

City of Zillah
Study Session Minutes
February 21, 2012

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Mayor Gary Clark

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Kevin Russell, Doug Stewart, Janice Gonzales (arrived at 6:13 p.m.), and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, and City Attorney Jamie Carmody

Absent: Council member Bob Gallagher and Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

- A. Review minutes of Study Session dated February 7, 2012.
- B. Review minutes of Council Meeting dated February 7, 2012.
- C. Review Washington State Liquor License for Ameristar #15, RC Farms, Sun Mart #25 and Zillah Food Center.
- D. Review Washington State Liquor License for Spirits for Zillah Food Center.
- E. Review payroll vouchers dated February 15, 2012, numbers 30026 to 30043 and Direct Deposit in the amount of \$54,241.74.
- F. Review claim vouchers number 40864 to 40910 dated February 21, 2012, in the amount of \$42,889.48.
- G. Review Dec. 2011 Month Close-out.
- H. Review Jan. 2012 Month Close-out.

NEW BUSINESS

Review Ordinance No. 1297-franchise with Yakima County: Ms. Steele provided information related to revisions made to the ordinance. Discussion was held and staff was directed to bring a revised ordinance back that is project specific relating to service being provided to the Sheriff Substation.

Review Applications for Funding: Ms. Steele provided information relating to the applications being submitted for the cost of engineering. It was explained that council approval is necessary for these applications to be submitted. Ms. Steele told Council the amounts of the city match on these applications as well as information on the need for the financing.

Review Ordinance No. 1298/Establishing Debt Service Fund (209): Ms. Bounds provided information related to the need for the fund. It is to be used for the debt service on the SIED Loan for the Teapot Project.

COUNCIL/STAFF REPORTS

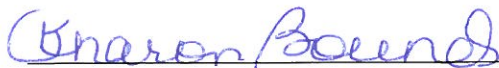
ZPD: Chief Simmons explained that there was a shooting at the Sun Mart last weekend.

Police Vehicles: Chief Simmons provided information relating to the purchase of new police vehicles. The amount included in the budget discussions was for three vehicles financed over four (4) years for a total of \$132,000. He told council that the purchase price of the vehicles was going to be around \$92,000, decals at 3,000, lighting at \$9,400, computer equipment and scanners at \$10,000, video equipment at \$20,000 to \$25,000. The radios are the only thing being transferred over to the new cars. His new request is for funding of apx. \$155,000 stretched over a five (5) year period instead of \$132,000 for a four (4) year period. Chief Simmons also explained that he has been working with US Bank on a funding package for five (5) years with an interest rate of 2.58%. Ms. Bounds has been working with the State Treasurer's Office on a funding package that has historically had a lower interest rate. The interest rate for their November 2011 package was 1.51%, prior to that it was 2% and 2.1%. The hope would be that the interest rate will still stay below the US Bank rate but we won't know until August when everything goes through. The State is used to dealing with municipalities and public entities and all of the requirements associated with the process so Ms. Bounds feels like that program would be the safer of the two.

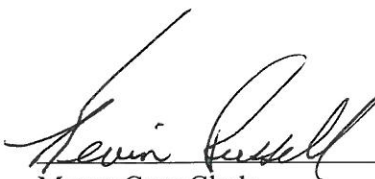
Mayor Clark asked Ms. Bounds if she had comment on the financing. She said that it was discussed during budget that the expenditure would be for \$132,000 over a four year period. Her thought process on whether this would be feasible was partly due to the fact that the water and sewer rate increases were approved for the same four year period and because of that the utility tax going into the general fund increases as well which would in part take care of the additional cost of the loan payment. She has no thought on funding the additional year without additional revenue commitment. Hope is always that growth will fill any funding gaps but that is also unknown at this time.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.



City Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

Mayor Pro Tem Kevin Russell

City of Zillah
City Council Minutes
February 21, 2012

CALL TO ORDER

The meeting was called to order at 7:06 p.m. by Mayor Gary Clark

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Kevin Russell, Doug Stewart, Janice Gonzales, and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds, and City Attorney Jamie Carmody

Absent: Council member Bob Gallagher and Fire Chief/Bldg. Inspector Dan Hargroves

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to remove item 8A under New Business. Motion carried unanimously.

CONSENT AGENDA

Mr. Russell moved, seconded by Mr. Stewart that City Council approve the Consent Agenda as follows:

- A. Review minutes of Study Session dated February 7, 2012.
- B. Review minutes of Council Meeting dated February 7, 2012.
- C. Review Washington State Liquor License for Ameristar #15, RC Farms, Sun Mart #25 and Zillah Food Center.
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- H. Review Jan. 2012 Month Close-out.

Motion carried unanimously.

NEW BUSINESS

Vote on Applications for Funding: *Ms. Gonzales moved, seconded by Mr. Russell that City Council approve the City match on the following project applications:*

- *Carlsonia Avenue Improvements-Cheyne Road to 5th Street Application*
- *Vintage Valley Road Construction-end Road to SR-22 Buena-Toppenish Road (Phase One)*
- *Vintage Valley Road Construction-end Road to SR-22 Buena-Toppenish Road (Phase Two)*

Motion carried unanimously.

Vote on Ordinance No. 1298/Establishing Debt Service Fund (209): *Mr. Miles moved, seconded by Mr. Stewart that the City Council approve Ordinance No. 1298 establishing a Debt Service Fund. Motion carried unanimously.*

MAYOR'S REPORTS

Zillah Wrestling Team: Mayor Clark congratulated the Zillah Wrestling Team for the great job they did at competing at State.

Patricia's Chocolate Emporium: Mayor Clark congratulated Patricia's for the nice advertisement that was recently in the Yakima Herald Republic.

Joint Facilities Committee: Mr. Russell stated that he is going to schedule a meeting for the Joint Facilities Committee within the next couple of weeks.

Police Vehicles: *Mr. Stewart moved, seconded by Ms. Gonzales that the City approve the extension of the vehicle loan to five (5) years and use the State Loan Program for up to \$156,000 for the three vehicles and equipment. Motion carried unanimously.*

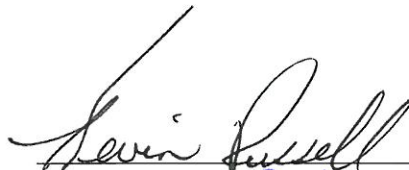
Teapot Project: Mayor Clark explained that the project began today. The siding and shingles were torn off and the building looks significantly different.

ADJOURNMENT

Mr. Russell moved, seconded by Mr. Miles that the meeting be adjourned at 7:18 p.m. Motion carried unanimously.



City Clerk/Treasurer Sharon Bounds



Mayor Gary Clark *Protem Kevin Russell*