

**TOWN COUNCIL WORKSHOP AGENDA
AGENDA FOR April 2, 2020
7:00 PM AT THE LOG CABIN 196 MAIN STREET, YARMOUTH**

**Please note that this workshop will begin immediately following adjournment of a
Special Budget Hearing and vote scheduled to begin at 7:00 PM**

Due to COVID-19, this meeting will be conducted by audio/video conference, with Councilors meeting by audio/video conference. The meeting will be telecast on the Town web site at yarmouth.me.us and Yarmouth Public Access Channel 1302 (on Spectrum).

Questions and public comment for the Councilors may be sent to comments@yarmouth.me.us. More details on how public comment and questions may be offered will be posted on the Town web site.

1st Order of Business: To open the meeting to a public comment period.

Item No. 1: To hear the reports of the Council Chair, committees, delegates, liaisons and the Town Manager.

Item No. 2: To consider issuance of a full-time malt spirituous and vinous liquor licenses to Day's Crabmeat, Binga's Wingas and the Muddy Rudder and a Special Amusement permit to the Muddy Rudder.

Item No. 72A: To extend the deadlines for STAY applications and authorize the payment of benefits.

Background: Applications for the Senior Tax Assistance Yarmouth (STAY) program are due April 30. In light of COVID-19, Council will consider a resolution that moves this year's application deadline to July 30. The Town would start issuing payments May 15 at 100% with no pro-rating. The Town would process and pay full eligible amounts for all applications through July 30.

At This Workshop: Council will schedule a vote on this issue.

Item No. 72B: To hold a public hearing and adopt a moratorium on processing applications which require Planning Board review and approval.

Background: This would apply to applications for new subdivisions, major site plans, and shoreland reviews that require Planning Board action. This would also apply to Special Exception reviews. (Permits for minor site plans, single family homes, renovations, electrical and plumbing work will continue to be processed remotely in consultation with the Code Enforcement Officer during this time. Any work done that is later found to be non compliant the work may have to be modified so that it is brought into compliance.)

At This Workshop: Council will schedule a vote on this issue

Item No. 72C:

To appropriate funds and to authorize a limited sick leave benefit for part-time EMS/Fire Rescue staff.

Background: The proposed appropriation of \$22,000 would provide part-time and per-diem fire and EMS staff (Paramedics) up to 80 hours of sick leave pay for COVID-19 illness or necessary quarantine. This would not duplicate the sick leave benefits that are required under State or Federal Laws. It would not duplicate leave benefits provided by other employers. The goal is to encourage a healthy staff of our first responders and to encourage exposed or sick staff members NOT to risk exposure to others.

At This Workshop: Council will schedule a vote on this issue.

Item No. 73:

Approve the Riverfront Woods Management Plan.

Background: Under the conditions of the grant from Land for Maine's Future program, the Town is required to have a permanent management plan for the use of Riverfront Woods Preserve. This permanent plan would reflect what's in the interim management plan that Council already approved.

At This Workshop: Council will schedule a vote on this issue.

Item No. 74:

To Establish shellfish harvest license limits for 2020.

Background: Each year, Council allocates a certain number of Shellfish harvest licenses. The proposed licenses would be the same as 2019. They would include:

Resident Commercial Licenses: Up to 4
Non-Resident Commercial Licenses: Up to 1
REsident Recreational Licenses: Up to 50
Resident & Non-Resident Senior Licenses: Unlimited
3-Day Recreational Licenses: Up to 20/calendar month

Fees for the next fiscal year would be unchanged from 2019
The new point system that has been under discussion, is still being developed.

At This Workshop: Council will schedule a vote on this issue

Item No. 75:

Accept the 2019 Annual Report and to ratify the actions of hte Trust Fund Advisory Committee in 2019.

Background: Each year, the Trust Fund Advisory Committee makes recommendations on how to invest the funds to meet the Town's distribution goals, provide safety and long-term growth. The Council must formally review and ratify the Committee's work.

At This Workshop: The Council will schedule a vote on this issue.

Item No. 76:

Appropriate funds from the Development Fund and/or Surplus for a contingency fund for the Public Safety Building

Background: As a precaution, all construction projects carry a contingency or just-in-case funds, to cover unexpected expenses that come up during the construction process. It's industry standard to provide 3% of the project's hard costs. In the case of the Public Safety Building, that contingency would amount to \$212,020. So far, only \$50,000 has been allotted for contingency funds. To bridge the gap, Town staff has proposed that \$161,000 be allocated from either the surplus or the development (TIF) fund. This would be a just in case fund. The money would not necessarily be spent. It would just be a savings account to cover potential unexpected hard costs that come up during construction.

At This Workshop: Council will schedule a vote on this issue.

Item No. 77:

Other Council initiatives and requests as many be offered or introduced.

Item No. 78:

Action on the Appointments Committee report