

**City of Zillah**  
**Study Session Minutes**  
July 16, 2012

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:02 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell (arrived at 6:13 p.m.), Doug Stewart, Janice Gonzales (arrived at 6:23 p.m.), Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons (arrived at 6:08 p.m.), Public Works Director Tim Tilley and Clerk/Treasurer Sharon Bounds

Absent: Fire Chief/Bldg. Inspector Dan Hargroves and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated July 2, 2012.
- B. Review minutes of Council Meeting dated July 2, 2012.
- C. Review payroll vouchers dated July 13, 2012, numbers 30284 to 30308 and Direct Deposit in the amount of \$55,708.01.
- D. Review claim voucher numbers 41372 to 41423 dated July 16, 2012, in the amount of \$199,656.60.

**NEW BUSINESS**

**Eagle Scout Project Proposal-Thomas Fowler:** Thomas Fowler from Troop 959 provided information about the Eagle Scout Project he would like to construct in Shelly Park. He explained that he is still apx. \$1,200 short of funds and requested that the city cover the remaining cost. Discussion was held and Tim Tilley explained that he may have some building materials at the shop that can be used. Mr. Miles pointed out that there is \$2,000 that has been budgeted in the Parks Fund this year for miscellaneous projects and that some of that money could be used. This issue will be added to the Council agenda and it will be voted on.

**Review Notice of Intent to Annex:** Mayor Clark explained that he and staff have been meeting with some of the Alteejen residents recently in order to discuss annexation. This is a city initiated annexation and this step starts the process to get it moving forward. Mr. Boekholder (120 Alteejen) asked for clarification relating to sewer hook-up. If the residents form an LID and have the sewer infrastructure put in, would it be required that they hook up to sewer at that time or at the time of failure. Mayor Clark said that it is his understanding that they wouldn't be required to hook up until the time of their system failure. He also asked about the sewer line size that would be required. Mr. Tilley said they would most likely need an 8" line to serve the development but a 10" or 12" to serve the rest of the area. Mr. Boekholder

asked if the city would be willing to pay for the cost difference between the two. Mayor Clark clarified that an estimate would need to be obtained by the engineers but that would probably be the case.

**Review Revised list of Committee Assignments:** Mayor Clark explained that Mr. Williams name was put in place of Mr. Gallagher's name on the list of Committee Assignments.

**Notice of Intent:** Ms. Gonzales apologized for being late but asked a few questions relating to the Notice of Intent.

### VISITOR'S COMMENTS

**Residential Complaint:** Georgia Clayton (501 Bartley Street) complained that she has a neighbor that calls the police on her constantly. She said that the cops come every time she goes out into her yard to weed. Chief Simmons stated he had not seen any reports on that but would check into her complaint.

### COUNCIL/STAFF REPORTS

**Old World Committee:** Ms. Steele reported that the school has recently submitted a signage proposal that needs to be reviewed by the Old World Committee so a committee meeting needs to be scheduled.

**Police Vehicle:** Chief Simmons reported that the police vehicle will be back from the repair shop soon. A special part had to be ordered to repair it.

**Public Works Equipment:** Mr. Tilley reported that the clutch has recently gone-out on the Vactor truck. It could cost around \$5,000 to repair it. He will keep Council informed about this.

**Teapot:** Mayor Clark put out a Plea for pictures of the Teapot. Ms. Bounds reported that the Ribbon Cutting Ceremony for the Teapot Project will be on July 25, 2012 at 10 a.m. She invited everyone to attend.

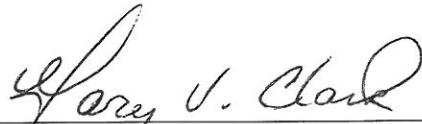
**Pipeline:** Mayor Clark shared information he recently received relating to the high pressure gas line in the area. He left the map out for anyone who was interested in seeing it.

### ADJOURNMENT

Mayor Clark adjourned the meeting at 6:29 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
July 16, 2012

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

**NEW BUSINESS**

**Oath of Office:** Ms. Bounds administered the Oath of Office to Brian Williams. Congratulations were extended.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley and Clerk/Treasurer Sharon Bounds

Absent: Fire Chief/Bldg. Inspector Dan Hargroves and City Attorney Jamie Carmody

**ADDITIONS/CORRECTIONS TO THE AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales that the City Council add item 9C under New Business "Approve \$1,200 from Parks Fund for Shelly Park Project." Motion carried unanimously.*

**CONSENT AGENDA**

*Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve the Consent Agenda as follows:*

- A. Approve minutes of Study Session dated July 2, 2012.
- B. Approve minutes of Council Meeting dated July 2, 2012.
- C. Approve payroll vouchers dated July 13, 2012, numbers 30284 to 30308 and Direct Deposit in the amount of \$55,708.01.
- D. Approve claim voucher numbers 41372 to 41423 dated July 16, 2012, in the amount of \$199,656.60.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Notice of Intent to Annex:** *Mr. Stewart moved, seconded by Mr. Miles that City Council approve the Notice of Intent and require that they assume the existing indebtedness of the area to be annexed. Motion carried unanimously.*

**Vote on Revised list of Committee Assignments:** *Mr. Russell moved, seconded by Mr. Stewart that City Council approve the Revised list of Committee Assignments. Motion carried unanimously.*

**Vote on \$1,200 expenditure from Parks Fund for Shelly Park Project:** *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve that up to \$1,200 of the budgeted money be expended from the Parks Fund for the Shelly Parks Project proposed by Thomas Fowler. Motion carried unanimously.*

#### COMMITTEE/COMMISSION REPORTS

**Finance Committee:** Mr. Miles reported that the Finance Committee will meet this week and will report at the next meeting.

#### COUNCIL/STAFF REPORTS

**Teapot:** Mayor Clark invited everyone to the Ribbon Cutting Ceremony for the Teapot Project on July 25, 2012 at 10 a.m.

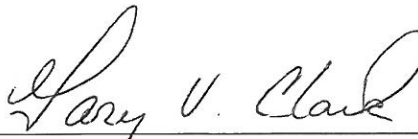
**ZPD Cell phone service:** Chief Simmons reported that his department will be changing cell phone service from AT&T to US Cellular.

#### ADJOURNMENT

*Mr. Russell moved, seconded by Ms. Gonzales that the City Council meeting adjourn at 7:12 p.m. Motion carried unanimously.*



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark