

City of Zillah
Study Session Minutes
April 16, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Kevin Russell, Doug Stewart (arrived at 6:41 p.m.), Janice Gonzales and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Bob Gallagher

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles asked to make the following changes to the agenda: Add item 6G "Review Resolution No. 2012-16 Approving Agreement for CA Services" to the agenda. The change was agreeable to the council.

CONSENT AGENDA

- A. Review minutes of Study Session dated April 2, 2012.
- B. Review minutes of Council Meeting dated April 2, 2012.
- C. Review payroll vouchers dated April 15, 2012, numbers 30130 to 30151 and Direct Deposit in the amount of \$55,308.68.
- D. Review claim vouchers number 41067 to 41124, dated April 16, 2012, in the amount of \$184,536.14.
- E. Review Monthly Close-out for Feb & Mar 2012.

NEW BUSINESS

Discuss first Avenue-5th to Meade Project/G&O: Nancy Morter and Jim Bricel of G&O provided information related to the history of the project and what it will take to fix the cracking and inefficiencies of the project. Council chose the second option which included saw-cutting and repairing the applicable section of the road. Ms. Morter explained that this fix is the responsibility of the contractor and that it will be no cost to the city.

Review Ordinance No. 1300 ending Moratorium Parking/Driveways: Ms. Steele provided the updated information related to the current change. For clarification, Mr. Carmody revised language in section 5 of the ordinance.

Review Resolution No. 2012-15/Reimbursement of Expenditures: Ms. Bounds provided information related to the Resolution. This document is required from the State Treasurer's Office in order for the city to purchase the vehicles and equipment prior to disbursement of the loan.

Review Ordinance No. 1301/Acquisition of Vehicles: Ms. Bounds explained that this Ordinance authorizes Acquisition of the vehicles and equipment related to the loan with the State.

Review Resolution No. 2012-12/Local Agency Financing Contract/Vehicles: Ms. Bounds explained that this Resolution approves the Financing Contract with the State for loan the city is obtaining from them.

Review Resolution No. 2012-17/Business service Agreement with DOR: Ms. Bounds explained that this Resolution approves the Service Agreement with Department of Revenue for data services related to Business license reports. It has proven to be a useful tool in capturing business licensing revenue for the City of Zillah.

Review Resolution 2012-16 approving Agreement for CA Services: Ms. Bounds explained that the city was recently awarded federal monies to complete the engineering for the Carlsonia project. Staff held interviews with the engineers last week and did scoring with three engineers on our roster. Along with the Public Works Committee they are going to recommend HLA as the engineer to design the project. All federal projects require that the project be designed and administered in accordance with WSDOT LAG which includes certification acceptance (CA) from a CA Agency. Since Zillah is not a certified agency the County has agreed to administer the project for us. The attached agreement is for Yakima County to provide CA services for the city on this project.

VISITOR'S COMMENTS

Weather Station: John Sodini presented information about putting a weather station on city hall. He explained that data could be gathered and then put on the city website.

MAYOR'S REPORT

Spring Fling Event: Mayor Clark reported that the Spring Fling Event will be held on Saturday, April 28th and that tickets are available at several locations around town.

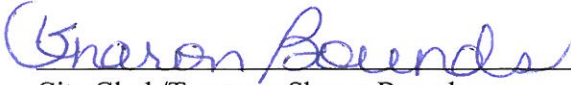
Alternative Emergency Access Road: Chief Hargroves told council that a developer wants to construct several residential housing units on the property that is east of the main entrance and south of Yakima Valley Highway. Infrastructure and Road issues were discussed. He asked Council if they would be agreeable with allowing the alternative emergency access road to be used as a second entry for that plat if it is submitted. Council was agreeable.

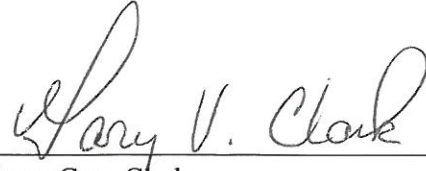
COMMITTEE/COMMISSION REPORTS

Old World Committee: Mr. Russell reported that the Old World Committee has been meeting consistently and will meet again this week on Thursday at 6:30 p.m.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:03 p.m.


City Clerk/Treasurer Sharon Bounds


Mayor Gary Clark

City of Zillah
City Council Minutes
April 16, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:07 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Kevin Russell, Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Bob Gallagher

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Stewart that City Council make the following changes to the agenda: Add item 8F "Vote on Resolution No. 2012-16 Approving Agreement for CA Services" to the agenda. Motion carried unanimously.

CONSENT AGENDA

Mr. Russell moved, seconded by Mr. Stewart that City Council approve the Consent Agenda as follows:

- A. Approve minutes of Study Session dated April 2, 2012.
- B. Approve minutes of Council Meeting dated April 2, 2012.
- C. Approve payroll vouchers dated April 15, 2012, numbers 30130 to 30151 and Direct Deposit in the amount of \$55,308.68.
- D. Approve claim vouchers number 41067 to 41124, dated April 16, 2012, in the amount of \$184,536.14.
- E. Approve Monthly Close-out for Feb & Mar 2012.

Motion carried unanimously.

PUBLIC HEARING

Parking Facilities and Driveways (continued): Mayor Clark opened the Public Hearing at 7:08 p.m. Ms. Steele provided information related to the issue. Mayor Clark closed the Public Hearing at 7:10 p.m.

NEW BUSINESS

Vote on Ordinance No. 1300 ending Moratorium Parking/Driveways: Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Ordinance No. 1300 ending the moratorium and amending Section 17.22-020(D)(1)&(E) of the Zillah Municipal Code. Motion carried unanimously.

Vote on Resolution No. 2012-15/Reimbursement of Expenditures: Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2012-15 authorizing reimbursement of expenditures for the police vehicles and equipment. Motion carried unanimously.

Vote on Ordinance No. 1301/Acquisition of Vehicles: Mr. Miles moved, seconded by Mr. Russell that City council approve Ordinance No. 1301 authorizing the acquisition of personal property and the execution of a financing contract for the Police vehicles and equipment. Motion carried unanimously.

Vote on Resolution No. 2012-12/Local Agency Financing Contract/Vehicles: Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Resolution No. 2012-12 the Local Agency Financing Contract, Series 2012B between City of Zillah and the State of Washington relating to the ZPD vehicle loan. Motion carried unanimously.

Vote on Resolution No. 2012-17/Business service Agreement with DOR: Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2012-17 the Business Licensing Services Agreement DOR Contract No. K780 between State of WA DOR and City of Zillah. Motion carried unanimously.

Vote on Resolution 2012-16 approving Agreement for CA Services: Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Resolution No. 2012-16 the Agreement for Certified Acceptance Services with Yakima County. Motion carried unanimously.

MAYOR'S REPORT

Spring Fling Event: Mayor Clark reported that the Spring Fling Event will be held on Saturday, April 28th and that tickets are available at several locations around town.

COMMITTEE/COMMISSION REPORTS

Old World Committee: Mr. Russell reported that the Old World Committee has been meeting consistently and will meet again this week on Thursday at 6:30 p.m.

COUNCIL/STAFF REPORTS

Teapot: Ms. Gonzales asked about the status of the Teapot Project. It was reported that the project should be mostly completed by Community Days with total completion being the end of May.

Mr. Tilley reported that a gravity gas-fed pump was recently donated to the city. He would like to have someone refurbish it and then include it on the site somewhere. Mr. Simmons questioned if the bathroom will have a timer lock. Discussion was held.

Zillah Lakes Construction: Chief Hargroves asked for clarification/confirmation that the emergency access road would be able to be used as a secondary access for the construction of the units that will run along the south side of Yakima Valley Highway. They confirmed.

ZPD Vehicles: Chief Simmons reported that the new vehicles should be here in May. He will surplus the current vehicles and possibly selling them to Wapato. He is looking into securing a transport van that would be useful for the police department and public works.

Mail: Chief Simmons reported that Ms. Bounds received a piece of mail today that contained marijuana. His department plans to investigate the address on the envelop as well as other areas in an effort to find out who sent it. He also warned that suspicious mail be turned over to the police for investigation.

LS Network: Ms. Bounds asked Council if they would be interested in having staff bring back a "site-specific" franchise ordinance for review. Council was agreeable.


ATT Settlement: Mr. Carmody explained that the Settlement with ATT would most likely settle with a 10% discount.

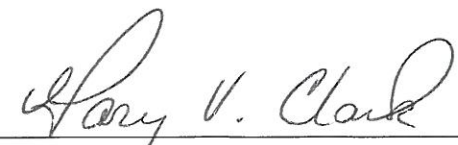
Clean Air Board Member: Mayor Clark announced that there is a vacancy on the Clean Air Authority Board for Small City Representative. He encouraged anyone interested to apply.

ViewPoints: Mayor Clark explained that the city was recently approached by a representative of Viewpoints. They offered to highlight Zillah in a TV segment they air with Terry Bradshaw. The cost is \$19,800. Council was not interested.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Miles that City Council adjourn the meeting at 7:40 p.m. Motion carried unanimously.


City Clerk/Treasurer Sharon Bounds


Mayor Gary Clark