

TOWN OF WOODWAY
COUNCIL MEETING AGENDA

MONDAY, FEBRUARY 6, 2023
6:00 P.M.

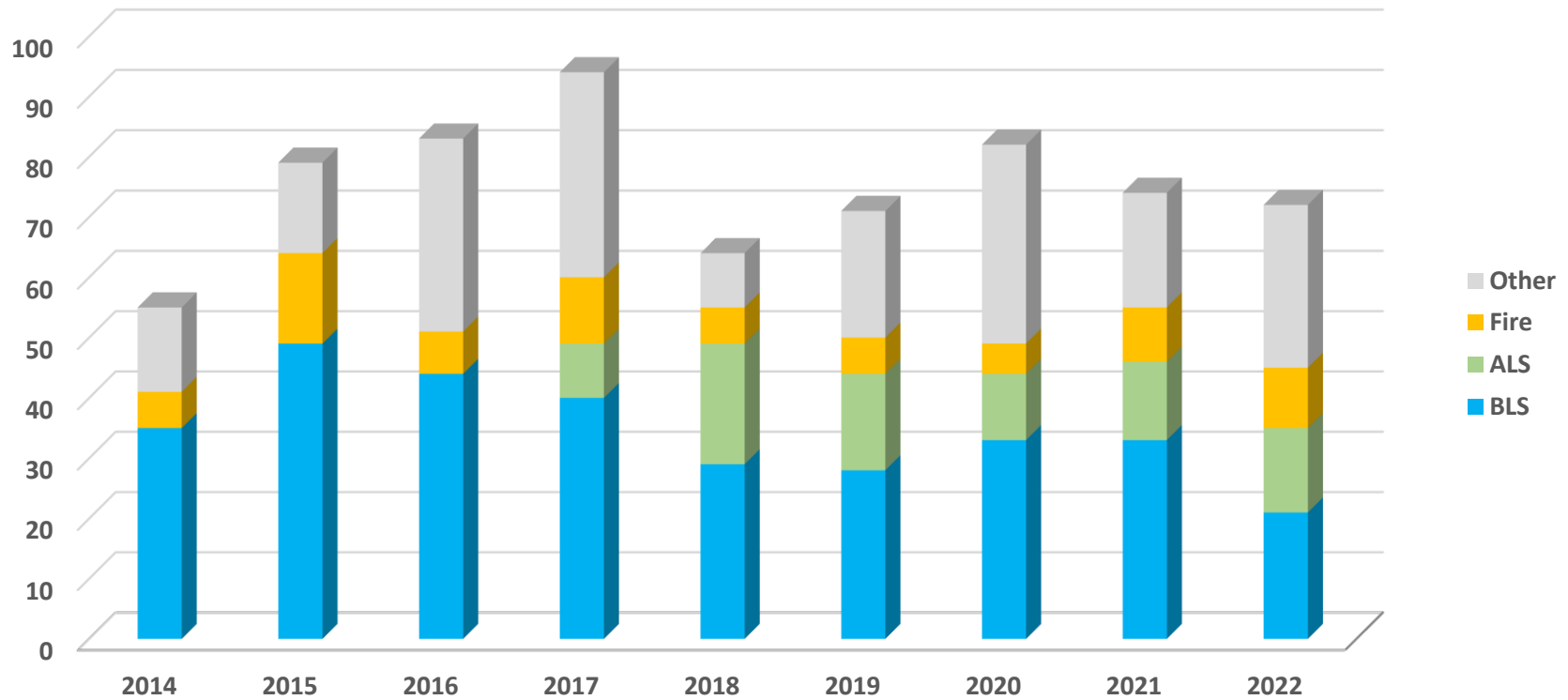
Woodway Town Hall | 23920 113th Place W. | Woodway, WA

6:00 P.M.		Call to Order, Flag Salute, & Roll Call
6:00 P.M.		Public Comments*
6:05 P.M.	I	Fire Department Report – Chief Matt Cowan
6:15 P.M.	II	Point Wells Public Discussion
6:35 P.M.	III	Ratify Previously Approved Payments – <i>2022 Claims</i> Approval of Payments – <i>February 6, 2023 Claims, January 2023 Payroll</i>
6:40 P.M.	IV	Approval of Minutes – <i>January 17, 2023</i>
6:45 P.M.	V	Council Reports
6:50 P.M.	VI	Mayor’s Report
6:55 P.M.	VII	Town Administrator’s Report
7:15 P.M.	VIII	Resolution 2023-448: Mayors and Business Leaders for Public Safety Agreement
7:20 P.M.		Public Comments*
7:25 P.M.		General Council Discussion – Choice of Subjects
7:30 P.M.		Adjournment

Council agendas are subject to change before or during the council meetings upon motion. All times are approximate.

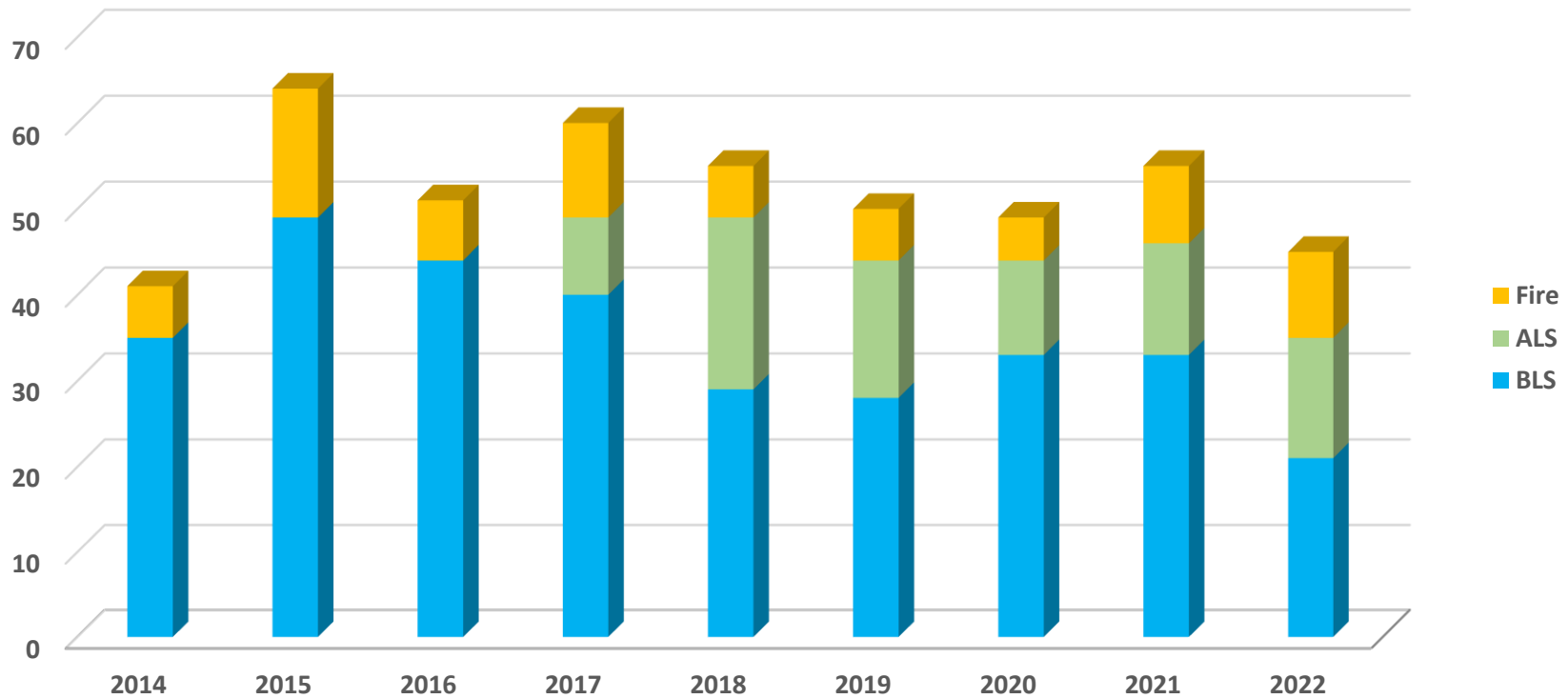
**Anyone with a disability requiring special accommodations or anyone wishing to make a public comment for this meeting via video or audio connection should contact the Town Clerk's Office at Town Hall or call (206)542-4443 before 1:00 p.m. the Thursday preceding the Council Meeting. For TDD relay service, call (206)587-5500, or outside the Seattle area #1-800-833-6388.*

Annual Fire Department Incidents by Call Type

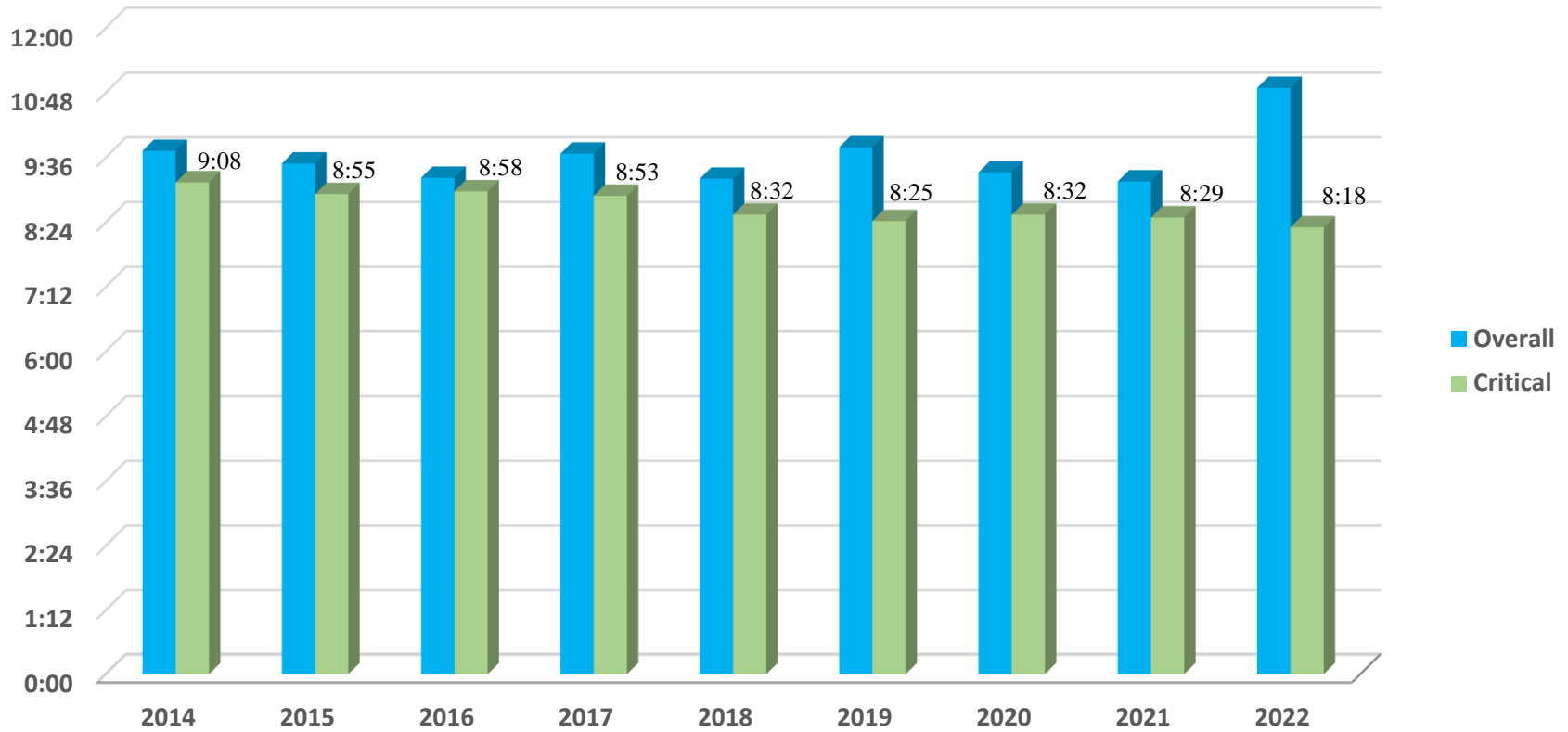


Annual Fire Department Incidents by Call Type

("Other" call types are not included)



Annual Fire Department Response Times





TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for 2022 payment:

Claims checks #14089 through 14093.....\$19,449.88

This 31st day of December 2022.

Mayor

Councilmember

Councilmember

Councilmember

*Note: One large item is being paid

- \$16,807.75 for December 2022 work on the stormwater Comp Plan update



TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for 2023 payment:

Claims checks #14094 through 14112 and EFT #189\$164,646.41

This 6th day of February 2023.

Mayor

Councilmember

Councilmember

Councilmember

*Note: one large item is being paid

- \$152,689.78 for Q.1 2023 fire/EMS



TOWN OF WOODWAY
PAYROLL APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk-Treasurer

The following January 2023 Payroll transactions, for 6.75 FTE, are approved for 2023 payment:

EFT transactions #136 through 154.....\$68,829.96

This 31st day of January 2023

Mayor

Councilmember

Councilmember

Councilmember

* There were 0 comp time hours accrued in January 2023

**TOWN OF WOODWAY
COUNCIL MEETING MINUTES**

**TUESDAY, JANUARY 17, 2023
6:00 P.M.**

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn*	<input checked="" type="checkbox"/> Councilmember Andrew DeDonker
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember John Brock
	<input checked="" type="checkbox"/> Councilmember Brian Bogen	<input checked="" type="checkbox"/> Councilmember Rajeev Thakur
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input type="checkbox"/> Town Attorney Greg Rubstello	<input type="checkbox"/> Town Engineer John Forba
	<input type="checkbox"/> Town Planner Bill Trimm	<input checked="" type="checkbox"/> Public Works Director Terry Bryant*

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:01 p.m.

PUBLIC COMMENTS

Resident Bill Krepick commented on the memo included in the landscape maintenance discussion item.

I - APPROVAL OF PAYMENTS – 2022 CLAIMS

Councilmember Bogen moved to approve the 2022 claims checks #14058 through 14077 and EFT #1673 totaling \$24,834.68. *Councilmember Brock* seconded the motion. The motion passed unanimously.

I - APPROVAL OF PAYMENTS – JANUARY 17, 2023 CLAIMS

Councilmember Mitchell moved to approve the January 17, 2023 claims checks #14078 through 14088 and EFT #56 totaling \$131,486.40. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – DECEMBER 20, 2022 SPECIAL MEETING MINUTES

Councilmember DeDonker moved to approve the December 5, 2022 council special meeting minutes as amended to reflect that Councilmember Bogen was in attendance. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – JANUARY 3, 2023 SPECIAL MEETING MINUTES

Councilmember Brock moved to approve the January 3, 2023 council special meeting minutes.
Councilmember Mitchell seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – JANUARY 3, 2023 MINUTES

Councilmember DeDonker moved to approve the January 3, 2023 council meeting minutes.
Councilmember Mitchell seconded the motion. The motion passed unanimously.

III - COUNCIL REPORTS

Councilmember DeDonker asked for an update on bioswales in Twin Maples

IV - MAYOR'S REPORT

- Commented on bills in the State Legislature that might impact zoning/building in Woodway.
- A resolution related to the Mayors & Business Leaders for Public Safety coalition will be on the next agenda.

V - TOWN ADMINISTRATOR'S REPORT

- Commented on bills in the State Legislature that might impact zoning/building in Woodway and recommended that residents contact their legislators with their feedback. Discussion followed.
- Shared recent interactions with Woodway's state legislators regarding the request for funding for Twin Maples sewer installation.
- Twin Maples neighborhood meeting on traffic will be on February 18.
- Public Works Director gave an update on the recent snow/ice event.
- Shared the progress on the Stormwater Comprehensive Plan Update.

VI - LANDSCAPE MAINTENANCE DISCUSSION

Mayor Quinn introduced the discussion; Town Administrator Faison highlighted several items from the memo included in the packet. Discussion followed including:

- How to compare a quote to the actual work being done.
- What is the goal of asking for quotes for comparable work.
- Other agencies' experiences with outsourcing landscape work.
- Ensuring that employees still feel valued and appreciated.

The consensus of the Council was that the information provided was detailed, thorough and realistic, and there is not a need to study the topic further.

VII - REPRESENTATIVES TO REGIONAL ORGANIZATIONS

The Council discussed the list of positions and made several changes. The consensus of the Council was to approve the amended list.

VIII - RESOLUTION 2023-445: SURPLUS PROPERTY

Clerk-Treasurer Napolitino presented Resolution 2023-445: Surplus Property, disposing of the old desk phones.

ACTION:

Councilmember DeDonker moved to approve Resolution 2023-445: Surplus Property.
Councilmember Bogen seconded the motion. The motion passed unanimously.

IX - RESOLUTION 2023-446: FEE SCHEDULE

Clerk-Treasurer Napolitino presented Resolution 2023-446: Fee Schedule and outlined the proposed changes including increasing fire permit fees, increasing facility rental fees, adding a lost key fee, and several housekeeping changes.

ACTION:

Councilmember DeDonker moved to approve Resolution 2023-446: Fee Schedule.
Councilmember Brock seconded the motion. The motion passed unanimously.

X - RESOLUTION 2023-447: FACILITY USE POLICY

Clerk-Treasurer Napolitino presented Resolution 2023-447: Facility Use Policy. A brief discussion followed.

ACTION:

Councilmember Mitchell moved to approve Resolution 2023-447: Facility Use Policy.
Councilmember Brock seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

Resident Bill Kreppick commented on several items related to Public Works.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

Mayor Quinn commented on police and fire contracts.

ADJOURNMENT

Councilmember Bogen moved to adjourn the meeting. *Councilmember DeDonker* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:43 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Heidi K. S. Napolitino, Clerk-Treasurer

Michael S. Quinn, Mayor

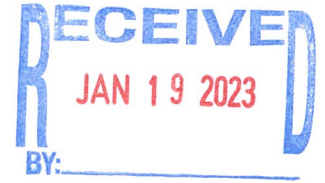
(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)

Twin Maples Traffic & Speeding Counts - January 2023

239th Pl W (facing West)					Speed Limit: 25 MPH		
Date	Vehicle Count	Speeder Count	Speeder Count %	Speeders > 5 MPH	5 MPH Speeder Count %	Fastest Time Period	Daily Average Speed
12-Jan	45	1	2%	0	0%	6:30p	13.1
13-Jan	60	0	0%	0	0%	8:00p	14.6
14-Jan	55	1	2%	0	0%	5:00p	13.9
15-Jan	34	3	9%	1	0%	1:00p	15.7
16-Jan	73	2	3%	1	0%	11:00p	12
17-Jan	58	0	0%	0	0%	8:00p	14.2
18-Jan	72	0	0%	0	0%	8:00p	13

Corner of 239th/110th Place (facing west)					Speed Limit: 25 MPH		
Date	Vehicle Count	Speeder Count	Speeder Count %	Speeders > 5 MPH	5 MPH Speeder Count %	Fastest Time Period	Daily Average Speed
12-Jan	51	0	0%	0	0%	11:30p	11.3
13-Jan	45	0	0%	0	0%	8:30p	11.9
14-Jan	47	0	0%	0	0%	6:30p	11.9
15-Jan	25	1	4%	1	0%	12:00p	13.5
16-Jan	38	3	8%	1	0%	11:30p	12.9
17-Jan	40	1	3%	0	0%	9:30p	12.5

JOHN E. GALT
Quasi-Judicial Hearing Services
927 Grand Avenue
Everett, Washington 98201
Voice: (425) 259-3144
e-mail: jegalt755@gmail.com



MEMORANDUM

To: ✓ Woodway Town Council
Woodway Planning Commission

CC: Mayor Mike Quinn
Eric Faison, Town Administrator

From: John E. Galt, Hearing Examiner 

Date: January 17, 2020

Subject: Annual Report for 2022

The Woodway Municipal Code provides for an annual report from the Hearing Examiner to the City Council and Planning Commission:

The examiner shall report in writing to and meet with the planning commission and town council at least annually for the purpose of reviewing the administration of the land use policies and regulatory ordinances, and any amendments to town ordinances or other policies or procedures which would improve the performance of the examiner process. Such report shall include a summary of the examiner's decisions since the last report.

[WMC 2.56.130] This Report covers the case which I decided during 2022. (The Town Administrator waived the reporting requirement for 2020 and 2021 as I heard no cases for the Town during those years.) The report is divided into two parts: Hearing Activity and Discussion of Issues. I am available to meet at a time of mutual convenience with Council and/or Planning Commission at your request.

Hearing Activity

I heard only one case in 2019, a front setback variance application for a lot along Dogwood Lane.

Last year's case is listed on the attached table.

Discussion of Issues

The case heard last year raised no code issues.

Woodway Hearing Examiner Decisions: 2022

File #	Applicant	Project Name	Type	Acres	Lots	Decision	Decision Date	Recon.	Recon. Date
	Mohammad Khadar		Var	2.14		OK	01/24/2022		



SHORELINE CITY COUNCIL

Mayor Keith Scully
Deputy Mayor Betsy Robertson
Councilmember Doris McConnell
Councilmember Laura Mork
Councilmember Eben Pobe
Councilmember John Ramsdell
Councilmember Chris Roberts

January 31, 2023

Eric Faison, Town Administrator
Town of Woodway
23920 113th Place W.
Woodway, WA 98020

Dear Eric,

On January 30, 2023, as required by RCW 35A.14.296(2), you provided the City of Shoreline ("Shoreline") notice of the Town of Woodway's proposal to annex unincorporated area within southwest Snohomish County commonly referred to as Point Wells.

With this letter Shoreline is providing notice of its interest in being a party to the interlocal agreement between the Town of Woodway and Snohomish County for the annexation of Point Wells given the fact that the current sole access of egress and ingress for Point Wells is served by Shoreline's transportation network. Therefore, by this notice and as provided in RCW 35A.14.296(2), Shoreline shall be included as a party to that interlocal agreement and, if Shoreline does not approve the interlocal agreement, annexation pursuant to RCW 35A.14.296 may not proceed.

Shoreline looks forward to working cooperatively with the Town of Woodway and Snohomish County in regards the proposed annexation of Point Wells.

Respectfully,

Bristol S. Ellington, AICP, ICMA-CM
City Manager, City of Shoreline

cc: Snohomish County Council via Clerk of the Council

David Killingstad, Division Manager, Snohomish County Planning & Development Svcs
Matt Otten, Prosecuting Attorney, Snohomish County
Eileen Canola, Senior Planner, Snohomish County Planning & Development Svcs
Woodway Town Council via Clerk of the Council
Bill Trimm, Town Planner, Town of Woodway
Shoreline City Council

TOWN OF WOODWAY

RESOLUTION 2023-448

A RESOLUTION OF THE TOWN OF WOODWAY APPROVING MEMBERSHIP IN THE MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY COALITION

WHEREAS, the Town Council of the Town of Woodway recognizes that there are many significant, complex, and interrelated public safety concerns affecting the Town, Snohomish County, and many communities around the State, including crime, mental health challenges, homelessness, and drug addiction; and

WHEREAS, the Mayors and Business Leaders for Public Safety coalition was created to work toward county-wide comprehensive solutions to our region's public safety issues; and

WHEREAS, the Town of Woodway would like to participate with other County leaders to find positive solutions to these challenges.

NOW, THEREFORE, the Town Council of the Town of Woodway does hereby resolve as follows:

Section 1. The Council finds that it is in the Town's interest for its elected leaders to become more informed on important public safety issues affecting the Town and its residents, and to develop and pursue strategies to advocate for comprehensive solutions, including changes to state legislation that might be necessary.

Section 2. The Mayor is authorized to execute the attached Service Agreement between the Town of Woodway and Mayors and Business Leaders for Public Safety, Inc., and to expend \$750 for the performance of services outlined therein.

PASSED this 6th day of February 2023 by the Town Council of the Town of Woodway.

TOWN OF WOODWAY

Michael S. Quinn, Mayor

ATTEST:

Heidi K. S. Napolitano, Clerk-Treasurer

**SERVICES AGREEMENT BETWEEN
TOWN OF WOODWAY
AND MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC.**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the Town of Woodway, a Washington State municipal corporation (“Town”), and Mayors and Business Leaders for Public Safety, Inc., a nonprofit corporation incorporated in Washington, organized under the laws of the state of Washington, located and doing business at 3128 Colby Ave, Everett, WA, 98201-4025.

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

1. **Scope of Services.** The Mayors and Business Leaders for Public Safety, Inc. shall provide public relations services consistent with its purposes as set forth in its articles of incorporation and bylaws, and as further defined by its board of directors. These public relations services will not include any “grassroots lobbying” (RCW 42.17A.640) by Mayors and Business Leaders for Public Safety, Inc. or any subcontractor. Mayors and Business Leaders for Public Safety, Inc. may subcontract to provide these services.

2. **Term.** The term of this Agreement shall commence on _____ and shall terminate at midnight on _____. The parties may extend the term of this Agreement by executing a written amendment.

3. **Payments.** The Town will pay Mayors and Business Leaders for Public Safety, Inc. seven hundred fifty dollars and no/100 (\$750.00) for the 2022-23 cycle.

The Mayors and Business Leaders for Public Safety, Inc. shall submit an annual accounting to the Town for Services performed in the previous calendar year in a format acceptable to the Town.

4. **Indemnity.** Each party will be responsible for the acts and omissions of its employees and agents.
5. **Insurance.** Both parties will maintain appropriate insurance.
6. **Legal Relations.** The Mayors and Business Leaders for Public Safety, Inc. shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement and ensure that any subcontractor also complies with such laws.
7. **Independent Contractor.** The Mayors and Business Leaders for Public Safety, Inc. and the Town understand and expressly agree that the Mayors and Business Leaders for Public Safety, Inc. is an independent contractor in the performance of each and every part of this Agreement. The Mayors and Business Leaders for Public Safety, Inc. is responsible for all work or services performed by subcontractors pursuant to the terms of this Agreement.

8. **Notices.** Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the Town shall be sent to the following address:

Eric A. Faison, Town Administrator
Town of Woodway
23920 113th Place W.
Woodway, WA 98020
Phone: (206) 542-4443

Notices to the Mayors and Business Leaders for Public Safety, Inc. shall be sent to the following address:

[ENTER MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC.]
[Contact Name]
[Address]
[Address]

9. **Termination.** The Town may terminate this Agreement in whole or in part at any time by sending written notice to the Mayors and Business Leaders for Public Safety, Inc.
10. **Fair Meaning.** The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.
11. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.
12. **Venue.** The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.
13. **No Third-Party Beneficiaries.** The Town and Mayors and Business Leaders for Public Safety, Inc. are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.
14. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.
15. **Authority to Bind Parties and Enter into Agreement.** The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

TOWN OF WOODWAY

By: _____
Michael S. Quinn, Mayor

Date: _____

**MAYORS AND BUSINESS LEADERS
FOR PUBLIC SAFETY, INC.**

By: _____

(Name)
Its _____
(Title)

Date: _____

ATTEST/AUTHENTICATED

By: _____
Heidi K. S. Napolitano, Clerk-Treasurer

APPROVED AS TO FORM

By: _____
Greg Rubstello, Town Attorney



Mayors and Business Leaders for Public Safety

February 6
Woodway Town Council Meeting

Our coalition

Mayors and Business Leaders for Public Safety is an innovative approach to address the biggest issue facing communities across Snohomish County: improving public safety.

Who we are

- Mayors from:
 - ARLINGTON
 - EDMONDS
 - LAKE STEVENS
 - MILL CREEK
 - SNOHOMISH
 - WOODWAY
 - BRIER
 - EVERETT
 - LYNNWOOD
 - MONROE
 - STANWOOD
 - DARRINGTON
 - GOLD BAR
 - MARYSVILLE
 - MUKILTEO
 - SULTAN
- Local business leaders from large and small companies throughout Snohomish County

The problems

Growing crisis of behavioral health challenges, drug addiction, and public safety – interrelated problems demanding comprehensive solutions.

Failure to adequately address and treat these issues leads to:

- ✓ More negative street activity
- ✓ More property crimes
- ✓ More violent crimes

We need to prioritize mental health and addiction services in searching for compassionate solutions.

This is the best way to address public safety challenges in our communities.



The impacts

People need to feel safe in their communities.

These are countywide problems that impact everyone:

- ✓ Size of city doesn't matter
- ✓ Urban, suburban, and rural communities
- ✓ Not a Democrat or Republican issue – it's beyond partisan politics

We must find compassionate ways to move people off the streets and into treatment in order to make progress.





What we are already doing

Our cities are working aggressively to solve these problems

- ✓ Prioritized funding for police departments and first responders
- ✓ Imbedded social workers with first responder teams
- ✓ Invested in supportive, short-term, and affordable housing
- ✓ Developed other innovative public safety strategies

Comprehensive strategies are needed

Our dedicated law enforcement professionals can't solve this alone

Also need increased social service funding to help treat growing number of mental health and addiction problems.

Neither social services nor law enforcement are the only answer:

- We need more of both
- More coordination between the two.

We can't do it alone

We will coordinate local efforts

We are collaborating with Snohomish County delegation on legislative strategies

Increasing funding at all levels for both law enforcement and social services.

Responding to State Supreme Court's *Blake* decision decriminalizing nearly all drug possession

Authority to deal with those who refuse treatment – sometimes jail is the only short-term option until someone can get long-term help they need.

Adjusting pursuit policies to allow officers to better use their training, experience and judgement in the field

More transparency from prosecutors and judges on charging, bail, conviction, and sentencing decisions



Working together

- Making real progress requires the public, private, and non-profit sectors collaborating more closely than ever before.
- First time a coalition of county's local government and business leadership has come together to take on these issues.
- We can serve as a model for other communities dealing with these problems.

How you can help

- Visit www.keepourcityessafe.com to learn more
- Register your and your company's support for our efforts
- Consider becoming a financial supporter of the coalition
- Share your experiences and your ideas with us

Thank you!

Questions?

Mayors and
Business Leaders for
Public Safety