

City of Zillah
Study Session Minutes
December 3, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales (arrived at 6:07 p.m.), Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

- A. Review minutes of Study Session dated November 19, 2012.
- B. Review minutes of Council Meeting dated November 19, 2012.
- C. Review payroll vouchers, numbers 30500 to 30560 and Direct Deposit dated November 30, 2012 in the amount of \$136,858.37.
- D. Review claim voucher numbers 41820 to 41842 dated December 3, 2012 in the amount of \$61,680.52.

NEW BUSINESS

Review Ordinance No. 1315/Alteejen Annexation: Ms. Steele explained that the review process with the County Review Board is over and this Ordinance approves the Alteejen Annexation.

Review Ordinance No. 1316/ Revising the Zoning Code: Ms. Steele provided information related to the changes in the zoning code. She praised the Planning Commission for all of the work that has been done updating/revising the code.

Review Ordinance No. 1317/2013 Salaries: Ms. Bounds explained that union contracts negotiated a 2.5% increase to salaries so most of the wages were increased to reflect that.

Review Restricted Fund Expenditures: Ms. Bounds explained that the information presented in the summary packet is what Council has reviewed the past couple of months. It contains information relating to expenditures out of the Parks Fund, Hotel/Motel Tax Fund, Real Estate Excise Tax Fund, and it contains other information discussed including cost allocation.

Review Resolution No. 2012-38/Revising Capital Facilities Plan: Ms. Bounds explained that the engineers have completed the Capital Facilities Plan (CFP) recently but the approval process (Comp Plan Amendment) will take until mid 2013. Since that is the case, the attached information amends the CFP until the final document is approved.

Review Ordinance No. 1318/2013 Final Budget: Ms. Bounds explained that a public hearing will be held during the council meeting for the Final 2013 Budget. This ordinance approves the Final 2013 budget.

Review Draft Ordinance/Collective Gardens: Ms. Steele explained that, based on input received from the last council meeting the Planning Commission asked this draft be brought to Council for review and then tabled until the moratorium is up. Lengthy discussion was held about inconsistency between state and federal law, employer responses to the current legislation, federal funding issues, etc. and it was decided that this ordinance would be brought back in its' final form at the first January 2013 meeting for approval.

Review Resolution No. 2012-39/Accepting Merclyn Lane Overlay Project as complete: Mr. Tilley explained that this project was completed and this closes out the project paperwork.

Review Resolution No. 2012-40/Accepting Bailey Road Sewer Overlay Project as complete: Mr. Tilley explained that this project was completed and this closes out the project paperwork.

Review Ordinance No. 1319/2012 Budget Amendment: Chief Simmons provided information relating to the budget amendment.

COUNCIL/STAFF REPORTS

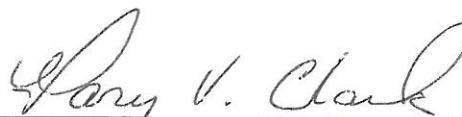
TIB Street Applications: Ms. Steele reported that the city did not receive funding for the three street application that were submitted to TIB. She provided information relating to the scoring. She also provided information about current funding issues with the TAC group and STP funding for the Carlsonia Project Construction project that was previously scored.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:02 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
December 3, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:09 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Stewart to approve the Consent Agenda, items A through D as follows:

- A. Approve minutes of Study Session dated November 19, 2012.
- B. Approve minutes of Council Meeting dated November 19, 2012.
- C. Approve payroll vouchers, numbers 30500 to 30560 and Direct Deposit dated November 30, 2012 in the amount of \$136,858.37.
- D. Approve claim voucher numbers 41820 to 41842 dated December 3, 2012 in the amount of \$61,680.52.

Motion carried unanimously.

PUBLIC HEARINGS

2013 Final Budget: Mayor Clark opened the public hearing at 7:10 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:12 p.m.

Zoning Code Revisions: Mayor Clark opened the public hearing at 7:12 p.m. Ms. Steele provided information. No public comment was given. Mayor Clark closed the public hearing at 7:13 p.m.

Collective Gardens: Mayor Clark opened the public hearing at 7:13 p.m. Ms. Steele provided information. No public comment was given. Mayor Clark closed the public hearing at 7:15 p.m.

NEW BUSINESS

Vote on Ordinance No. 1315/Alteejen Annexation: *Mr. Russell moved, seconded by Ms. Gonzales to approve the Ordinance No. 1315/Alteejen Annexation. Motion carried unanimously.*

Vote on Ordinance No. 1316/ Revising the Zoning Code: *Mr. Stewart moved, seconded by Mr. Williams to approve the Ordinance No. 1316/Revising the Zoning Code. Motion carried unanimously.*

Vote on Ordinance No. 1317/2013 Salaries: *Ms. Gonzales moved, seconded by Mr. Miles to approve the Ordinance No. 1317/2013 Salaries. Motion carried unanimously.*

Vote on Restricted Fund Expenditures: *Mr. Williams moved, seconded by Mr. Stewart that City Council approve the attached list of expenditures for 2013 out of the Parks fund, Hotel/Motel Tax Fund, Real Estate Excise Tax Fund and the supporting documentation provided in the budget summary packet. Motion carried unanimously.*

Vote on Resolution No. 2012-38/Revising Capital Facilities Plan: *Mr. Miles moved, seconded by Ms. Gonzales to approve Resolution No. 2012-38/Revising Capital Facilities Plan. Motion carried unanimously.*

Vote on Ordinance No. 1318/2013 Final Budget: *Ms. Gonzales thanked Ms. Bounds and the department heads for all of their work on the budget. Mr. Stewart moved, seconded by Mr. Russell to approve the Ordinance No. 1318/2013 Final Budget. Motion carried unanimously.*

Vote on Resolution No. 2012-39/Accepting Merclyn Lane Overlay Project as complete: *Mr. Russell moved, seconded by Mr. Stewart to approve Resolution No. 2012-39/Accepting Merclyn lane Overlay Project as complete. Motion carried unanimously.*

Vote on Resolution No. 2012-40/Accepting Bailey Road Sewer Overlay Project as complete: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2012-40/Accepting Bailey Road Sewer Overlay Project as complete. Motion carried unanimously.*

Vote on Ordinance No. 1319/2012 Budget Amendment: *Ms. Gonzales moved, seconded by Mr. Miles to approve the Ordinance No. 1319/2012 Budget Amendment. Motion carried unanimously.*

VISITOR'S COMMENTS

Mr. Dale Coder was present and asked why there were so many who don't go to the school basketball games. He encouraged them to attend.

MAYOR'S REPORT

Harvest Foods: Mayor Clark encouraged everyone to go into the grocery store to see all of the pictures that are up on the walls. He said that they look very nice.

COUNCIL/STAFF REPORTS

Exercise: Chief Simmons reported that he will be doing a joint incident response exercise with the school, city, etc. in 2013. It will involve a lot of people.

Purchase: Chief Simmons reported that at the last meeting he was given the ok to purchase a UTV. He has since gotten bids and he provided information about them. Council agreed that additional monies needed to be spent (over the \$15k previously approved), and the funds would come from the general fund which will include the remainder of funds that were not spent on the backhoe (apx. \$15,000) and the \$3,600 not spent from the surplus of the police vehicles. Specifics of the purchase were discussed.

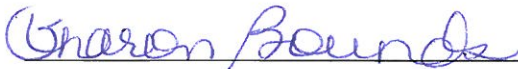
Power Outage: Mr. Tilley reported that the generators worked well during the recent power outage and everything seemed to run smoothly.

DRYVE: Ms. Steele reported that she was recently voted in as Vice President of the DRYVE group.

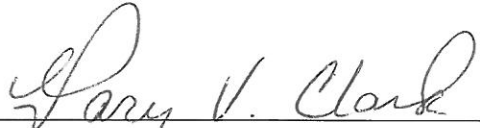
Thanks: Ms. Bounds thanked everyone for their work throughout the budget process.

ADJOURNMENT

Mr. Miles moved, seconded by Ms. Gonzales to adjourn the meeting at 7:45 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark