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**TOWN OF YARMOUTH**  
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To: Planning Board  
From: Erin Zwirko, Director of Planning & Development  
Re: Capital Improvement Plan, Fiscal Years 2023-2027  
Date: November 30, 2021

The Planning Board received a presentation from the Town Manager on October 27, 2021, on the Capital Improvement Plan for Fiscal Years 2023-2027. Under the Town Charter, the Planning Board must consult with the Town Manager and prepare and submit the five-year capital program to the Town Council. The Town Manager prepares this document and seeks consideration, consultation, and endorsement by the Planning Board. The Planning Board will be voting to endorse a planning document that includes the important issues for the community and is a sound working document.

Although the Planning Board typically handles review and approval of proposed documents, a Planning Board also has a planning and advising role, which is where the capital planning falls in to as does comprehensive planning. The Planning Board discussed how these two elements of planning and advising are integrated and both are feedback tools to the other at different times during each document's lifespan. The Town Manager suggested the following questions for the Planning Board to consider when thinking about these overlapping planning and advising responsibilities:

1. What current town practices, policies, ordinances and investments advance the state goals identified in the Growth Management Act?
2. Which ones frustrate the state goals?
3. Where is there conflict between state goals and community interests and strategies?
4. How do we need to change---if we do?
5. What are options to reconcile the Town and State goals?
6. What trends, needs, concerns do we need to adapt to, and how?

The Town Manager mentioned the following other goals that are not envisioned in the CIP include that might be of interest to the Planning Board to investigate further:

1. Managing Tax Rate
2. Climate Action
3. Diversity/Inclusion
4. Excellence in Public Service Delivery
5. Social /Racial/Economic Equity

*"Our Latchstring Always Out"*

6. Emergency Preparedness and Response Capacity
7. Educational Excellence and Opportunity
8. Public Health
9. Sustainability/Biodiversity/Habitat Preservation
10. Better Internet Connectivity

The Planning Board mentioned the following items at the previous meeting and may want to discuss further during the December 8<sup>th</sup> meeting.

1. Does the Planning Board have recommendations for the proposed new Climate Action Reserve?
2. Should the stormwater management ordinance be updated to recognize more impactful storms and is there an implication for the CIP?

In addition, the Planning Board members may want to come to the December 8<sup>th</sup> meeting with thoughts on appropriate priorities or misplaced priorities based on the Board's roles and responsibilities. These items do not necessarily need to be topics that are currently under the responsibility of other boards and committees that are focused on topics such as Parks and Open Space or Harbor and Waterfront, which are designed to be focused on these topics.