

TOWN OF WOODWAY
COUNCIL MEETING AGENDA

MONDAY, MARCH 20, 2023
6:00 P.M.

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

- 6:00 P.M. Call to Order, Flag Salute, & Roll Call
- 6:00 P.M. Public Comments*
- 6:05 P.M. I Twin Maples Stormwater Overflow Project
- 6:20 P.M. II Point Wells Public Discussion
- 6:30 P.M. III Approval of Payments – *March 20, 2023 Claims*
- 6:35 P.M. IV Approval of Minutes – *March 6, 2023*
- 6:40 P.M. V Council Reports
- 6:45 P.M. VI Mayor’s Report
- 6:50 P.M. VII Town Administrator’s Report
- 6:55 P.M. VIII Council Appointment Process
- 7:10 P.M. Public Comments*
- 7:15 P.M. General Council Discussion – Choice of Subjects
- 7:20 P.M. Adjournment

Council agendas are subject to change before or during the council meetings upon motion. All times are approximate.

**Anyone with a disability requiring special accommodations or anyone wishing to make a public comment for this meeting via video or audio connection should contact the Town Clerk's Office at Town Hall or call (206)542-4443 before 1:00 p.m. the Thursday preceding the Council Meeting. For TDD relay service, call (206)587-5500, or outside the Seattle area #1-800-833-6388.*



TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for 2023 payment:

Claims checks #14142 through 14150.....\$74,537.57

This 20th day of March 2023.

Mayor

Councilmember

Councilmember

Councilmember

*Note: two large items are being paid

- \$56,856.25 for the 2nd Quarter 2023 Police Services contract
- \$11,198.50 for the Stormwater Comp Plan Update

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

MONDAY, MARCH 6, 2023
6:00 P.M.

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

**Members
Present**

- | | |
|--|---|
| <input checked="" type="checkbox"/> Mayor Mike Quinn* | <input checked="" type="checkbox"/> Councilmember Andrew DeDonker |
| <input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell | <input checked="" type="checkbox"/> Councilmember John Brock |
| <input checked="" type="checkbox"/> Councilmember Brian Bogen | <input checked="" type="checkbox"/> Councilmember Rajeev Thakur |

**Staff &
Guests
Present**

- | | |
|---|--|
| <input checked="" type="checkbox"/> Town Administrator Eric Faison | <input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano |
| <input checked="" type="checkbox"/> Public Works Director Terry Bryant* | <input type="checkbox"/> Town Engineer John Forba |
| <input checked="" type="checkbox"/> Police Chief Jason Valentine* | <input type="checkbox"/> Fire Chief Matt Cowan |
| <input type="checkbox"/> Town Planner Bill Trimm | <input type="checkbox"/> Town Attorney Greg Rubstello |

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:00 p.m.

PUBLIC COMMENTS

Mayor Quinn gave a brief introduction to the different public comment periods and the role of public comment during a Council meeting.

Resident Jim Willett commented on the Twin Maples overflow project and requested that the Town's engineer attend an upcoming meeting to address the issue.

Resident Tom Whitson inquired about the Town's assessment of the housing bills currently under consideration by the State legislature.

Resident Bill Krepick commented on his recent email to the Council and asked several questions regarding police services.

I - POLICE DEPARTMENT UPDATE – POLICE CHIEF JASON VALENTINE

Chief Valentine thanked the Council for their support of the police department. He gave updates on several recent incidents and shared that Officer Eugene Shin received a traffic safety award. The department is fully staffed and there is a waiting list of officers who would like to join our department in the future.

II - POINT WELLS PUBLIC DISCUSSION

The following people commented:

- Tom Whitson
- Murph Morrill
- Bill Krepick

The following topics were discussed:

- The goal of the study to be completed by the Town in the coming months.
- Traffic patterns.
- Environmental concerns.
- Secondary access.

III - APPROVAL OF PAYMENTS – MARCH 6, 2023 CLAIMS

Councilmember Mitchell moved to approve the March 6, 2023 claims checks #14126 through 14141 and EFTs #353 through 355 totaling \$37,239.21. *Councilmember Brock* seconded the motion. The motion passed unanimously.

III - APPROVAL OF PAYMENTS – FEBRUARY 2023 PAYROLL

Councilmember Brock moved to approve the February 2023 payroll EFT transactions #302 through 319 totaling \$68,062.50. *Councilmember DeDonker* seconded the motion. The motion passed unanimously.

IV - APPROVAL OF MINUTES – FEBRUARY 21, 2023 MINUTES

Councilmember Bogen moved to approve the February 21, 2023 council meeting minutes. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

V - COUNCIL REPORTS

Councilmember Thakur asked a question about the location of speed limit signs.

Councilmember Brock reported on a phone call with a Twin Maples resident.

Councilmember DeDonker shared that he would be resigning at the end of the meeting.

Councilmember Bogen shared that he would be attending an opioid forum/discussion later that week.

Councilmember Mitchell:

- Shared that WCIA was opposed to HB 1025, citing concerns that it may increase insurance rates due to the possibility of additional litigation.
- Recently attended a DEM meeting and was notified that Woodway needs to update our Hazard Mitigation Plan.
- Shared concerns about the gate being open at the edge of the Upper Bluff property.
- Thanked residents for their comments on the Twin Maples stormwater overflow issue.

VI - MAYOR'S REPORT

- Commented on HB 1670 related to increasing the property tax cap.
- Recently attended a Conservation Futures meeting. They will be choosing projects to receive grant awards.
- Signed onto a letter from the Mayors & Business Leaders organization to request a criminal justice training center in Snohomish County.
- Notified the Council that the Beat Brackett 5K on July 4 would again be routed through Woodway.
- Mayor and staff were scheduling a meeting with BSRE.
- Reviewed the agreement with BERK Associates for a Point Wells analysis. Town Administrator Faison provided additional information.

VII - TOWN ADMINISTRATOR'S REPORT

- Commented on several bills currently being considered by the State legislature and how they may apply to Woodway.
- Shared a comprehensive history of stormwater in Twin Maples and an update on the current overflow issue.

VIII - TWIN MAPLES TRAFFIC CALMING

The Council discussed the previous recommendation of reducing the speed limit and installing turtles.

ACTION:

Councilmember Bogen moved to install 15 mph advisory signs and turtles. *Councilmember DeDonker* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

Resident Tom Whitson shared some additional information about recent activity on the Upper Bluff. He also asked about the applicability of the lot splitting/housing bills.

Resident Jim Willett commented on Twin Maples traffic.

Resident Rose Kardel commented on Twin Maples traffic.

Resident Murph Morrill commented on Twin Maples traffic.

Port of Edmonds Commissioner Jay Grant shared updates on several Port of Edmonds projects.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

The Mayor and Council thanked Councilmember DeDonker for his service to the Town.

EXECUTIVE SESSION FOR APPROXIMATELY 10 MINUTES TO DISCUSS POTENTIAL LITIGATION

At 7:37 p.m., Mayor Quinn recessed to executive session for approximately 10 minutes to discuss potential litigation. At 7:46 p.m., Mayor Quinn reconvened the meeting.

ADJOURNMENT

Councilmember DeDonker moved to adjourn the meeting. *Councilmember Bogen* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:47 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Heidi K. S. Napolitano, Clerk-Treasurer

Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)

TOWN OF WOODWAY

PROCESS FOR COUNCIL MEMBER SELECTION

- A. Anyone interested in applying for the vacant Council seat must submit a letter of interest to the Town Council. In addition to the letter of interest, applicants may submit written responses, which should be no more than 1 page, to two of the questions in “B” below. Applicants will be asked to discuss the questions in “B” orally during the interview process. Written responses are entirely optional. All letters of interest and written responses are due **Feb 22, 2021**. Please email them to heidi@townofwoodway.com.
- B. The questions below will be addressed during the oral interviews conducted by the full Council. Applicants may choose to respond in writing to not more than two of the questions prior to the meeting. Written responses are optional. Please limit responses to questions to one page.
1. Why do you want to serve on the Town Council?
 2. What experiences, talents or skills would you bring to the Council and the community that you would like to highlight?
 3. What do you feel are the top two issues that the Town is facing today?
 4. Provide an example of a time when you had to support a decision that you may not have agreed with and how did you deal with the circumstance?
- C. Applicant Interviews (Held during regular Council meeting on **March 1, 2021**)
1. Mayor will open the interviews and explain the process: interviews, possible Council executive session, open discussion by the Council, and then voting during the public meeting. Applicants will be encouraged to be interviewed one-on-one with the Council although they have the right to sit in on the other applicants’ interviews.
 2. Applicants will be interviewed in alphabetical order of their last name.
 3. Questions for all applicants:
 - a. Town Council actions or decisions are not always popular with residents. How would you handle a phone call from a resident who is angry with the decision made?
 - b. Follow up questions that may arise from each applicant’s written questionnaire. This may or may not occur, just depends on the applicant’s responses.
 4. Characteristics that Council may be looking for in an applicant:
 - Good fit with existing Council members & Town staff
 - Interest in learning about new issues

- Fiscal stewardship
- Strategic thinker
- Sense of community
- Sensitive to Woodway's place/standing in Snohomish County
- Aware of "grey areas," complexities of issues

D. Once all the interviews are completed, Council will adjourn to Executive Session to discuss what characteristics and strengths have been demonstrated that are important in making a selection. Individual applicants' qualifications can be discussed but no polling is allowed.

E. Council returns to regular session to take nominations and vote.

1. Councilmembers will be called in Council position number order to nominate candidates.
2. After all nominations have been made, the Council will discuss the qualifications of the nominated candidates.
3. After the discussion, the nominees will be considered in the order in which they were nominated. The first applicant with the three or more votes constitutes a majority and is therefore elected to fill the Council vacancy.

F. In the event that no candidate receives three votes, the Mayor will ask the Councilmembers to discuss the qualifications of the candidates receiving the highest number of votes. Then another vote would be taken in the same order as the original voting, including only the candidates that received the highest number of votes.