

TOWN OF WOODWAY
COUNCIL MEETING AGENDA

MONDAY, APRIL 18, 2022
6:00 P.M.

Hybrid Meeting
Woodway Town Hall | 23920 113th Place W. | Woodway, WA
Virtually via Teams

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| 6:00 P.M. | | Call to Order, Flag Salute, & Roll Call |
| 6:00 P.M. | I | Approval of Payments – <i>April 18, 2022 Claims</i> |
| 6:05 P.M. | | Public Comments* |
| 6:10 P.M. | III | Council Reports |
| 6:15 P.M. | IV | Mayor’s Report |
| 6:20 P.M. | V | Town Administrator’s Report |
| 6:25 P.M. | VI | Resolution 2022-438: ARPA Funding |
| 6:30 P.M. | VII | Road/Street Maintenance |
| 7:00 P.M. | | Public Comments* |
| 7:05 P.M. | | General Council Discussion – Choice of Subjects |
| 7:10 P.M. | | Adjournment |

* *Public comments: Those who wish to make a public comment for this meeting can do so via video or audio connection. Please keep yourself muted until the appropriate time. Phone callers can unmute themselves by dialing *6.*

Council agendas are subject to change before or during the council meetings upon motion. All times are approximate.

Anyone with a disability requiring special accommodations should contact the Town Clerk's Office at Town Hall or call (206)542-4443 before 1:00 p.m. the Thursday preceding the Council Meeting. For TDD relay service, call (206)587-5500, or outside the Seattle area #1-800-833-6388.



TOWN OF WOODWAY
CLAIMS APPROVAL

“I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due, and unpaid obligation against the Town of Woodway, Snohomish County, Washington, and that I am authorized to authenticate and certify to said claims.”

Clerk Treasurer

The following transactions are approved for April 18, 2022 payment:

Claims checks #13762 through 13777 \$10,373.02

This 18th day of April 2022.

Mayor

Councilmember

Councilmember

Councilmember

TOWN OF WOODWAY

RESOLUTION 2022-438

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF WOODWAY TO ELECT THE STANDARD ALLOWANCE FOR REVENUE LOSS AND TO STATE SEVERAL INTENDED USES OF THE TOWN'S ALLOCATION OF LOCAL FISCAL RECOVERY FUNDS THROUGH THE AMERICAN RESCUE PLAN ACT; AND FOR OTHER PURPOSES.

WHEREAS, the Town of Woodway ("Town") has received \$194,336 in 2021 from the Federal American Rescue Plan Act of 2021 ("ARPA"), and anticipates receiving an additional \$194,336 under the program in 2022; and

WHEREAS, pursuant to ARPA Section 603(c)(1)(C) of the Act, the Town is authorized to use its allocated ARPA funds ("ARPA Funds") for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and

WHEREAS, the United States Department of Treasury has adopted the final rule as guidance regarding the use of ARPA Funds; and

WHEREAS, the United States Department of Treasury final rule authorizes cities to elect a "standard allowance" of up to \$10 million as lost revenue that may be used to fund government services; and

WHEREAS, the Town Council has previously adopted Resolution 2021-432, identifying a 2020 revenue loss of \$153,393.30; and

WHEREAS, this resolution is intended as a statement of intent of the Town Council to govern the budgeting and expenditure of the Town's remaining ARPA Funds in accordance with Federal Law, as set forth below.

NOW, THEREFORE, the Town Council of the Town of Woodway does hereby resolve as follows:

Section 1. Subject to the provisions of Section 4 below, the proper officials of the Town of Woodway are authorized to apply for, obtain, or otherwise assure use of ARPA funds as set forth in this resolution.

Section 2. The Town of Woodway affirmatively elects, pursuant to the United States Department of Treasury's Coronavirus State and Local Recovery Funds Final Rule, the standard allowance for revenue loss in the amount of \$388,672, including the \$153,393.30 identified in Resolution 2021-432 as a revenue loss in 2020.

Section 3. In Resolution 2021-432, the Town Council allocated \$56,792.21 of ARPA Funds towards 2021 ARPA-authorized expenses. Actual 2021 APRA expenses were \$55,105. The Town Council expresses its intent and authorization to expend all the Town's remaining unexpended allocation of ARPA funds for expenses, which the Council deems eligible, necessary and appropriate, as identified below:

- A. The provision of temporary staffing assistance and parks & right-of-way maintenance expenses in the Public Works Department – Twenty-Six Thousand, Seven Hundred Ninety-Eight Dollars (\$26,798).
- B. The provision of vital police/public safety staffing and services, including police salary and benefits – Two Hundred Ninety-Six Thousand, Ninety-Nine Dollars (\$296,099).
- C. The provision of IT equipment to facilitate public meetings during the COVID-19 Pandemic and to enhance cybersecurity preparedness and defense, remote work support, cloud technology, core business application support, and records management – Ten Thousand, Six Hundred Seventy Dollars (\$10,670).

Section 4. Compliance with the American Rescue Plan Act. The Town will ensure compliance with prevailing Federal guidance at the time the funds are committed for expenditure.

Section 5. Nothing in this Resolution shall be construed as taking the place of any action otherwise required by the Town Council to approve requisite contracts, exercise its budgetary authority, or establish appropriate programs and regulations in conjunction with preliminary expenditures outlined above.

Section 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED this 18th day of April 2022 by the Town Council of the Town of Woodway.

TOWN OF WOODWAY

Michael S. Quinn, Mayor

ATTEST:

Heidi K. S. Napolitano, Clerk-Treasurer

MEMORANDUM

To: Town Council
From: Public Works Director, Terrance Bryant
cc: Mayor Quinn; Administrator Eric Faison
Date: 13 April 2022
Re: Pavement repair

The intersections of Chinook/Bella Coola, 226th/Algonquin, Timberlane and the Highlands; all have potholes and are in need of repair,

Due to the high cost of asphalt, I suggest repairing and patching these areas this year. As the price of oil returns to its historical pricing the Town will look at larger projects.

I am attaching a PowerPoint presentation from March 21st for informational purposes.

PAVEMENT MAINTENANCE DISCUSSION

March 21, 2022



1. What is pavement maintenance
2. How we pay for pavement maintenance
3. Transportation Improvement Plan
4. Types of pavement maintenance
5. Next Steps

Agenda



What is Pavement Maintenance?



What is pavement maintenance?

- The application of asphalt or concrete to preserve the right-of-way surface for vehicular and pedestrian traffic.
- Includes monitoring pavement conditions, extending the useful life of a surface, and addressing cracking and potholes.
- Essential for public safety – includes maintaining markings and striping.
- Has an aesthetic element that is considered important by some for property value reasons.

How do we pay for pavement maintenance?



How do we pay for pavement maintenance?

- Funding is provided by the Town's real estate excise tax (REET).
- The tax rate is 0.5% of the selling price of a home.
- State law limits use of the funds only for a limited number of purposes, including pavement maintenance and park capital purposes.

More information on REET

- The Town has budgeted \$450,000 in REET revenue for pavement maintenance in 2022 and \$205,000 in 2024.
- State law was recently amended to allow the Town to use 35% of our REET for maintenance and operating expenses related to the original limited purposes through 2023.
- The Town has allocated this special funding to:
 - Public Works staff costs
 - Town Hall repair & maintenance
 - The major bridge inspection
 - Tree removal

Transportation Improvement Plan



Transportation Improvement Plan

- State law requires the Town to adopt annually a six-year plan for maintenance of our transportation infrastructure.
- There is no legal obligation to carry out the plan.
- The Town's plan includes several projects, including:
 - Woodway Highlands
 - Woodway Estates – Bella Coola from Makah to Chinook
 - Intersection of 226th/Algonquin
 - 238th from 114th to Timberlane

Transportation Improvement Plan

- The Town has not done a major pavement maintenance project since 2018.
- Several reasons for this include:
 - An acceleration of pavement overlays during the Great Recession when asphalt prices were low, resulting in great overall pavement conditions throughout Town.
 - Lack of financial resources.
 - COVID
 - Most recently, increased costs.

Types of Pavement Maintenance



Types of Pavement Maintenance

- Asphalt overlay
- Chip seal
- The Town has only done asphalt overlays.
- Staff recommends asphalt overlays, but this is a decision for the Council to make.

Types of Pavement Maintenance

- Asphalt overlay pros:
 - Long-life (approximately 20-30 years).
 - Lower long-term cost.
 - Smoother surface – more aesthetically pleasing.
- Asphalt overlay cons:
 - Higher short-term cost.

Types of Pavement Maintenance

- Chip seal pros:
 - Lower short-term cost (average 5.8-year lifespan).
- Chip seal cons:
 - Higher long-term cost.
 - Rougher surface.
 - Only extends the lifespan of an asphalt street. Does not eliminate the need for asphalt overlay or street rebuild.

Types of Pavement Maintenance

- Example – Woodway Highlands:
 - Asphalt Overlay: \$571,482
 - Chip Seal: \$171,500
- All projects will require a public bid process.
- Oil prices per barrel drive the cost of overlay/chip seal:
 - June 2020: \$40.37
 - June 2021: \$71.64
 - 2022 (today): \$110.93

Next Steps

