

TOWN OF WOODWAY
COUNCIL MEETING AGENDA

MONDAY, JUNE 6, 2022
6:00 P.M.

Hybrid Meeting
Woodway Town Hall | 23920 113th Place W. | Woodway, WA
Virtually via Teams

- | | | |
|-----------|-----|---|
| 6:00 P.M. | | Call to Order, Flag Salute, & Roll Call |
| 6:00 P.M. | | Public Comments* |
| 6:05 P.M. | I | Issues Raised by the Community |
| 6:50 P.M. | II | Approval of Payments – <i>June 6, 2022 Claims, May 2022 Payroll</i> |
| 6:55 P.M. | III | Approval of Minutes – <i>May 16, 2022</i> |
| 7:00 P.M. | IV | Council Reports |
| 7:05 P.M. | V | Mayor’s Report |
| 7:10 P.M. | VI | Town Administrator’s Report |
| 7:15 P.M. | | Public Comments* |
| 7:20 P.M. | | General Council Discussion – Choice of Subjects |
| 7:25 P.M. | | Adjournment |

* *Public comments: Those who wish to make a public comment for this meeting can do so via video or audio connection. Please keep yourself muted until the appropriate time. Phone callers can unmute themselves by dialing *6.*

Council agendas are subject to change before or during the council meetings upon motion. All times are approximate.

Anyone with a disability requiring special accommodations should contact the Town Clerk's Office at Town Hall or call (206)542-4443 before 1:00 p.m. the Thursday preceding the Council Meeting. For TDD relay service, call (206)587-5500, or outside the Seattle area #1-800-833-6388.



TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for 2022 payment:

Claims checks #13812 through 13825.....\$10,804.09

This 6th day of June 2022.

Mayor

Councilmember

Councilmember

Councilmember

*The three largest charges on the credit card bill are:

1. Postage: \$290.00
2. Lunch for Council study session: \$159.98
3. Vehicle fuel: \$477.64 (PD - \$151.88, PW - \$325.76)



TOWN OF WOODWAY
PAYROLL APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk-Treasurer

The following May 2022 Payroll transactions, for 6.65 FTE, are approved for 2022 payment:

EFT transactions #629 through 634, 636 through 647, and checks #13810 & 13811.....\$67,396.25

This 31st day of May 2022

Mayor

Councilmember

Councilmember

Councilmember

* There were 1.5 comp time hours accrued in May 2022

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

MONDAY, MAY 16, 2022
6:00 P.M.

Hybrid meeting

In-person at Town Hall | 23920 113th Place W. | Woodway, WA 98020
Virtually via Teams

- | | | |
|-----------------------------------|---|--|
| Members Present | <input checked="" type="checkbox"/> Mayor Mike Quinn | <input checked="" type="checkbox"/> Councilmember Andrew DeDonker* |
| | <input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell* | <input type="checkbox"/> Councilmember John Brock |
| | <input checked="" type="checkbox"/> Councilmember Brian Bogen | <input checked="" type="checkbox"/> Councilmember Rajeev Thakur |
| Staff & Guests Present | <input checked="" type="checkbox"/> Town Administrator Eric Faison* | <input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano |
| | <input type="checkbox"/> Town Engineer John Forba | <input type="checkbox"/> Town Planner Bill Trimm |
| | <input type="checkbox"/> Police Chief Alan Correa | <input type="checkbox"/> Public Works Director Terry Bryant |

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:01 p.m. Councilmember Brock had an excused absence.

PUBLIC COMMENTS

Resident Bill Krepick referenced his last email to the council and asked for responses to his questions.

I - PRESENTATION: SNOHOMISH HEALTH DISTRICT - INTERIM DEPUTY ADMINISTRATIVE OFFICER PAMELA AGUILAR

Interim Deputy Administrative Officer Pamela Aguilar presented an update on the Snohomish Health District's strategic plan goals, activity since the last presentation to Council, and upcoming initiatives, including an update to the Community Health Assessment. Discussion included housing, overdose deaths, and outreach to children.

II - APPROVAL OF PAYMENTS – MAY 16, 2022 CLAIMS

Councilmember DeDonker moved to approve the May 16, 2022 claims checks #13790 through 13809 and EFTs #588 through 590 totaling \$48,216.08. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

III - APPROVAL OF MINUTES – MAY 2, 2022 MINUTES

Councilmember Thakur moved to approve the May 2, 2022 council meeting minutes. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

IV - COUNCIL REPORTS

Councilmember Mitchell asked for an update on the community ivy removal party and Town Hall lawn maintenance. Mayor Quinn will share during the Mayor's report. Councilmember Mitchell also reminded the Council of the upcoming Snohomish County Cities dinner and asked staff to forward the invitation to all Councilmembers.

Councilmember Bogen recently attended a Snohomish Health District board meeting.

Councilmember Thakur inquired about attending regional meetings. Mayor Quinn reminded the Council that they are welcome to attend as long as they coordinate through the Clerk's Office to ensure that a quorum does not attend.

V - MAYOR'S REPORT

- Shared that 10 volunteers helped cut ivy in the upper and middle sections of the Reserve.
- The first seasonal public works maintenance worker was hired and will initially focus on Town Hall yard maintenance.

VI - TOWN ADMINISTRATOR'S REPORT

- Snohomish County will hold a meeting in Lynnwood on June 2 at 6 pm to share their ideas on spending some of the County's ARPA funding. The Mayor, Town Administrator, and Olympic View Water and Sewer District had preliminary discussions with the County about whether some of the money could be used for Twin Maples sewer installation. Twin Maples residents are encouraged to attend.

VII - QUARTER 1 2022 POLICE ACTIVITY REPORT

Chief Alan Correa reported on staffing issues, the purchase of a new laptop for the police vehicle, and a recent search for a suspect in Woodway. Discussion included prosecution costs and how to notify residents of the fireworks ban.

VIII - QUARTER 1 2022 FINANCIAL REPORT

Mayor Quinn presented the Quarter 1 2022 Financial Report and commented on several items, including the timing of various revenues & expenses. Discussion included unbudgeted expenses and the amount of Woodway's debt.

IX - DISCUSSION: PUBLIC SAFETY REVENUE

Discussion postponed to a future meeting.

X - ORDINANCE 2022-639: WMC 3.24 - CHANGE AGENCY FUND TO CUSTODIAL FUND

Clerk-Treasurer Napolitano presented Ordinance 2022-639: WMC 3.24 - Change Agency fund to Custodial fund and clarified that it was a name change only, not a functional change. Ms.

Napolitano also explained that the custodial account includes only revenues and expenses that do not belong to the Town, such as the state and county portion of traffic violations.

ACTION:

Councilmember Bogen moved to approve Ordinance 2022-639: WMC 3.24 - Change Agency fund to Custodial fund. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

None.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

Councilmember Bogen commented on asphalt price fluctuations.

Councilmember Mitchell expressed her thanks for hiring the first seasonal public works crew member.

Councilmember DeDonker requested that future volunteer work party notices include a meeting location.

ADJOURNMENT

Councilmember Bogen moved to adjourn the meeting. *Councilmember Thakur* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:18 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL

Heidi K. S. Napolitano, Clerk-Treasurer;

Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)