

**TOWN COUNCIL WORKSHOP AGENDA
AGENDA FOR NOVEMBER 5, 2020**

Access Code: 406-247-941

Please join the meeting from your computer, tablet or smartphone.

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Preliminary: Swearing in of newly elected Town Councilor by Town Clerk
1st Order of Business: Roll Call of Members
2nd Order of Business: To open the meeting to a public comment period.
3rd Order of Business: To approve the minutes of meeting 5-20/21 held Oct 15, 2020.

Item No. 1: To hear the reports of the Council Chair, committees, delegates, liaisons and the Town Manager

Item No. 2: To consider issuance of a full time malt, spirituous and vinous liquor license to More and Co.

Item No. 3: To consider a resolution regarding an Honorary Designation at the Public Safety Building.

Background: The new Public Safety Building is on track to be completed by June 2021. Councilors are considering name a certain wing or portion of the building to honor an individual.

At This Workshop: Councilors will schedule action.

Item No. 4: To consider the recommendations of the Economic Development Advisory Board on formation of an LDC and to schedule action thereon.

Background: For the past two years, the Economic Development Advisory Board (EDAB) has been working on a proposal to create a Local Development Corporation (LDC), a quasi-municipal nonprofit that would work to spur development, provide financial assistance to local businesses, redevelop commercial property that support the community's growth and make the Town eligible for certain grants. LDCs have been used by 45 other municipalities in Maine, as well as 12 regional cooperatives. Members of EDAB have been working with Town staff to research potential opportunities and pitfalls of setting up an LDC, and drafting bylaws.

At This Workshop: Councilors will discuss the draft by laws and determine whether to schedule a vote on the issue.

Item No. 5 To consider acceptance of Lone Pine Road (extension) off Pleasant St.

Background: This new road is expected to have all standards for public acceptance by November 19.

At This Workshop: Council will determine whether to schedule a vote on the issue.

Item No. 6: To schedule a public hearing on options for the Transfer Station improvements and PAYT system and amendments to Chapters 306 and 401 of the Yarmouth Town Code.

Background: Cost estimates for the Transfer Station improvements are being refined and expected to be complete by the November 19 voting meeting. Still to be determined on the project are: bag sizes, pricing, timing of the Transfer Station improvements and the implementation of a Pay As You Throw (PAYT) system, which it approved in 2019.

At This Workshop: Council will determine whether to schedule a vote on the issue.

Item No. 7: To discuss possible amendments to Chapter 401 (Fees and Permits) regarding sewer user fees.

Background: The Council is looking at the current rate and structure of sewer fees, and determining whether to make any changes, to pay for needed maintenance on the system.

At This Workshop: Council will discuss the issue.

Item No. 8: To consider authorizations Youth Student Representation on Town Advisory Committees

Background: Council is considering a change in policy that would allow a non-voting Youth or Student representative to serve on resident advisory committees.

At This Workshop: Council will discuss the issue and determine whether to schedule a vote on the issue.

Item No. 9: To consider an amendment to Chapter 311 of the Yarmouth Town Code (Electrical Ordinance).

Background: The Town needs to update the electrical ordinance so that it is in line with current state statutes. These updates are technical in nature and not substantive.

At This Workshop: Council will determine whether to schedule a vote on the issue.

Item No. 10: To consider an amendment to Chapter 301 of the Yarmouth Town Code (Building Code).

Background: The Town needs to update the building code so that it is in line with current state statutes. These updates are technical in nature and not substantive.

At This Workshop: Council will determine whether to schedule a vote on the issue.

Item No. 11: To consider amendments to Chapter 503 of the Yarmouth Town Code (Personnel Policy).

Background: Effective Jan. 1, 2021 Maine Law requires a mandatory Paid Leave Time program of up to 40 hours/year for both full and part time employees. The Town needs to update its policy to reflect this, and coordinate with our existing leave benefits. This will impact non-union positions. It won't affect existing union contracts at this time.

At This Workshop: Council will discuss the issue and determine whether to schedule a vote on the issue.

Item No. 12: To consider an appropriation from sewer reserve (or other sources) for repairs to the sewer collector system.

Background: A section of sewer line near the East Main St ramp needs to be replaced. In order to pay for that project, Council must appropriate money from the sewer reserve.

At This Workshop: Council will discuss the issue and determine whether to schedule a vote on the issue.

Item No. 13: To hear an update on the proposed community solar project at Sligo Road and to schedule action thereon.

Background: The Town's Committee on Energy Efficiency and Sustainability (CEES) has been discussing a potential solar project for CMP-owned property on a 14-acre property on Sligo Road known as the

Pole Yard and potentially a portion of the abutting town-owned 34 acre parcel.

At This Workshop: Representatives from the committee will update Council on their work.

Item No. 14: To consider or schedule other Council initiatives and requests as may be offered or introduced.

Item No. 15: To hold an Executive Session, if needed, including consideration of the recommendations of the Appointments Committee.