

**TOWN COUNCIL MEETING DRAFT AGENDA**  
**Meeting 3-22/23 August 18, 2022, AT 7:00 PM**  
**American Legion Log Cabin 196 Main Street**  
**Remote access also available**

**Log in with your computer, Smartphone, or tablet**  
<https://meet.goto.com/YarmouthTownMeetingRoom/tcvm>  
**You can also dial in: +1 (408) 650-3123**  
**Access Code: 773-557-237**

**First Order of Business:**

Roll Call of Members

**Second Order of Business:**

Approval of the Minutes of Meeting 1-22/23 held July 21, and Special Meeting 2-22/23 held August 4, 2022.

**Third Order of Business:**

To Open the Meeting to a Public Comment period.

**Item No. 8:** To hear the reports of the Council Chair, committees, delegates, liaisons and the Town Manager.

**Item No. 9:** To hold a public hearing and act upon issuance of a full-time malt, spirituous, and vinous liquor license to Garrison and Chop Stick.

**Item No. 10:** To hold a public hearing and act upon acceptance of funds gifted by the Village Improvement Society for the Old Meeting House (Hillside Street), Village Parks and beautification projects and cultural events and programing, and the Latchstring Park project.

**Background:** As the Village Improvement Society continues the process of dissolving as an organization, the remaining officers have been working with the Town and Yarmouth Historical Society to receive gifts of legacy funds for specific purposes. That includes \$130,000 to be transferred to the Town to be held in trust for the preservation of the Old Meeting House, \$250,000 to be held in Village Parks and Town Asset Beautification Trust, \$100,000 to be added to the Latchstring Park project, and \$100,000 to be transferred to the Yarmouth Historical Society as a gift to be used toward the VIS projects that the YHS will assume as part of their organization when the VIS dissolution is finalized.

**At This Meeting:** Council will vote on the issue.

**Item No. 11:** To hold a public hearing and to vote to authorize a lease and operating agreement between the Town of Yarmouth and the Yarmouth Historical Society for the Old Meeting House.

**Background:** As part of the discussions on the distribution of the VIS assets, a tentative agreement was presented and endorsed in concept by the Town Council to have the Town lease the Old Meeting House to the Yarmouth Historical Society, which will function as essentially “trustees” for the care and preservation of the structure. The Town will provide budgeting and support for capital maintenance and repairs, routine exterior/lawn care and utility costs and insurance. Yarmouth Community Services will help with scheduling and user contacts on behalf of the Historical Society. The Historical Society will provide programming and docents and advisory functions to assure that the historic value is both protected and advanced in the community.

**At This Meeting:** Council will vote on the issue.

**Item No. 12:** To hold a public hearing and act upon acceptance of a gift of a park/open space easement from Scott Canfield to the Town for use associated with the Yarmouth Community Center at 20 Mill Street.

**Background:** As part of the Community Center project (20 Mill Street), the abutting property owner Scott Canfield, was asked to consider a gift or sale of some “excess” land from the back of his property to provide the Community

Center, for a general vision for a pocket park near the Community Center. He generously agreed to a long-term lease to the Town at no cost.

**At This Meeting:** Council will vote on the issue.

**Item No. 13:** To hold a public hearing and act upon amendments to Chapters 320 and 330 of the Yarmouth Town Code (Stormwater Management Ordinances) for compliance with the most recent Maine DEP Stormwater Discharge permit.

**Background:** Yarmouth started coverage under our new Municipal Separate Storm Sewer (MS4) General Permit for stormwater discharge on July 1, 2022. As part of this new five- year permit the Town is required to perform some minor updates to our existing Chapter 320 Stormwater Discharge Ordinance and Chapter 330 Post Construction Stormwater Management Ordinance. Generally, the required updates are fairly minor and do not represent a whole scale change to the intent or application of the ordinances.

**At This Meeting:** Council will vote on the issue.

**Item No. 14:** To vote to revise the November tax installment due date to November 2, 2022.

**Background:** The Council recently voted to set tax due dates in November and May. Council will discuss moving the November 9 installment date to November 2, to avoid conflicts with the election.

**At This Meeting:** Council will vote on the issue.

**Item No. 15:** To consider or schedule other Council initiatives and requests as may be offered or introduced.

**Item No. 16:** To hold an Executive Session, if needed, including consideration of the recommendations of the Appointments Committee.