

**TOWN COUNCIL MEETING
AGENDA FOR June 13, 2019
7:00 PM June 13, 2019 at the Log Cabin 196 Main Street, Yarmouth**

1st Order of Business: Roll Call of Members

2nd Order of Business: To approve the minutes of Meeting 20-18/19 held May 16, 2019

3rd Order of Business: To open the meeting to a public comment period.

Item No. 115: To hear the reports of the Council Chair, committees, delegates, liaisons and the Town Manager.

Item No. 116: Issuance of a full-time malt spirituous and vinous liquor licenses to Chopstick and the Garrison.

Item No. 117: To hold a public hearing and act upon issuance of a Trailer Park license renewal for Red Wagon Trailer Park.

Item No. 118: To vote to establish the due dates and interest penalties for 2019/20 property taxes and sewer user fees.

Background: Council will set due dates for FY20 real and personal property taxes: First half (50%) due November 13, 2019. The second half (50%) due May 6, 2020. The Maximum interest rate for late payment, which is set by the state: 8%/year. The interest rate for overpayments, is 4%. For the FY19 sewer fees: The first half (50%) will be due September 30, 2019; the second half will be due April 30, 2020. The second half (50%) will due April 30, 2019. The maximum interest rate for late payment, which is set by the state, is 8%/year.

At This Meeting: Council will vote on whether to establish those due dates and interest penalties.

Item No. 119: To vote to authorize release of various capital reserve funds as authorized at the Annual Town Meeting.

Background: Councilors must formally make appropriations for planned capital projects that residents authorize at the June 4 Town meeting. Those sums are:

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| Fire-Rescue Equipment | \$ 39,460 |
| Public Works Equipment | \$397,400 |
| Road Improvements | \$764,400 |
| Municipal Buildings/Bridges | \$ 40,500 |

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| Parks and Playgrounds | \$173,500 |
| Wastewater | \$252,103 |
| Library Building | \$ 20,000 |
| Police Equipment | \$ 68,000 |
| Harbor and Waterfront | \$ 11,500 |
| Technology Reserve | \$252,100 |
| Landfill Reserve | \$ 89,500 |
| Housing Assistance (SMAA) | \$ 25,000 |
| Dam Maintenance and Repair | \$ 40,000 |
| MDOT and PACTS Match | \$ 290,460 |

At This Meeting: Councilors will vote on these appropriations.

Item No. 120: To hold a public hearing and act upon an amendment to Chapter 401 of the Yarmouth Town Code (Fees and Permits) regarding electrical permit fees.

Background: Town Staff has suggested updates to the Town's fees for electrical permit fees. The proposed amendments establish a \$0.06/square foot fee for residential projects, and a \$0.10/square foot fee for commercial projects. The schedule also sets a minimum fee of \$50 for residential projects and \$55 for commercial projects.

At This Workshop: Councilors will vote on these amendments.

Item No. 121: To hold a public hearing and act upon an amendment to Chapter 401 of the Yarmouth Town Code (Fees and Permits) regarding Recycling Only Fees.

Background: In May, the Town removed the satellite recycling sites, to save money and reduce contamination that was persisting there. Those sites were used by Yarmouth-based businesses, and residents of apartment complexes. To incentivize recycling, Councilors want to offer a recycling-only sticker to residents at an annual cost of \$1.00 each.

At This Meeting: Councilors will vote on this amendment.

Item No. 122: To consider establishment of a Latchstring Park Task Force to make recommendations for improvement to the safety, function, aesthetics, and other considerations at Latchstring Park.

Background: The Village Streetscape Master Plan includes plans to beautify Latchstring Park at the corner of West Main and West

Elm Sts, make the green space more inviting for the public, and improve safety at that intersection. Residents have voiced concern about vehicles using Latchstring Park as a shortcut, posing safety hazards to pedestrians and cyclists. To discourage this, concrete barriers have been set up between the public parking and Patty Lane. Councilors have expressed an interest in establishing a task force of residents and Town staff to explore strategies to beautify the park and make it safer that also includes consultation with stakeholders.

At This Meeting: Councilors will vote on whether to establish this task force.

Item No. 123: To vote to establish an advisory committee for the Community Center project.

Background: Councilors have expressed a desire to establish a steering committee to bring together stakeholders of the Community Center project on Mill Street.

At This Meeting: Councilors will vote on establishing this steering committee.

Item No. 124: To make various committee and board appointments.

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| : THE SWEARING IN OF NEWLY (RE) ELECTED TOWN COUNCILORS |
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The newly elected or reelected members of the Town Council will swear to the oath of office and will replace the retiring member(s) of the Town Council for the remainder of the meeting.

Item No. 125: To Elect a Chair and Vice-Chair for the FY 20 Municipal Term

Item No. 126: To adopt Council Rules for the FY 20 Municipal term.

Item No. 127: To make various Committee, delegate and liaison assignments.

Item No. 128: To hold an Executive Session, if needed.