

TOWN OF WOODWAY
COUNCIL MEETING AGENDA

MONDAY, JULY 17, 2023
6:00 P.M.

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

- 6:00 P.M. Call to Order, Flag Salute, & Roll Call
- 6:00 P.M. Public Comments*
- 6:05 P.M. I Ratify Previously Approval of Payments – *July 3, 2023 Claims*, Approval of Payments – *July 17, 2023 claims, June 2023 Payroll*
- 6:10 P.M. II Approval of Minutes – *June 20, 2023*
- 6:15 P.M. III Council Reports
- 6:20 P.M. IV Mayor’s Report
- 6:25 P.M. V Town Administrator’s Report
- 6:30 P.M. VI Point Wells Public Discussion
- 6:40 P.M. VII Twin Maples Traffic Calming Discussion
- 7:05 P.M. Public Comments*
- 7:10 P.M. General Council Discussion – Choice of Subjects
- 7:15 P.M. Executive Session – Potential Litigation (RCW 42.30.110(1)(a)(i))
- 7:30 P.M. Adjournment

Council agendas are subject to change before or during the council meetings upon motion. All times are approximate.

**Anyone with a disability requiring special accommodations or anyone wishing to make a public comment for this meeting via video or audio connection should contact the Town Clerk's Office at Town Hall or call (206)542-4443 before 1:00 p.m. the Thursday preceding the Council Meeting. For TDD relay service, call (206)587-5500, or outside the Seattle area #1-800-833-6388.*



TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for 2023 payment:

Claims checks #14232 through 14242 and EFT #818 & 819 \$22,033.49

This 3rd day of July 2023.

Mayor

Councilmember

Councilmember

Councilmember

*The three largest charges on the credit card bill are:

1. Postage for stormwater billing & office: \$162.00
2. Town Hall cleaning supplies: \$101.15
3. Fuel: \$400.54 (PD - \$115.19, PW - \$285.25)

*Note: large items being paid

- \$10,721.25 for planning services (including \$4,680 for Comp Plan Update, \$5,118.75 general planning services, \$922.50 reimbursable planning services.)



TOWN OF WOODWAY
CLAIMS APPROVAL

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Clerk Treasurer

The following transactions are approved for 2023 payment:

Claims checks #14243 through 14250 and EFT #882 \$3,837.07

This 17th day of July 2023.

Mayor

Councilmember

Councilmember

Councilmember



TOWN OF WOODWAY
PAYROLL APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”



Clerk-Treasurer

The following June 2023 Payroll transactions, for 7.75 FTE, are approved for 2023 payment:

EFT transactions #781 through 802.....\$70,379.53

This 30th day of June 2023

Mayor

Councilmember

Councilmember

Councilmember

* There were 5.5 comp time hours accrued in June 2023

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

MONDAY, JUNE 20, 2023

6:00 P.M.

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

- | | | |
|-----------------------------------|--|--|
| Members Present | <input checked="" type="checkbox"/> Mayor Mike Quinn | <input checked="" type="checkbox"/> Councilmember John Brock |
| | <input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell | <input checked="" type="checkbox"/> Councilmember Rajeev Thakur* |
| | <input type="checkbox"/> Councilmember Brian Bogen | <input checked="" type="checkbox"/> Councilmember Jim Willett |
| Staff & Guests Present | <input checked="" type="checkbox"/> Town Administrator Eric Faison | <input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano |
| | <input checked="" type="checkbox"/> Public Works Director Terry Bryant | <input type="checkbox"/> Deputy Clerk-Treasurer Kim Sullivan |
| | <input type="checkbox"/> Police Chief Jason Valentine | <input type="checkbox"/> Fire Chief Matt Cowan |
| | <input type="checkbox"/> Town Planner Bill Trimm | <input type="checkbox"/> Town Attorney Greg Rubstello |

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:00 p.m. Councilmember Bogen had an excused absence.

PUBLIC COMMENTS

None.

I - APPROVAL OF PAYMENTS – JUNE 20, 2023, CLAIMS

Councilmember Mitchell moved to approve the June 20, 2023, claims checks #14220 through 14231 and EFT #748 totaling \$233,448.74. *Councilmember Brock* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – JUNE 5, 2023

Councilmember Brock moved to approve the June 5, 2023, council meeting minutes. *Councilmember Willett* seconded the motion. The motion passed unanimously to approve the minutes as amended.

III - COUNCIL REPORTS

Councilmember Mitchell:

- Reported on topics discussed at a recent Snohomish County 911 meeting.
- Noted that Puget Sound Resource Council has a webinar in June 28, discussing policy changes resulting from 2023 state legislative session.

Councilmember Brock:

- Reported on his and Councilmember Mitchell's attendance at a Housing Consortium conference. He provided an update on programs that specialize in designing, securing funding, and building affordable housing.

Councilmember Thakur:

- Asked if another Councilmember wanted to attend the next Snohomish County Tomorrow meeting in his absence. He will provide Council with the date and time.

IV - MAYOR'S REPORT

- Canceled July 3rd meeting.
- Attended the recent Port of Edmonds meeting. He provided commissioners with an update on Point Wells, the Town Fair, and the 4th of July Bracket run. The Port is discussing with the State the Port's potential purchase of some of the marsh.
- July 22nd debate with four potential Edmond's mayor candidates.
- Will be attending the Korean Consulate Celebration of 70 years.
- Asked Council to contact Heidi to schedule a Council study session with Bill Trimm. Looking for dates in August & September – August 21-28, September 5, 7, and 8.

V - TOWN ADMINISTRATOR'S REPORT

- Discussed the impact of recent State housing bills on the Town. Noted that we will be creating a map to help illustrate locations where additional density will be permitted. The estimated cost for work on the legislative mandate is \$10,000.
- Upper Bluff is for sale for \$5 million.
- Provided an update on the draft annexation ILA.
- Noted the hiring of two summer Public Works staff.
- Front lawn irrigation is being repaired.
- Town Fair planning continues – Fair is August 19th.

VI - POINT WELLS PUBLIC DISCUSSION

The following people commented:

- Bill Krepick

VII - PUBLIC HEARING: SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) 2024-2029

Mayor Quinn opened the public hearing at 6:41 pm. Public Works Director Bryant provided a report. He confirmed that the TIP includes the same streets as the previous plan.

Mayor Quinn and Councilmembers Mitchell, Brock, Willett, and Thakur commented.

The Town received public comments by email from:

- John Rettenmier
- Bill Krepick

The following in person or Teams public comments were given from:

- Bill Krepick

Mayor Quinn closed the public hearing at 7:07 pm.

VIII - RESOLUTION 2023-452: SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) 2024-2029

ACTION:

Councilmember Brock moved to approve Resolution 2023-452: Six-Year Transportation Improvement Plan (TIP) 2024-2029. *Councilmember Mitchell* seconded the motion.

The motion to approve the amended resolution passed unanimously.

IX - SELF-INSURED UNEMPLOYMENT COMPENSATION POLICY UPDATE

Clerk-Treasurer Napolitano presented the self-insured unemployment compensation policy update, a yearly requirement from the State Auditor’s Office. She highlighted several components and answered questions.

Councilmember Brock moved to approve the updated policy. *Councilmember Willett* seconded the motion.

The motion to approve the amended resolution passed unanimously.

X - REVIEW/REASSIGN REPRESENTATIVES TO REGIONAL ORGANIZATIONS

Formal discussion tabled until Councilmember Bogen is available.

PUBLIC COMMENTS

None.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

Council discussed the Upper Bluff and Twin Maples traffic calming. Council asked that a discussion on Twin Maples traffic calming be included on the next Council agenda.

ADJOURNMENT

Councilmember Mitchel moved to adjourn the meeting. *Councilmember Brock* seconded the motion. The meeting was adjourned at 7:46 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Kim Sullivan, Deputy Clerk-Treasurer

Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)

MEMORANDUM

To: Town Council
From: Public Works Director, Terrance Bryant
cc: Mayor Quinn; Administrator Eric Faison
Date: July 17, 2023
Re: Twin Maples Traffic Calming Update

Background

Over the past couple of years, the Town has received complaints, asserting that the Twin Maples community was experiencing a speeding problem in the vicinity of 110th Place W. and 239th Place SW. Public Works installed speed radar signs throughout Twin Maples last Spring and Summer. The radar sign reports showed that there was very little speeding in the neighborhood, with the most speeding occurring on southbound 110th (approximately 10%), with an average speed of 16 mph, and eastbound 239th (approximately 15%), with an average speed of 15 mph.

In February, the Mayor hosted a neighborhood meeting to discuss the complaints. The meeting was attended by 13 homeowners. After reporting the speed radar results, the Town Administrator reported that it was the opinion of the Public Works Director and the Town's Engineer that the installation of traffic calming devices was not warranted. There is no history of accidents at the site. He further noted the Fire Department's opposition to the installation of speed bumps/tables, and that the Town Police Chief does not believe that speeding is a "significant" issue (based on feedback from Town officers who participated in emphasis patrols in the area from September 2021 to June 2022).

Following presentation of this information, Mayor Quinn asked attendees to identify potential traffic calming devices, and then to vote on their preferred option. The options and vote totals were as follows:

1. Fog lines and markers (0)
2. Speed bump/table (8)
3. Turtles at 110th and 239th (e.g., Wachusett) (7)
4. Painted signage on street (1)
5. Install sidewalk (0)
6. Advisory signage (1)
7. Lower speed limit to 20 mph (8)

After some discussion about the cost, maintenance and effectiveness of the options, the Mayor and residents agreed that the Mayor would recommend to Council that the Town lower the speed limit to 20 mph and install turtles at the corner of 110th and 239th. After a reasonable period of time, the Town would evaluate the effectiveness of these options and revisit the options (in particular, the potential installation of a speed bump/table).

At the Council meeting on March 6, Council discussed the options and supported the installation of the turtles. After additional discussion, Council decided against reducing speed limit. They instead recommended installation of 15 mph advisory signs. The signs and turtles soon thereafter.

Subsequently, the signs installed near the corner of 110th and 239th were stolen twice (at a cost of approximately \$800). The signs have not been replaced. The turtles have been damaged by vehicle traffic (which was expected to occur periodically, based on our experience on Wachusett). Three will be replaced, for a total cost of \$180 over the past four months.

Public Works has collected speed data that shows that occurrences of speeding on approaches to the corner have been substantially reduced. Speeding on southbound 110th is down from 10% to approximately 1%, with an average speed of 13 mph. Speeding on eastbound 239th is down from 15% to less than 1%, with an average speed of 14 mph. I have attached a copy of the data below.

Council Member Willett has asked Council to revisit the issue of speed bumps/tables.

Woodway Speed Bumps Pros and Cons

The topic of the installation of speed bumps/tables is often a controversial one, with a variety of opinions on the weight to give to pretty well-defined pros and cons. Often, as is here, the issue is a political one. As a result, perhaps it makes sense if this issue is discussed from a policy perspective relative to residential streets throughout Town, rather than to focus on a single neighborhood.

Below are some of the pros and cons that we've been able to identify related to speed bumps/tables. The list is by no means intended to be all inclusive.

Pros of Speed Bumps

- 1. Increased Safety**
Speed bumps force vehicles to slow down. As a result, they help make roads safer for pedestrians who may be walking along the street, particularly for older pedestrians and small children.
- 2. Fewer Vehicular Accidents**
Speed bumps are helpful in areas where there are blind spots and tight spaces. By slowing down oncoming traffic, speed bumps can result in fewer vehicular accidents.
- 3. Decreased Severity of Injuries in Case of Collision**
Speed humps help reduce the severity of injuries when there is a collision or crash.
- 4. Increase Compliance to Speed Limits**
It's often difficult to monitor and apprehend drivers who refuse to follow traffic rules. Even with proper signs and markings, some drivers will continue to go over the limit. With speed bumps, these drivers are more likely to comply with the speed limit.

Cons of Speed Bumps

- 1. Slows Down Emergency Service Vehicles**
Speed bumps can cause a significant delay in the response times of emergency services. It will take emergency vehicles an additional 20 to 30 seconds to get through each speed bump. This time is crucial when dealing with life-or-death situations.
- 2. Increased Air Pollution**
Speed bumps can increase air pollution. This is due to the extra braking and acceleration that is needed to get through a speed bump.

3. Increased Noise Levels

Some homeowners are against speed bumps because they only force drivers to slow down temporarily. After getting through the speed bump, vehicles will quickly accelerate which produces a revving sound. As a result, noise levels may actually increase due to speed bumps.

4. Other Issues

- Speed bumps are very inconvenient for bicyclist.
- Speed bump size may become a tripping hazard for older residents, especially those who use walking aids.
- Speed bumps can result in improper drainage/water pooling, potentially damaging the roadway and neighboring properties.
- Temporary speed bumps can result in premature damage to the roadway to the extent that it allows water intrusion below the asphalt.
- Speed bumps can result in drivers altering their routes to avoid the speed bump, shifting problems to other locations without meaningfully reducing speeds or increasing safety overall.
- Some types of speed bumps can be seen as unsightly – such as the temporary, yellow and black colored ones.

Costs of Speed Bumps in Woodway

There are two types of speed bumps – temporary and permanent.

- Temporary speed bumps are made of plastic or rubber. These speed bumps are installed by drilling into the asphalt, using the speed bump as a template, and driving 14 inch long, ½ inch diameter steel nails through the asphalt and into the ground below the asphalt. For a 12 foot long, 2-inch-high plastic speed bump, the cost is +/- \$300 each, not including installation. I have not found information on the life expectancy for these versions.
- Permanent speed bumps are made from hot asphalt and are not easily removable. These cost +/- \$5,000 to install. While these have a longer life expectancy, as compared to plastic or rubber, they do not have the same life expectancy as an asphalt roadway. These speed bumps sustain damage from cars/trucks and need repair more often than the roadway surface.

Additional Information

Some states, such as Florida, do not allow speed bumps/tables on public roads. Some jurisdictions require a certain percentage of the neighborhood to support the installation of speed bumps – through a petition. Seattle Department of Transportation (SDOT) requires a traffic study prior to installation of speed bumps, and they further require that the traffic study show that a minimum of 15% of the vehicles are traveling at 5 miles per hour above the posted speed limit.

239th PI W (facing West)					Speed Limit: 25 MPH		
Date	Vehicle Count	Speeder Count	Speeder Count %	Speeders > 5 MPH	5 MPH Speeder Count %	Fastest Time Period	Daily Average Speed
27-Jun	53	1	2%	0	0%	6:30p	13.8
28-Jun	68	1	1%	1	1%	10:30p	14.4
29-Jun	110	0	0%	0	0%	10:30p	12
30-Jun	71	2	3%	2	3%	8:00p	13.3
1-Jul	68	0	0%	0	0%	10:00p	13.5
2-Jul	36	0	0%	0	0%	12:30a	12.2
3-Jul	45	0	0%	0	0%	4:30p	14
4-Jul	33	0	0%	0	0%	12:30p	14.4
5-Jul	53	0	0%	0	0%	4:30p,	13.9
6-Jul	47	0	0%	0	0%	12:00p,	13.4
7-Jul	43	0	0%	0	0%	6:30p	14.3
8-Jul	30	0	0%	0	0%	7:00p	13.7
9-Jul	38	0	0%	0	0%	6:00p	14.1
10-Jul	60	0	0%	0	0%	6:30p	12.9
110th PI W (facing North)					Speed Limit: 25 MPH		
Date	Vehicle Count	Speeder Count	Speeder Count %	Speeders > 5 MPH	5 MPH Speeder Count %	Fastest Time Period	Daily Average Speed
1-Jul	125	3	2%	3	2%	3:30p	13.4
2-Jul	76	0	0%	0	0%	7:30p	12.2
3-Jul	104	1	1%	0	0%	9:00p	12.8
4-Jul	88	0	0%	0	0%	6:30p	12.6
5-Jul	86	0	0%	0	0%	5:30p	12.3
6-Jul	106	1	1%	1	1%	5:30p	12.1
7-Jul	87	0	0%	0	0%	2:30p	12.8
8-Jul	84	0	0%	0	0%	9:30p	12.3
9-Jul	71	0	0%	0	0%	9:00p	12.8
10-Jul	113	2	2%	1	1%	7:30p	12.2