

City of Zillah
Study Session Minutes
November 5, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales (arrived at 6:11 p.m.), Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves (left at 6:15 p.m.), Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Mr. Miles asked to place item 4G "Review Special Occasion liquor License for Spring Fling" to the Consent Agenda. It was agreeable with Council.

CONSENT AGENDA

- A. Review minutes of Study Session dated October 15, 2012.
- B. Review minutes of Council Meeting dated October 15, 2012.
- C. Review WA ST Gambling Commission Issuance of Gambling Licenses for Stonehenge.
- D. Review payroll vouchers, numbers 30457 to 30481 and Direct Deposit dated October 31, 2012 in the amount of \$80,365.37.
- E. Review claim voucher numbers 41701 to 41740 dated November 5, 2012 in the amount of \$46,457.28.
- F. Review Month-end Close-out for September 2012.
- G. Review Special Occasion Liquor License for Spring Fling.

NEW BUSINESS

Review Ord. no. 1311/2013 Property Tax: Mayor Clark explained that this is the annual property tax increase of 1%.

Review Ord. no. 1312/Cemetery: Mr. Carmody explained that the language was revised in order to better address liability issues in the cemetery.

Review Ord. no. 1313/Cemetery Fees: Mr. Tilley explained that two prices were added to the cemetery fees, they are AEON vases and the price for an oversized liner.

Review Resolution No. 2012-34/Surplus: Ms. Bounds explained that city hall recently completed inventory at city hall and the items on the resolution need to be surplus.

Review Resolution No. 2012-35/General Engineering Svcs.: Ms. Bounds explained that the city recently advertised for general engineering services for 2013-2014. The scoring committee met and scored the applicants. Huibregtse, Louman and Associates, LLC scored highest and were asked to draft an agreement for council review.

Review Resolution No. 2012-36/Interlocal Agreement w/Yakima County: Chief Simmons stated that this agreement is the same as prior years with no cost increases.

Review Ord. no. 1314/2012 Budget Amendment: Mayor Clark explained that the finance committee met recently to review the budget and the finances. After their review they are recommending to purchase the computer system for city hall, building and telemetry and the backhoe this year. The expenditures are included in the budget amendment.

Review 2013 Preliminary Budget: Ms. Bounds asked for questions. She also pointed out the Mayor's proposal for the hotel/motel tax fund expenditures. The proposal was agreeable with the council.

VISITOR'S COMMENTS

Citizen Complaint: Georgia Clayton (501 Bartley Street) complained that she is constantly being robbed. She asked what council would do about it. Chief Simmons stated that he offered to install cameras around her property in order to monitor the area for her but she refused. Ms. Gonzales asked what Ms. Clayton wanted and she stated that she doesn't feel safe and that the police department need to be around when the activity happens. Chief Simmons again offered to install cameras for her. Ms. Clayton left the meeting abruptly.

MAYOR'S REPORT

Upcoming Elections: Mayor Clark encouraged everyone to vote tomorrow.

COUNCIL/STAFF REPORTS

ADA Transition Plan: Ms. Bounds explained that staff continues to work on the plan and they hope to bring a draft to council for review within the next month.

Planning Commission vacancy: Ms. Bounds explained that she advertised for the vacant position but no one applied. Mayor Clark suggested she look at any past applicants and give them a call.

Turkey Bingo: Ms. Bounds invited everyone to Turkey Bingo on November 16th at 6:00 at the Civic Center.

EXECUTIVE SESSION

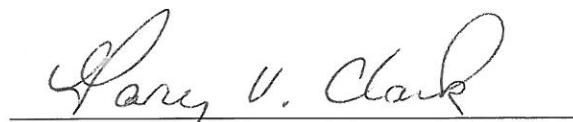
Mayor Clark called for Executive Session at 6:50 p.m. for 10 minutes in order to discuss contractual issues. Mayor Clark closed Executive Session at 6:59 p.m.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.



Clerk/Treasurer Sharon Bounds


Mayor Gary Clark

City of Zillah
City Council Minutes
November 5, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Fire Chief/Bldg. Inspector Dan Hargroves

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council add item 5G "Approve Special Occasion Liquor License for Spring Fling" to the Consent Agenda. Motion carried unanimously.

CONSENT AGENDA

Ms. Gonzales moved, seconded by Mr. Williams to approve the Consent Agenda items A through G as follows:

- A. Approve minutes of Study Session dated October 15, 2012.
- B. Approve minutes of Council Meeting dated October 15, 2012.
- C. Approve WA ST Gambling Commission Issuance of Gambling Licenses for Stonehenge.
- D. Approve payroll vouchers, numbers 30457 to 30481 and Direct Deposit dated October 31, 2012 in the amount of \$80,365.37.
- E. Approve claim voucher numbers 41701 to 41740 dated November 5, 2012 in the amount of \$46,457.28.
- F. Approve Month-end Close-out for September 2012.
- G. Approve Special Occasion Liquor License for Spring Fling.

Motion carried unanimously.

PUBLIC HEARING

2013 Property Tax: Mayor Clark opened the public hearing at 7:05 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:07 p.m.

2013 Preliminary Budget: Mayor Clark opened the public hearing at 7:07 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:08 p.m.

NEW BUSINESS

Vote on Ord. No. 1311/2013 Property Tax: Mr. Miles moved, seconded by Mr. Stewart that City Council approve Ordinance No. 1311/2013 Property Tax. Motion carried unanimously.

Vote on Ord. No. 1312/Cemetery: Mr. Russell moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1312 amending Ord No's 967 and 972. Motion carried unanimously.

Vote on Ord. No. 1313/Cemetery Fees: Ms. Gonzales moved, seconded by Mr. Williams that City Council approve Ordinance No. 1313/establishing cemetery fees. Motion carried unanimously.

Vote on Resolution No. 2012-34/Surplus: Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2012-34 declaring certain items as surplus. Motion carried unanimously.

Vote on Resolution No. 2012-35/General Engineering Svcs.: Mr. Russell moved, seconded by Mr. Stewart that City Council approve Resolution No. 2012-35 approving the Professional Municipal Engineering Services consultant Agreement with HLA for 2013 and 2014. Motion carried unanimously.

Vote on Resolution No. 2012-36/Interlocal Agreement w/Yakima County: Mr. Stewart moved, seconded by Mr. Williams that City Council approve Resolution No. 2012-36 approving the 2013 Interlocal Corrections/Detention Agreement with Yakima County. Motion carried unanimously.

Vote on Ord. No. 1314/2012 Budget Amendment: Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1314/2012 Budget Amendment. Mr. Miles stated that he is moving to approve option B of the attached information. Motion carried unanimously.

COUNCIL/STAFF REPORTS

ZPD Report: Chief Simmons stated that he is happy with the new police vehicles and his mileage has increased by 20%.

COMMITTEE/COMMISSION REPORTS

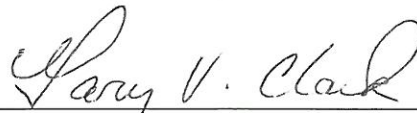
Finance Committee: Mr. Miles reported that the finance committee met recently and reviewed the third quarter financial reports. The finances seem to be tracking well and there seem to be no real financial issues to be concerned about. He provided details relating to revenue tracking.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Russell to adjourn the meeting at 7:17 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark