

**TOWN OF WOODWAY
COUNCIL SPECIAL MEETING MINUTES**

**SATURDAY, MARCH 14, 2026
9:00 AM**

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

Members Present	☒ Mayor Mike Quinn	☒ Councilmember Laura Murphy
	☒ Councilmember John Brock	☒ Councilmember Steve Gunn
	☒ Councilmember Rajeev Thakur	☒ Councilmember Per Odegaard
Staff & Guests Present	☒ Town Administrator Eric Faison	☒ Clerk-Treasurer Heidi Napolitano
	☒ Public Works Director Collin Harlow	☐ Town Engineer John Forba
	☐ Police Chief Jason Valentine	☐ Fire Chief Matt Cowan
	☐ Town Planner Bill Trimm	☐ Town Attorney Greg Rubstello

*Attended virtually

CALL TO ORDER & ROLL CALL

Mayor Quinn called the meeting to order at 9:09 a.m. Councilmember Thakur arrived at 9:11 a.m.

I - PUBLIC COMMENT

None.

II - APPROVAL OF PAYMENTS – MARCH 16, 2026 CLAIMS

Councilmember Brock moved to approve the March 16, 2026 claims checks #15617 through 15627 totaling \$9,039.99. *Councilmember Odegaard* seconded the motion. The motion passed unanimously.

III - RESOLUTION 2026-480: SURPLUS PROPERTY

Councilmember Brock moved to adopt Resolution 2026-480: Surplus Property. *Councilmember Gunn* seconded the motion. The motion passed unanimously.

IV - ELEVATOR SERVICE CONTRACT WITH ELEVATOR SUPPORT COMPANY

Councilmember Gunn moved to authorize the Mayor to execute the elevator service contract plus the addendum for repair work with Elevator Support Company, substantially in the form thereof. *Councilmember Brock* seconded the motion. The motion passed unanimously.

V - AWARD PLANNING CONTRACT

Councilmember Gunn moved to award the municipal planning contract to Shockey Planning Group and to authorize the Mayor to negotiate terms including travel costs and rate increases and then execute a contract substantially similar to that included in the Request for Qualifications. *Councilmember Odegaard* seconded the motion. The motion passed unanimously.

VI - EMERGENCY PREPAREDNESS DISCUSSION

The Council discussed emergency preparedness in Woodway.

VII - ZONING DISCUSSION

After discussion, the consensus of the Council was to send updates to the ADU/Middle Housing/guest cottage codes to the Planning Commission for review, public hearing, and a recommendation. Staff will bring draft updates to a future Council meeting for a formal request.

VIII - MANDATORY SEWER CONNECTION DISCUSSION

After discussion, the consensus of the Council was to send the draft mandatory sewer connection ordinance to the Planning Commission for review, public comment, and a recommendation.

IX - FINANCE UPDATE DISCUSSION

The Council discussed the Town's finances.

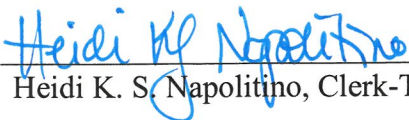
X - GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

- Requested that an article on solicitor's permits be included in the next Whisper.
- After discussion, the consensus of the Council was to continue waiting on implementation of a license plate reader system.

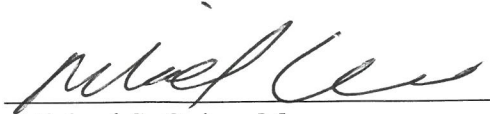
MEETING ENDS

Councilmember Odegaard moved to end the meeting. *Councilmember Brock* seconded the motion. The motion passed unanimously. The meeting ended at 12:00 p.m.

Respectfully Submitted,


Heidi K. S. Napolitano, Clerk-Treasurer

APPROVED BY THE TOWN COUNCIL


Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)