

TOWN OF WOODWAY
COUNCIL MEETING AGENDA

TUESDAY, JULY 5, 2022
6:00 P.M.

Hybrid Meeting
Woodway Town Hall | 23920 113th Place W. | Woodway, WA
Virtually via Teams

- 6:00 P.M. Call to Order, Flag Salute, & Roll Call
- 6:00 P.M. Public Comments*
- 6:05 P.M. I Welcome and Introduction: Edmonds Police Chief Michelle Bennett
- 6:15 P.M. II Approval of Payments – *July 5, 2022 Claims, June 2022 Payroll*
- 6:20 P.M. III Approval of Minutes – *June 21, 2022*
- 6:25 P.M. IV Council Reports
- 6:30 P.M. V Mayor’s Report
- 6:35 P.M. VI Town Administrator’s Report
- 6:40 P.M. Public Comments*
- 6:45 P.M. General Council Discussion – Choice of Subjects
- 6:50 P.M. Adjournment

* *Public comments: Those who wish to make a public comment for this meeting can do so via video or audio connection. Please keep yourself muted until the appropriate time. Phone callers can unmute themselves by dialing *6.*

Council agendas are subject to change before or during the council meetings upon motion. All times are approximate.

Anyone with a disability requiring special accommodations should contact the Town Clerk's Office at Town Hall or call (206)542-4443 before 1:00 p.m. the Thursday preceding the Council Meeting. For TDD relay service, call (206)587-5500, or outside the Seattle area #1-800-833-6388.



TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for 2022 payment:

Claims checks #13847 through 13854.....\$7,635.06

This 5th day of July 2022.

Mayor

Councilmember

Councilmember

Councilmember

*The three largest charges on the credit card bill are:

1. Postage: \$357.28
2. Bathroom supplies: \$87.12
3. Vehicle fuel: \$820.82 (PD - \$132.95, PW - \$687.87)



TOWN OF WOODWAY
PAYROLL APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk-Treasurer

The following June 2022 Payroll transactions, for 8.65 FTE, are approved for 2022 payment:

EFT transactions #735 through 756.....\$76,604.72

This 30th day of June 2022

Mayor

Councilmember

Councilmember

Councilmember

* There were 6 comp time hours accrued in June 2022

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

TUESDAY, JUNE 21, 2022
6:00 P.M.

Hybrid meeting

In-person at Town Hall | 23920 113th Place W. | Woodway, WA 98020
Virtually via Teams

- | | | |
|-----------------------------------|--|---|
| Members Present | <input checked="" type="checkbox"/> Mayor Mike Quinn | <input checked="" type="checkbox"/> Councilmember Andrew DeDonker* |
| | <input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell | <input checked="" type="checkbox"/> Councilmember John Brock |
| | <input checked="" type="checkbox"/> Councilmember Brian Bogen | <input checked="" type="checkbox"/> Councilmember Rajeev Thakur |
| Staff & Guests Present | <input checked="" type="checkbox"/> Town Administrator Eric Faison* | <input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano |
| | <input type="checkbox"/> Town Attorney Greg Rubstello | <input type="checkbox"/> Town Planner Bill Trimm |
| | <input type="checkbox"/> Police Chief Alan Correa | <input checked="" type="checkbox"/> Public Works Director Terry Bryant* |

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:00 p.m.

PUBLIC COMMENTS

Resident Bill Krepick referred to the public comments he submitted for the meeting and commented on Woodway's property tax rate.

I - APPROVAL OF PAYMENTS – JUNE 21, 2022 CLAIMS

Councilmember Mitchell moved to approve the amended June 21, 2022 claims checks #13833 through 13846 totaling \$58,602.60. *Councilmember Bogen* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – JUNE 6, 2022 MINUTES

Councilmember Mitchell moved to approve the June 6, 2022 council meeting minutes. *Councilmember Brock* seconded the motion. The motion passed unanimously.

Clerk-Treasurer Napolitano presented the new web page where future meeting recordings would be posted. A brief discussion followed.

III - COUNCIL REPORTS

Councilmember DeDonker requested an excused absence for the July 5 meeting.

Councilmember Thakur shared that the Snohomish County Tomorrow dues would be raised slightly for 2022 only.

Councilmember Brock shared two recent interactions with residents.

Councilmember Bogen would like to discuss a possible camping ordinance at a future meeting.

Councilmember Mitchell “adopted” the planter island near the parking area and would be watering the newly installed plants. She also recommended that someone give a brief introduction/instruction at the beginning of the public comment periods.

IV - MAYOR’S REPORT

- Received a lot of feedback on his recent e-newsletter.
- Shared that he would be doing a monthly “Coffee with the Mayor” and asked for one councilmember to join him for each coffee. Councilmember Mitchell volunteered for the first session on July 9.
- Conservation Futures would be reviewing grant applications soon.
- Clerk-Treasurer Napolitano shared the communication plan (mailings, banners, readerboards, and email reminders) around the 4th of July, reminding residents that fireworks are illegal and details about the Beat Brackett 5k that would run partially through Woodway.
- Snohomish County was still soliciting comments about the ARPA funding opportunities.
- Shared that Town Fair planning had begun and asked for volunteers. The Fair will be on August 6.
- The play area had been repaired after recent vandalism.

V - TOWN ADMINISTRATOR’S REPORT

- Public Works Director Bryant gave several updates:
 - Reported on the recent play area vandalism.
 - 68 cubic yards (approximately 7” deep) of new woodchips had been spread in the play area.
 - Repairs on the F250 would begin soon. The truck was damaged in a recent accident in which the other party accepted full liability.
 - The public works crew would post the “No Fireworks” banners soon.
 - The asphalt repair project should be out for bids within two weeks.
- Clerk-Treasurer Napolitano updated the council on a recent L&I claim and the removal of the Town’s liability from the claim.
- Commented on the difficulty of creating an apples-to-apples comparison of the Town’s property tax rate with neighboring jurisdictions and shared a comparison of Woodway, Edmonds, and Shoreline property taxes.

VI - PUBLIC HEARING: SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) 2023-2028

Mayor Quinn opened the public hearing at 6:43 pm. Public Works Director Bryant confirmed that the plan included the same streets as the previous plan and recommended approval of the plan as submitted.

Resident Chris Wyrick commented on easements/rights-of-way and who was responsible for their maintenance.

Mayor Quinn closed the public hearing at 6:48 pm.

VII - RESOLUTION 2022-439: SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) 2023-2028

ACTION:

Councilmember Brock moved to approve Resolution 2022-439: Six-Year Transportation Improvement Plan (TIP) 2023-2028. *Councilmember Thakur* seconded the motion.

Discussion included the priority of the projects and that funding would still need to be approved before any projects could proceed.

Councilmember Bogen moved to amend the resolution to add the words “funding and” to the last sentence of Section 1. *Councilmember Brock* seconded the motion. The motion passed unanimously.

The motion to approve the amended resolution passed unanimously.

VIII - PROSECUTION SERVICES CONTRACT

Clerk-Treasurer Napolitino presented the Prosecution Services Contract with Zachor, Stock, and Krepps, Inc. P.S. and associated memo. The contract would be valid through December 31, 2022 and the Town will go through a Request for Qualifications process to find a long-term contract. Discussion followed.

ACTION:

Councilmember Bogen moved to authorize the Mayor to execute the Prosecution Services Contract with Zachor, Stock, and Krepps, Inc. P.S. *Councilmember Brock* seconded the motion. The motion passed unanimously.

IX - ANNUAL REPORT REVIEW

Clerk-Treasurer Napolitino presented the annual report and associated memo. Ms. Napolitino highlighted several sections of the Notes to the Financial Statements and the Schedule 06, which ties together the bank account activity with the internal fund activity. Discussion followed.

PUBLIC COMMENTS

Resident Bill Krepick commented further on property tax rates

Resident Chris Wyrick commented on property tax rates.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

None.

ADJOURNMENT

Councilmember Bogen moved to adjourn the meeting. *Councilmember Mitchell* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:25 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Heidi K. S. Napolitano, Clerk-Treasurer

Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)