

Yarmouth Climate Action Task Force (YCAT)

Committee Meeting Minutes

Wednesday, June 7, 2023

6:00 – 7:30 pm, Community Room/GoToMeeting

Purpose

The Task Force will convene for one year to develop a Climate Action Plan for Town Council approval that is guided by Federal, State, and regional plans.

Agenda

Item	Agenda	Start Time
1	Call to Order: Approval of May 5, 2023 Minutes	6:00 PM
2	Alignment with Town Comprehensive Plan	6:05 PM
3	Public Workshop Debrief	6:15 PM
4	Planning Milestones and Subcommittee Reorganization	6:30 PM
5	Working Group Updates and Deliverables	7:15 PM
6	Other Business	7:25 PM
7	Adjourn	7:30 PM

Minutes

- **Alignment with Comprehensive Plan**
 - The Sustainability Coordinator debriefed a recent discussion with town planners and Comprehensive Plan consultants about aligning both planning outcomes and processes. There are opportunities to combine public engagement and outreach efforts, specifically with a co-hosted event in late summer. The Task Force members indicated interest in hosting an event focused on energy topics.
- **Public Workshop Debrief**
 - The Task Force discussed reactions of the first community workshop in May. Some members thought that several changes, such as an RSVP 'save me a seat' form, using the electronic sign at the school, and using reusable dishes for refreshments, could be useful for future events. Other notes were that the breakout activities were successful, as well as

Materials

- * Meeting Agenda
- * Minutes, May 3, 2023

Committee Members

Present

- Chair, Megan Hellstedt
- Abigail Grunewald
- Anna Siegal
- Caroline Norden
- Nancy Martin
- Maya Faulstich
- Ian Voparil
- Mary Gallaudet
- Jen Waterman
- Jeff Bates
- Sally Slovenski
- Matt Gamache
- Rebecca Sentementes

Staff

Meddy Smith,
Sustainability Coordinator

Scott LaFlamme,
Economic Development Director

the time to network with other participants. For the next workshop building in a formal time to report out is desired.

- The group also discussed how to prioritize key stakeholder groups over the next few months. The group confirmed the importance of engaging with businesses and schools. Members discussed that outreach to school leadership may require a coordinated approach.
- **Planning Milestones and Subcommittee Reorganization**
 - The Task Force agreed on the approach to reorganize subgroups based on topic/chapters. There was some discussion on how actions/topics should be categorized and the group decided to add that topic confirmation discussion to the July meeting agenda – with work to be done in between meetings to prepare for that discussion. Further discussion was had about members desires to see other topics called out or integrated into the Plan, such as scope 3 embodied carbon.

Strategic Priorities & Outcomes / Next Steps

- Meddy to send a poll for Summer meeting availability
- Meddy and Megan meet to determine next steps for subgroup organization