
YARMOUTH PLANNING BOARD MINUTES

December 8, 2021

I. CALL TO ORDER

Judy Colby-George called the meeting to order at 7:00 PM.

II. ROLL CALL OF MEMBERS

	PRESENT	ABSENT
Judy Colby George, Chair	X	
Wendi Holden, Vice Chair	X	
Andrew Bertocci	X	
Hildy Ginsberg	X	
Mary Lynn Engel	X	
Janet Hansen	X	
Jerry King	X	

OTHERS

Erin Zwirko, Director of Planning & Development
Nicholas Ciarimboli, Code Enforcement Officer
Wendy Simmons, Administrative Assistant, Recording Secretary

III. APPROVAL OF MINUTES

Upon a motion duly made by Mary Lynn Engel, seconded by Janet Hansen and carried by a roll call vote of 7-0 the minutes of the November 10, 2021 and November 17, 2021 meeting were approved.

IV. COMMUNICATION

E. Zwirko gave an update on projects

- Chase Bank is working with Town staff on meeting the conditions of approval.
- 216 East Main Street has broken ground.
- 350 Route One construction is continuing.
- NYA met with Town staff to discuss their expansion and renovation of the ice arena. The application should be at Planning Board in early 2022.
- Town Council is forwarding an amendment to the Site Plan Ordinance regarding Aggrieved Parties to the Planning Board.

V. PUBLIC HEARING ITEMS

OLD BUSINESS:

- 1. Ratification of Findings of Fact and Conclusions of Law – Appeal of a Minor Site Plan Approval for an Accessory Dwelling Unit, Map 30 Lot 14, Eugene and Heidi Miller, Peter and Rhonda Senger, Andrea Pizzo and Haoyi Gu, Appellant.**

The Board will review and vote on written Findings of Fact and Conclusions of Law pertaining to their decision of November 17, 2021.

The Board ratified the Findings of Fact with the following motion:

The Board is in agreement that this Findings of Fact & Conclusions of Law accurately reflects the votes taken at the October 27 and November 17, 2021, Planning Board Meetings.

Chair Judy Colby-George took a roll call vote. Voted 7 in favor, zero opposed on December 8, 2021.

2. Action Item: Capital Improvement Plan; Consultation and Request for Endorsement of the 5-Year CIP, FY 23 – FY 27.Yarmouth Town Charter, Article V. Sec 10. Capital Program.

The Planning Board, in consultation with the Town Manager and designated member(s) of the Town Council, shall prepare and submit to the Town Council, annually, a five-year capital program at least 120 days prior to the beginning of each budget year. The capital program shall contain such information as the Town Council may, from time to time, designate by order. The Town Manager will present the CIP for the Board's consideration, consultation, and endorsement. The Board may endorse the CIP as submitted or continue its involvement in the CIP in further meetings. Public Comment will be taken and the Board will vote on a motion to endorse the CIP as submitted.

Chair Colby-George opened to public comment.

No public comment.

Public comment closed.

The Board discussed the Capital Improvement Plan. In 2022 they would like to conduct workshops at Planning Board meetings to learn more about selected items. They will individually forward to E. Zwirko topics they would like to further discuss. They would like to discuss how the Town fits into the State structure, identifying places they do not match up.

Janet Hansen made a motion to recommend the CIP as written and forward it to Town Council, seconded by Wendi Holden voted 7 in favor, 0 opposed.

ADJOURNMENT

With no objection, the meeting adjourned at 7:20 PM. The Board thanked Judy for her service on the Planning Board.

Respectfully submitted:

Wendy Simmons, Administrative Assistant, Recording Secretary