feelings were about the pool improvements. It was decided that the city would move forward with the ADA Transition Plan and that minor improvements would be implemented in the first couple of years of the plan and the major repairs the final years of the plan. That will give the city time to discuss and to plan what to do about the future of the pool.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported that she's been working on the annexation and on signage. She stated that she needs to discuss the ZIIP with the Public Works committee.

Empty lot: Tim Tilley asked Council about what he should do with the lot adjoining the Teapot Park. He was encouraged to condition it so that it can be an entry to Stewart Park.

Newspaper: Ms. Bounds pointed out that advertising costs will increase significantly since Toppenish Newspaper closed recently and she will need to place ads in the Yakima Herald. She mentioned that she could fulfill the legal requirement by advertising with the Sunnyside local paper at an even lesser rate. Council confirmed that she should advertise with YHR and pay the increased fees as necessary.

Computer/Network issues at City Hall: Ms. Bounds explained that City Hall has been experiencing computer/network issues on a daily basis. The equipment is 5 to 6 years old and may need to be replaced in the near future. She said that she is meeting with the IT people on Thursday in order to discuss it and that they will let them know what needs to be done in order to fix the problems. She also pointed out that they have also been having problems with the Water Telemetry computer system and are waiting on an estimate for that solution as well.

MAYOR'S REPORT

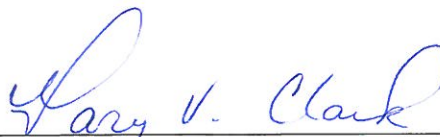
Mrs. Tuman: Mayor Clark extended condolences to the Tuman family for the loss of K. Tuman last week.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Russell to adjourn the Council meeting at 7:23 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark