

**TOWN OF WOODWAY
COUNCIL MEETING MINUTES**

**MONDAY, FEBRUARY 5, 2024
6:00 P.M.**

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input type="checkbox"/> Councilmember Rajeev Thakur
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember Jim Willett
	<input checked="" type="checkbox"/> Councilmember John Brock	<input checked="" type="checkbox"/> Councilmember Steve Mitchell
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input type="checkbox"/> Public Works Director Terry Bryant	<input type="checkbox"/> Town Engineer John Forba
	<input type="checkbox"/> Police Chief Jason Valentine	<input type="checkbox"/> Fire Chief Matt Cowan
	<input type="checkbox"/> Town Planner Bill Trimm	<input type="checkbox"/> Town Attorney Greg Rubstello

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:04 p.m. Councilmember Thakur had an excused absence.

PUBLIC COMMENTS

The following people commented:

- Resident Bill Krepick

The following subjects were addressed:

- Recent written public comments

I - RATIFY PREVIOUSLY APPROVED PAYMENTS – DECEMBER 31, 2023 CLAIMS

Councilmember Brock moved to ratify the previously approved 2023 claims checks #14428 through 14431, totaling \$7,607.21. *Councilmember Willett* seconded the motion. The motion passed unanimously.

I - APPROVAL OF PAYMENTS – FEBRUARY 5, 2024 CLAIMS

Councilmember E. Mitchell moved to approve the February 5, 2024 claims checks #14432 through 14444 totaling \$35,889.63. *Councilmember S. Mitchell* seconded the motion. The motion passed unanimously.

I - APPROVAL OF PAYMENTS – JANUARY 2024 PAYROLL

Councilmember Willett moved to approve the January 2024 payroll EFT transactions #142 through 163 & 178 totaling \$73,482.36. *Councilmember Brock* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – JANUARY 2, 2024 MINUTES

Councilmember Willett moved to approve the January 2, 2024 council meeting minutes. *Councilmember S. Mitchell* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – JANUARY 10, 2024 SPECIAL MEETING MINUTES

Councilmember E. Mitchell moved to approve the January 10, 2024 council special meeting minutes. *Councilmember Brock* seconded the motion. The motion passed unanimously.

III - COUNCIL REPORTS

Councilmember Brock:

- Reported on several recent meetings. He suggested that the Town consider how it would handle an online public comment (Zoom bombing) episode.
- Shared positive comments about new Public Works Crewmember Kyle Gage.

Councilmember E. Mitchell:

- Reported on two recent meetings.

IV - MAYOR'S REPORT

- Presented two fee notices included in the packet.
- Shared some information about recent police activity.
- Reported on increased presence by the Town's police officers.
- Public Works is collecting additional speed data throughout Town.

V - TOWN ADMINISTRATOR'S REPORT

- Shared information on the additional speed data being collected.
- Gave an update on state legislative activity.
- Clerk-Treasurer Napolitano commented on Councilmember Brock's public comment concerns and shared information from the recent WCIA meeting.
- Boundary Review Board hearing was scheduled for February 29.
- Shared updates on the Town's Shoreline Master Program, floodplain regulations, and the Comprehensive Plan update progress.
- Discussed non-conforming use issue.
- Shared an update on the draft Reserve Policy that will be brought to the Council at the next meeting.
- Clarified several items related to topics addressed at the recent study session.
- Notified the Council that a follow-up community public safety meeting would be scheduled.

VI - PORT OF EDMONDS – LETTER OF SUPPORT FOR GRANT APPLICATION

The consensus of the Council was to have the Mayor sign the draft letter in the packet.

VII - STATE AUDITOR'S OFFICE DATA SHARING AGREEMENT

Clerk-Treasurer Napolitano presented the State Auditor's Office Data Sharing Agreement, which was a continuation of a previous agreement.

ACTION:

Councilmember E. Mitchell moved to authorize the Mayor to sign the State Auditor's Office Data Sharing Agreement. *Councilmember Brock* seconded the motion. The motion passed unanimously.

VIII - ORDINANCE 2024-652: WMC 2.16 – COMPENSATION OF OFFICERS AND EMPLOYEES

Mayor Quinn presented Ordinance 2024-652: WMC 2.16 – Compensation of Officers and Employees, which would authorize additional pay for time spent participating in job-related training and professional development for part-time employees.

ACTION:

Councilmember Brock moved to adopt Ordinance 2024-652: WMC 2.16 – Compensation of Officers and Employees. *Councilmember S. Mitchell* seconded the motion. The motion passed unanimously.

IX - REPRESENTATIVES TO REGIONAL ORGANIZATIONS

Clerk-Treasurer Napolitano presented the draft list of representatives to regional organizations; the Council discussed the assignments. No changes were made.

PUBLIC COMMENTS

The following people commented:

- Tom McCormick
- Resident Bill Krepick

The following subjects were addressed:

- Annexation
- The Town's Shoreline Master Program
- Town staffing levels

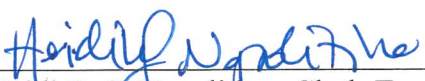
GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

- Asked for an update on the Twin Maples speed humps bid process.
- Attendance at the Snohomish County permit hearing.
- Speed data.

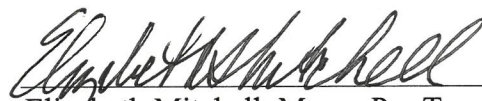
MEETING ENDS

Councilmember Brock moved to end the meeting. *Councilmember Thakur* seconded the motion. The motion passed unanimously. The meeting ended at 7:28 p.m.

Respectfully Submitted,


Heidi K. S. Napolitano, Clerk-Treasurer

APPROVED BY THE TOWN COUNCIL


Elizabeth Mitchell, Mayor Pro Tem

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)