

TOWN OF YARMOUTH
Department of Planning and Development
200 Main Street Yarmouth, Maine 04096
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HOME OCCUPATION APPLICATION

Date: _____ **Zoning District** _____ **Map** ____ **Lot** ____ **Ext** _____

Physical Address of Property: _____

Property Owner: _____

Property Owner mailing address: _____ e-mail _____

Applicant mailing address: _____ e-mail _____

Applicant Telephone: _____ Property owner telephone: _____

On a separate sheet please describe the home occupation and explain how it is in accordance with the Town of Yarmouth Code Chapter 701 I.D and Chapter 701 II.J. The written description shall provide reasonable evidence that the proposal will meet the performance criteria outlined in 1 through 10 below. If a proposal for a Home Occupation does not strictly meet the performance criteria, the applicant may apply to the General Board of Appeals under Article VII.B.2.b (Special Exceptions) for consideration of the Special Exception criteria in order to achieve the spirit and intent of the Home Occupation definition in Article I.D.

Please note: Written consent must be submitted with this application when you are renting or are subject to Homeowners Association rules and regulations.

I.D. Definitions:

Home Occupation: An accessory use conducted within a dwelling unit or accessory structure by the residents thereof which is clearly incidental and secondary to the dwelling used for living purposes and does not change the character of the residential use of the property and surrounding residential uses. (See Chapter 701.II.J).

II.J. HOME OCCUPATIONS

- 1. The home occupation shall be carried on by a member of the family residing in the dwelling unit only. One employee who is not part of the family is permitted. In addition to the residents of the dwelling unit one employee who is not residing in the dwelling unit is permitted. No more than one full-time employee or that number of part-time employees required to do the work of one full-time employee may be employed in the home occupation on the site at any one time.**

Name of family member: _____

One employee who is not part of the family is permitted

Name of employee (or none): _____

- 2. The home occupation shall be carried on wholly within the principal or accessory structures except that materials or equipment may be stored on site subject to provision three (3) below.**

Location of home occupation: (principal) (accessory) structure.-- Please check one and describe exact location of activity.

3. Exterior displays, exterior storage of materials, and exterior indication of the home occupation or variation from the residential character of the principal structure shall not be permitted except for signs permitted in six (6) below. All materials or equipment shall be stored inside an enclosed structure or screened year round from abutters and the general public.

Exterior storage: yes no (If yes please submit photos of the area(s) of storage)

4. Objectionable circumstances such as but not limited to noise, vibration, smoke, dust, electrical disturbance, odors, heat, storage of hazardous materials, or glare shall not be produced

The home will **not** produce objectionable noise, vibration, smoke, dust, electrical disturbance, odors, heat, glare

5. Traffic generated shall be in keeping with the character of the neighborhood.

Estimated number of additional vehicular trips per day _____

Estimated number of additional pedestrians trips per day _____

6. In any district, a home occupation sign not exceeding two (2) square feet in surface is permitted which announces the name, address, profession or home occupation of the occupant of the premises on which said sign is located.

One sign requested: yes no Size requested: _____ x _____ Area: _____

(Please submit a rendering of the sign including materials and colors)

7. The home occupation may utilize not more than twenty percent (20%) of the dwelling unit finished living space.

Dwelling unit floor area finished space: _____ Floor area of Home Occupation: _____

8. The home occupation may utilize one accessory structure.

9. No more than two customers shall be served at any given time.

10. In addition to the off-street parking provided to meet the normal requirements of the dwelling, adequate parking may be required to provide for the vehicle of any additional employee and for a maximum of two (2) customers.

Number of parking spaces required: Existing Dwelling _____ Home Occupation _____

Number of parking spaces provided: _____

Fee: \$25.00

Applicant's/Representative's Signature: _____

Printed: _____

"I authorize appropriate staff within the Yarmouth Planning Department to enter the property that is the subject of this application, at reasonable hours, including buildings, structures or conveyances on the property, to collect facts pertaining to my application."

For Staff Use Only

Approved _____ Denied _____

Board of Appeals Yes _____ No _____

Director of Planning and Development Date

Date: _____