

City of Zillah
Study Session Minutes
October 15, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Kevin Russell and Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

- A. Review minutes of Study Session dated October 1, 2012.
- B. Review minutes of Council Meeting dated October 1, 2012.
- C. Review payroll vouchers, numbers 30436 to 30456 and Direct Deposit dated October 15, 2012 in the amount of \$57,802.21.
- D. Review claim voucher numbers 41650 to 41700 dated October 15, 2012 in the amount of \$95,152.89.
- E. Approve the WA ST Gambling License for Public Card Room and Punchboard/Pull Tab for Stonehenge.

NEW BUSINESS

Zillah Schools Report – Kevin McKay: School Superintendent Kevin McKay presented the School District report. He reported that Jeff Charbonneau received the award for Washington State Teacher of the Year. Everyone extended congratulations. Some of the other items highlighted were retirements and new hires and enrollment. He explained that enrollment is down this year by apx. 90 students which obviously has an impact on their budget. He also shared that the school probably won't go out to the voters again for 7 to 10 years.

Review Motel Tax Fund Applications: Hotel/Motel Tax Fund requests were received and are included in the packets. Representatives from the groups were available to provide information related to their requests. Those representatives included: Shelli Quantrell for Associated Clubs, Katie Heaverlo for Yakima Valley Visitor's and Convention Bureau, Gary Clark for Spring Fling Festival and Ardele Steele for Zillah Lion's Club. The requests will be considered and a proposal will be made at the next Council meeting.

Discuss extension of Moratorium: Ms. Steele provided information related to the extension of the Moratorium related to Collective Gardens. A public hearing will be held during the City Council meeting.

VISITOR'S COMMENTS

Mayor Clark asked Council if they would be ok with him moving Visitor's comments at this point since Ms. Clayton was present. They agreed to do so.

Complaint: Georgia Clayton was present to tell Council about some thefts she has been having at her place. She continued by stating that if nothing is done that she will get a gun and shoot them herself. Chief Simmons told Ms. Clayton that if she continues to state that, it will be necessary for him to arrest her and to have her evaluated by mental health. Ms. Clayton left the meeting.

NEW BUSINESS

Review Resolution No. 2012/31 – 2013 Irrigation Rates: Ms. Bounds provided information related to the proposed 2013 irrigation rates. Last year the Finance Committee recommended increasing the irrigation rates by the pass through cost plus an additional 5% for the city in order to meet the annual increase in the cost of conducting business.

Review Resolution No. 2012-32 – Merclyn Overlay: Mr. Tilley explained that he has called for bids for an overlay on Merclyn. O.L. Luther came in as the lowest responsible bidder and the contract for the project is attached.

Review Resolution No. 2012-33- Drying Beds: Mr. Tilley explained that he has called for bids for work on a drying bed at the sludge site. O.L. Luther came in as the lowest responsible bidder and the contract for the project is attached.

Discuss 2013 Preliminary Budget: Ms. Bounds provided information related to the 2013 preliminary budget. The notes to the budget were reviewed and she provided information related to new cost allocations and restructuring of BARS numbers for various departments. Jeff Miles also shared information related to projection of revenue and expenses for the various funds. Overall the city is doing ok. Projected expenses exceed revenues in the general fund this year but that was expected for 2013. It was in the prior year budget plan that the payment for the ZPD vehicles would come out of general fund carryover balance for 2013.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
October 15, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Kevin Russell and Fire Chief/Bldg. Inspector Dan Hargroves

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated October 1, 2012.
- B. Review minutes of Council Meeting dated October 1, 2012.
- C. Review payroll vouchers, numbers 30436 to 30456 and Direct Deposit dated October 15, 2012 in the amount of \$57,802.21.
- D. Review claim voucher numbers 41650 to 41700 dated October 15, 2012 in the amount of \$95,152.89.
- E. Approve the WA ST Gambling License for Public Card Room and Punchboard/Pull Tab for Stonehenge.

Motion carried unanimously.

PUBLIC HEARING

Moratorium Extension-Collective Gardens: Mayor Clark opened the Public Hearing at 7:07 p.m. Ms. Steele provided information related to the issue. No public comment was given. Mayor Clark closed the Public Hearing at 7:08 p.m. and regular session began

NEW BUSINESS

Vote on Resolution No. 2012/31 – 2013 Irrigation Rates: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2012-31-2013 Irrigation Rates. Motion carried unanimously.*

Vote on Resolution No. 2012-32 – Merclyn Overlay: *Ms. Gonzales moved, seconded by Mr. Miles that City council approve Resolution No. 2012-32 approving a contract for overlay on Merclyn Lane with O.L. Luther Co., Inc. Motion carried unanimously.*

Vote on Resolution No. 2012-33- Drying Beds: *Mr. Miles moved, seconded by Mr. Williams that City council approve Resolution No. 2012-33 approving a contract for Bailey Road Sewer Drying Beds Overlay with O.L. Luther Co., Inc. Motion carried unanimously.*

EXECUTIVE SESSION

Mayor Clark called for an Executive Session at 7:11 in order to discuss Contractual Issues and Potential Litigation for 10 minutes. At 7:21 the Executive Session was extended for 20 minutes. Mayor Clark closed the Executive Session at 7:40 and regular session began.

COMMITTEE/COMMISSION REPORTS

Public Facilities Committee: Mr. Miles reported that the committee met last week and decided to hold off on the project for now. They will be meeting with a Bond Attorney Wednesday evening in order to gather more information related to the process. They may send out a survey or a factual sheet to the residents.

COUNCIL/STAFF REPORTS

Police Department: Chief Simmons reported that he has several active cases that are making him use reserve time. He is currently working with other Chiefs in organizing joint efforts to be used during major crime responses in the valley.

Public Works: Mr. Tilley asked council what they would like him to do about the lot in front of Stewart Park. Discussion was held and he was asked to come back with a plan.

LID: Ms. Bounds reported that a meeting will be held on Wednesday evening in order to meet with the residents from Alteejen in order to discuss the LID process. This is an effort to provide the facts so that they can decide if it is something they want to participate in or not.

ADJOURNMENT

Mr. Stewart moved, seconded by Ms. Gonzales that City Council adjourn the meeting at 7:57 p.m. Motion carried unanimously.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark