

Town of Yarmouth – Job Description

PUBLIC WORKS EQUIPMENT OPERATOR - III

GENERAL PURPOSE

Performs a variety of semi-skilled maintenance work, and operates a variety of equipment in the construction, operation, repair, maintenance, and replacement of street and storm drainage facilities and systems. Also performs manual labor as required.

SUPERVISION RECEIVED

Works under the general supervision of the Highway Superintendent or Highway Foreman.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Assists with construction and maintenance activities designed to provide quality street and drainage service.

Inspects and/or repairs streets, drainage systems and systems at frequent intervals to ensure that all aspects of the systems are functioning properly.

Determines the location of gas, telephone, power, television, water and sewer lines from the appropriate sources prior to excavation.

Responds to complaints and service requests regarding potholes, flooding, right-of-way problems, signals, or related issues; evaluates situation; explains findings to supervisor.

Mows, cuts brush and maintains public right-of-ways.

Performs winter street maintenance including plowing, sanding, salting etc..

Operates all Public Works equipment including dump trucks, excavator, backhoe, loader, dozer, sidewalk plow, street sweeper, etc..

Performs maintenance on Town's storm drain system including ditching and installing culverts, etc..

Ensures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.

Drives trucks of various sizes and weights in the loading, hauling, and unloading of various equipment, gravel, and sand.

Performs routine inspection and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor.

Cleans equipment.

Performs all duties in conformance to appropriate safety and security standards.

Performs required labor involved in construction and maintenance projects as part of a crew - including pavement cutting, ditch digging, manhole and line cleaning, main and pipe repair, laying and backfilling.

Cuts, fits, lays, repairs, taps, cleans, and flushes stormwater mains, pipe, and fittings on repair of lines.

Assists in the training of lower-level employees to increase their skills in the maintenance, construction and repair of street and storm drainage facilities.

Performs other work as required.

PERIPHERAL DUTIES

Assists other departments as needed.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

- A. Graduation from high school education or GED equivalent
AND
- B. Two (2) years of experience relating to construction, winter maintenance, maintenance, or repair
OR
- C. Any equivalent combination of education and experience.

Necessary Knowledge, Skills and Abilities

- A. Considerable knowledge of equipment, facilities, materials, methods, and procedures used in maintenance, construction, and repair activities.
- B. Skill in operation of the below-listed tools and equipment.
- C. Ability to perform heavy manual tasks for extended periods of time; ability to work safely; ability to communicate effectively verbally and in writing; ability to establish and maintain effective working relationships with employees, other departments, and the public; and ability to understand and carry out written and oral instructions.

SPECIAL REQUIREMENTS

Valid State of Maine Class B CDL with tank endorsement.

TOOLS AND EQUIPMENT USED

Motorized vehicles and equipment - including dump truck, pickup truck, utility truck, street sweeper, excavator, road grader, tamper, saws, pumps, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, tablets, ditch witch and any other equipment used by the Public Works Department.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is often required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl and smell.

The employee must frequently lift and/or move up to fifty (50) pounds and occasionally lift and/or move up to one hundred (100) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions, very cold conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. Extended work may be required.

The noise level in the work environment is usually moderate to very loud.

The duties listed in this Job Description are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The Job Description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer as the needs of the employer and requirements of the job change.

Dated: 9/11/2006

Revised: 4/21/2022 ESS

I have reviewed and understand the Equipment Operator Job Description and believe it to be accurate and complete. I understand that the Public Works Director and/or Town Manager of The Town of Yarmouth retain the right to change the Job Description as deemed necessary. I will follow and adhere to my Job Description to the best of my ability.

Employee Signature

Date