

City of Zillah
Study Session Minutes
October 1, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:02 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Janice Gonzales

CONSENT AGENDA

- A. Review minutes of Study Session dated September 17, 2012.
- B. Review minutes of Council Meeting dated September 17, 2012.
- C. Review payroll vouchers, numbers 30413 to 30435 and Direct Deposit dated September 28, 2012 in the amount of \$72,579.04.
- D. Review claim voucher numbers 41613 to 41649 dated October 1, 2012 in the amount of \$24,861.50.
- E. Review August 2012 monthly Close-out report.

NEW BUSINESS

Review 2013 YVCOG Budget-Page Scott: Page Scott of YVCOG presented their 2013 budget and to answer questions related to it.

Review Ordinance No. 1310/2012 Budget Amendment: Ms. Bounds explained that this amendment is for software associated with the water telemetry system.

Review Resolution No. 2012-29 closing the Teapot Project: Mayor Clark mentioned that the kiosk is still being dealt with as a warranty issue. There are still a few arborvitae that will be replaced but Tim asked that it be done when the weather cools down.

Review Resolution No. 2012-30/Lease Agreement with Fire District No. 5: Mr. Russell asked if there were any changes to the agreement other than the annual cost. Chief Hargroves said no. The rent increased by 2.7% for 2013.

Discuss 2013 Budget: Ms. Bounds provided information related to the 2013 budget and asked for questions. The pool program was discussed. It was felt that the pool may be open for a few more years

and then it would be nice if a spray park were transitioned in to replace it. Further discussion was held about placement and cost of the spray park.


EXECUTIVE SESSION

Possible Litigation: Mayor Clark called for Executive Session at 6:26 p.m. for 20 minutes in order to discuss possible litigation. At 6:45 the Executive Session was extended for 15 minutes. Mayor Clark closed the Executive Session at 6:58 p.m. and regular session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark

City of Zillah
City Council Minutes
October 1, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Bob Gallagher was present and Mayor Clark asked him to lead the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Janice Gonzales

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Stewart that City Council approve the Consent Agenda items A thorough E as follows:

- A. Approve minutes of Study Session dated September 17, 2012.
- B. Approve minutes of Council Meeting dated September 17, 2012.
- C. Approve payroll vouchers, numbers 30413 to 30435 and Direct Deposit dated September 28, 2012 in the amount of \$72,579.04.
- D. Approve claim voucher numbers 41613 to 41649 dated October 1, 2012 in the amount of \$24,861.50.
- E. Approve August 2012 monthly Close-out report.

Motion carried unanimously.

NEW BUSINESS

Council Presentation-Mayor Clark: Mayor Clark recognized Bob Gallagher and presented him with a plaque of appreciation for his years of service on the council. Congratulations were extended and Mr. Gallagher and his wife greeted the council and staff.

Vote on 2013 YVCOG Budget-Page Scott: *Mr. Stewart moved, seconded by Mr. Russell that City Council approve the 2013 YVCOG Budget, Membership Assessment and continued participation with YVCOG. Motion carried unanimously.*

Vote on Ordinance No. 1310/2012 Budget Amendment: *Mr. Russell moved, seconded by Mr. Williams that City Council approve Ordinance No. 1310/2012 Budget Amendment. Motion carried unanimously.*

Vote on Resolution No. 2012-29 closing the Teapot Project: *Mr. Miles moved, seconded by Mr. Stewart that City Council approve Resolution No. 2012-29 closing the Teapot Project. Motion carried unanimously.*

Vote on Resolution No. 2012-30/Lease Agreement with Fire District No. 5: *Mr. Williams moved, seconded by Mr. Russell that City Council approve Resolution NO. 2012-30 approving the Lease Agreement between City of Zillah and fire District No. 5 for the continued use of the District's Zillah Station Facility. Motion carried unanimously.*

COMMITTEE/COMMISSION REPORTS

Public Facilities Committee: Mr. Russell reported that the Public Facilities committee met recently and will meet again on October 10th at 6:00 p.m. at City Hall. They will continue to explore the possibility of constructing a fire station.

Parks Committee: Mr. Miles reported that the Parks Committee met recently and discussed the 2013 proposed parks plan. He explained that the dog park will be put on hold for now and that signage will be used as an effort to curb the problem with dogs not being picked up after in the parks. The schools are cracking down on the problem right now as well.

2013 Budget: Ms. Bounds reported that the 2013 Preliminary Budget will be presented at the next meeting. She will be meeting with the department heads in the next couple of weeks in order to discuss the new BARS numbers and other changes to the budget.

Advertising: Ms. Bounds explained that the Yakima Herald Republic is the only newspaper that qualifies as the official newspaper of publication. The cost will be significantly higher than the Toppenish Newspaper was.

ADA Transition Plan: Ms. Bounds reported that staff is currently working on the ADA Transition plan. A draft will be presented to Council for review in the next few weeks.


General Engineering: Ms. Bounds reported that the city recently went out to ad for General Engineering services. She had ten responses and will send packets to the public works committee members this week so that they can start reviewing them.

Planning Commission Resignation: Ms. Bounds reported that Dewey Steinmetz recently resigned from Planning Commission so there is an empty seat.

ADJOURNMENT

Mr. Russell moved, seconded by Mr. Stewart that City Council adjourn the meeting at 7:14 p.m. Motion carried unanimously.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark