

Yarmouth Police Services Advisory Committee  
 Minutes of Meeting  
 September 19, 2023, 4:30 p.m.  
 Town Hall Community Room

Name	Status	Term ends	Present
Jennifer Willard	Voting member	2023	X
Katrina Meade	Voting member	2023	X
[Vacancy]	Voting member	2024	X
Mary Lynn Engel	Voting member	2024	X
Jamie Orenstein	Voting member	2025	X
Mary Lou Michael	Voting member	2025	X
Susan Hall Dreher	Voting member	2025	X
Chief Dan Gallant	Non-voting member (PD)	2024	X
Wiley Schumacher	Non-voting member (YHS)	2024	X
David Craig (filling in for Zoe Wolf)	Town Counsel Liaison	2024	X

1. Discussion of applicable rules:

Chief Gallant and Councilor Craig provided information about rules applicable to public committee meetings, including rules about remote access, advance public notice, and the keeping of minutes.

2. Introductions:

All members introduced themselves and spoke about their backgrounds and interests in applying for membership.

3. Organization:

Councilor Craig provided information about how other town committees have organized themselves and the members discussed ideas for committee leadership and scheduling.

Katrina Meade and Mary Lynn Engel volunteered to serve as co-chairs for the initial term (ending 12/31/2023), and Jamie Orenstein volunteered to serve as Secretary for that term. Jamie Orenstein moved to appoint those volunteers to those respective positions, Susan Hall Dreher seconded the motion, and the motion passed unanimously.

The members agreed by consensus to schedule one-hour committee meetings on the third Tuesday of each month, at 4:30 p.m. in the Community Room, and left open the possibility of moving or adding meetings on ad hoc basis as necessary to get input from those who cannot attend in person. Jamie Orenstein will contact Lisa Grant to reserve the Community Room for committee meetings.

Members will preserve emails relating to committee business in accord with public access rules.

4. Substantive issues:

The members discussed the scope of the committee's mission (as set forth in [Ch. 201, art. XVII, § B.9 of the Town Administrative Code](#)). After discussing the mission statement's broad scope, the members agreed that in advance of the next meeting, each member will identify specific topics of interest so that the committee can set priorities for further action and discussion. Members will provide their areas of interest to the co-chairs by October 3, 2023, after which Chief Gallant will provide to the committee copies of existing Police Department policies relevant to those matters.

5. Vacancy:

The Nominations Committee is collecting applications for the current vacancy on the PSAC and will make a recommendation to the Town Council. Committee members will try to solicit applications, with an eye to promoting diversity in the Committee's membership.

6. Next meeting:

October 17, 2023, 4:30 p.m., Town Hall Community Room.