

CHAPTER 605

**STREET ADDRESSING ORDINANCE**

Town of Yarmouth, Maine  
Adopted 10/17/96  
Effective 1/1/97  
Recodified: 1/15/98

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# STREET ADDRESSING ORDINANCE

## Table of Contents

ARTICLE I .....	1
A. TITLE .....	1
B. PURPOSE .....	1
C. DEFINITIONS .....	1
ARTICLE II .....	1
A. NAMING SYSTEM .....	1
B. OFFICIAL MAP AND LIST .....	1
C. NAMES POSTED .....	2
ARTICLE III .....	2
A. NUMBERING SYSTEM .....	2
ARTICLE IV .....	3
A. STREET NUMBERS TO BE POSTED .....	3
ARTICLE V .....	3
A. EFFECTIVE DATE .....	3
ARTICLE VI .....	3
A. NEW SUBDIVISION, NEW CONSTRUCTION .....	3

# **STREET ADDRESSING ORDINANCE**

## **ARTICLE I**

### **A. TITLE**

This ordinance shall be known and may be cited as the Street Addressing Ordinance of the Town of Yarmouth.

### **B. PURPOSE**

The purpose of this Ordinance is to enhance public safety through the easy and rapid location of properties by law enforcement, fire, rescue and emergency medical personnel of the Town of Yarmouth.

### **C. DEFINITIONS**

**Roads** – for the purposes of this Chapter, a road shall mean any highway, lane, drive, street, or thoroughfare, whether private or public and whether or not paved if such road serves two or more developable parcels of land.

## **ARTICLE II**

### **A. NAMING SYSTEM**

Each road shall be assigned an official name in accordance with the following criteria:

1. No two roads shall be given the same name (e.g. Pine Road, Pine Lane)
2. No two roads shall have similar sounding names or names with similar or identical pronunciation (e.g. Beech Street, Beach Street, Peach Street).
3. Each road shall have the same name throughout its entire length.

### **B. OFFICIAL MAP AND LIST**

There is hereby adopted an official street name map of the Town of Yarmouth dated October 17, 1996 which shall establish a record of road names with a cross reference to previously established official, historic or common usage names.

1. The Town Clerk shall file a copy of said official street name map and list in the official records of the Town of Yarmouth and shall record a copy of same in the Cumberland County Registry of Deeds.
2. The Town Manager shall maintain a copy of said map and list available for public inspection, and is hereby authorized and directed to revise and update such map and list with additions, deletions, modifications and corrections which are necessary and proper to effect the purposes of this ordinance.

### **C. NAMES POSTED**

The Department of Public Works is hereby authorized to post and maintain official street name identifier signs at intersections of roads, both public and private.

1. This authorization shall not be construed to create a duty of the Town of Yarmouth to erect or maintain such signs, except that any signs erected or maintained shall be placed in accordance with the Manual of Uniform Traffic Control Devices (U.S. Department of Transportation, Federal Highway Administration) 1988 edition as may be revised from time to time.

## **ARTICLE III**

### **A. NUMBERING SYSTEM**

Each house, business or principal structure shall be assigned a street address number or house number pursuant to the following criteria:

1. All number origins shall begin at the road end which is the nearest travel distance to the designated center of the Town of Yarmouth, which is hereby established at the East Main Street (Route 88) bridge over the Royal River.
  - a. In the event that such system does not provide clear priority or conflicts with the purposes of this ordinance, the origin shall be the end of the road which is the nearest travel route from the North Road Fire/Rescue building.
2. Numbers shall be assigned at every 25 foot interval along both sides of the road, with even numbers appearing on the left of the road and odd numbers appearing on the right side of the road, as determined by the number of origin.
3. The number assignment for each structure shall be that of the number interval falling closest to the driveway entrance. In the event of more than one driveway entrance, the one which is closest to the front door or main entrance of such structure shall be used for number assignment.
4. For structure which are situated at an intersection of one or more road, the orientation of the front door or main entrance shall be used to determine both the street number and street name assignment
5. For multi-tenanted parcels or properties with more than one principal structure, the owner, association, or local management official responsible for maintenance of common areas shall be responsible to assign apartment, suite, or unit numbers as needed.
6. The Town Manager is hereby authorized to assign all street address names and numbers pursuant to the criteria of this ordinance and the Official Street Name Map as herein before established, and to notify the owners of principal structures

of such assignments. The Town Manager shall cooperate with Postmaster for the Town of Yarmouth to resolve any conflicts and provide reasonable notice and assistance to citizens in the implementation and maintenance of this street naming and addressing system.

## **ARTICLE IV**

### **A. STREET NUMBERS TO BE POSTED**

All owners of principal structures shall, on or before February 15, 1997 display and maintain in a conspicuous place on said structure, or, in the alternative, at or near the driveway entrance which establishes the street number, the assigned number in accordance with the following criteria

1. The number shall be a minimum height of 2½ inches if placed within 50 feet of the driveway entrance, or 4 inches if placed a distance greater than 50 feet from the driveway entrance.
2. The number shall be of a color to contrast with or be distinctly visible from any background color, and shall be conspicuous to a reasonable person with normal visual acuity in a motor vehicle at the street during daylight hours and fair weather conditions.
3. Every person whose duty is to display the assigned number shall remove any different number or street name that might reasonably be mistaken for, or confused with, the assigned number and road name in conformance with this ordinance.

## **ARTICLE V**

### **A. EFFECTIVE DATE**

This ordinance shall become effective, January 1, 1997

## **ARTICLE VI**

### **A. NEW SUBDIVISION, NEW CONSTRUCTION**

1. Whenever any residence or other structure is constructed or developed, it shall be the duty of the owner to obtain and post an assigned number in accordance with this ordinance.
  - A. The Code Enforcement Officer shall verify that such assigned number is properly posted prior to issuance of any required certificate of occupancy pursuant to Chapter 701 of the Yarmouth Town Code.
2. Any prospective subdivider shall as a condition of any final subdivision application filed with the Planning Board pursuant to Chapter 601 of the

Yarmouth Town Code, file a plan showing the proposed road name(s) and lot numbering system which shall conform to the criteria of this ordinance. Approval by the Planning Board shall constitute the assignment of road names and numbers to the lots in the subdivision.