

**TOWN OF YARMOUTH**  
**Department of Planning and Development**  
**200 Main Street Yarmouth, Maine 04096**  
**(207)846-2401 www.yarmouth.me.us Fax: (207)846-2438**

**BUILDING PERMIT**

Date: \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_ Ext \_\_\_\_\_ Permit # \_\_\_\_\_

**Property Location:** \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Owner (other than applicant)**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Contractor**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ e-mail: \_\_\_\_\_

**Description of Proposed Construction:** \_\_\_\_\_

Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Area of New Construction/Addition \_\_\_\_\_

**ESTIMATED COST OF CONSTRUCTION: \$** \_\_\_\_\_ **PERMIT FEE: \$** \_\_\_\_\_

Owner/Agent Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Owner/Agent Printed: \_\_\_\_\_

"I authorize appropriate staff within the Yarmouth Planning Department to enter the property that is the subject of this application, at reasonable hours, including buildings, structures or conveyances on the property, to collect facts pertaining to my application.

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**OFFICE USE ONLY:** Construction Type: \_\_\_\_\_ Zoning District \_\_\_\_\_ Use Group \_\_\_\_\_

Conditions of Approval \_\_\_\_\_

Code Enforcement Officer \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_

## **BUILDING PERMIT APPLICATION CHECKLIST**

**\*All Building Plans must meet or exceed Building Codes – IRC-2015 and IBC-2015 per MUBEC\***

### **Residential:** New Construction, Additions and Renovations

- Fee: \$10.00 per \$1,000 of estimated construction cost of general trades (general trades does **NOT** include mechanical, electrical, plumbing, and/or items not requiring a permit per the Maine Uniform Building and Energy Code. **(Minimum fee \$50.00)**)
- Written Cost Estimate
- Septic Permit OR Sewer Connection (if applicable)
- Deed for the Property
- Construction documents (1) full size for mark-up; (1) 11x17 to be kept in the file & Digital (PDF) Construction documents include but are not limited to plans, sections, and elevations, identification of all structural member sizes, spacing, and spans, and connection details. **Engineering** is required for all non-prescriptive structural members (i.e. LVL's, Steel, TJI's, open-web joists, trusses, etc.) and shall be sealed by a State of Maine Professional Engineer or Architect.
- Plot Plan drawn to scale identifying the property lines, right-of-way, existing structures, proposed structures, distances from the property lines, and all zoning set-backs.

### **Commercial:** New Construction, Additions and Renovations

- Fee: \$10.00 per \$1,000 of estimated construction cost of general trades (general trades does **NOT** include mechanical, electrical, plumbing, and/or items not requiring a permit per the Maine Uniform Building and Energy Code. **(Minimum Fee \$100.00)**)
- Same requirements as above

### **Decks/Sheds:** \$25.00

- Up to 200 sq. ft., greater than 200 sq. ft. \$10.00 per \$1,000.00 cost of general trades

### **Swimming Pools:** \$100.00

**Shoreland Zoning Permits:** The Shoreland Overlay District (SOD) is generally 250 feet from rivers, streams or saltwater bodies and their associated wetlands where shown on the official Zoning Map. Also 75 feet from certain streams. See Zoning Ordinance Chapter 701 Article IV.R. All requests for Building Permits in the SOD require a Shoreland Zoning Permit prior to issuance of the Building Permit.

**Maine Construction General Permit:** Effective 2-17-03 a "NOTICE OF INTENT" may be required if your construction will result in disturbance of greater than or equal to one acre. (To be filed with the DEP)

**Additional permits may be required;** such as: Electrical, Plumbing, Shoreland Zoning Permit, Sewer Connection Permit, Demo Permit, Driveway Entrance Permit, Street Opening Permit, Floodplain Permit, NOI General Permit, DEP Permit, Site Plan, Subsurface Wastewater.