

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

TUESDAY, SEPTEMBER 5, 2023
6:00 P.M.

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input checked="" type="checkbox"/> Councilmember Rajeev Thakur
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember Jim Willett
	<input checked="" type="checkbox"/> Councilmember John Brock	<input type="checkbox"/> Vacant Council Position #3
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input type="checkbox"/> Public Works Director Terry Bryant	<input type="checkbox"/> Town Engineer John Forba
	<input type="checkbox"/> Police Chief Jason Valentine	<input type="checkbox"/> Fire Chief Matt Cowan
	<input type="checkbox"/> Town Planner Bill Trimm	<input type="checkbox"/> Town Attorney Greg Rubstello

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:02 p.m.

AMEND THE AGENDA

ACTION:

Councilmember Brock moved to amend the agenda to add two agenda items to the end of the meeting: an amendment to an interlocal agreement with Snohomish County related to housing and an executive session to discuss potential litigation. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

None.

I - APPROVAL OF PAYMENTS – SEPTEMBER 5, 2023 CLAIMS

Councilmember Mitchell moved to approve the September 5, 2023 claims checks #14282 through 14292 and EFTs #1172, 1173, and 1198 totaling \$23,960.69. *Councilmember Willett* seconded the motion. The motion passed unanimously.

I - APPROVAL OF PAYMENTS – AUGUST 2023 PAYROLL

Councilmember Willett moved to approve the August 2023 payroll EFT transactions #1177 through 1197 totaling \$67,913.69. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

II - COUNCIL REPORTS

Councilmember Brock:

- Attended several recent meetings including Snohomish County Tomorrow.
- Requested that the Twin Maples traffic calming discussion be added to a future agenda.
- Shared that MyEdmondsNews recently had an article about the Carla Nichols Reserve.

III - MAYOR'S REPORT

- Recently attended a Conservation Futures board meeting where several grants were awarded for regional projects.

IV - TOWN ADMINISTRATOR'S REPORT

- Gave a brief update on the design progress of traffic calming devices in Twin Maples.
- Shared information on speed cameras – allowable locations and possible cost.

V - POINT WELLS PUBLIC DISCUSSION

Town Administrator Faison shared information on the scheduled hearing dates for all parties.

No members of the public had comments.

VI - THIRD AMENDMENT TO SETTLEMENT AND INTERLOCAL AGREEMENT WITH CITY OF SHORELINE

Town Administrator Faison outlined the third amendment to the Settlement and Interlocal Agreement with City of Shoreline, which would extend the timeline contained in Section III A.2 of the agreement for an additional four months.

ACTION:

Councilmember Mitchell moved to approve the Third Amendment to the Settlement and Interlocal Agreement with City of Shoreline and authorize the Mayor to execute the amendment. *Councilmember Brock* seconded the motion. The motion passed unanimously.

VII - ACCEPT LOCAL RECORDS GRANT AND AUTHORIZE EXPENDITURES

Clerk-Treasurer Napolitano reviewed the grant award agreement with the state of Washington, Office of the Secretary of State, Division of Archives and Records Management and answered several questions about the project, records management, and public records requests.

ACTION:

Councilmember Mitchell moved to accept the grant award from the state of Washington, Office of the Secretary of State, Division of Archives and Records Management and authorize expenditures associated with the grant. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

VIII - COUNCIL APPOINTMENT PROCESS

The Council discussed the draft councilmember appointment process document and reviewed the communications/outreach plan.

ADDED AGENDA ITEM: SECOND AMENDMENT TO THE SNOHOMISH COUNTY HOUSING AND COMMUNITY DEVELOPMENT URBAN COUNTY CONSORTIUM INTERLOCAL COOPERATION AGREEMENT

Town Administrator Faison presented the second amendment to the Snohomish County Housing and Community Development Urban County Consortium Interlocal Cooperation Agreement and clarified that the amendment would not have an impact on Woodway.

ACTION:

Councilmember Willett moved to approve the second amendment to the Snohomish County Housing and Community Development Urban County Consortium Interlocal Cooperation Agreement and authorize the Mayor to execute the amendment. *Councilmember Brock* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

None. A virtual attendee raised their hand but had technical difficulties and could not un-mute themselves.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

None.

ADDED AGENDA ITEM: EXECUTIVE SESSION FOR APPROXIMATELY 10 MINUTES TO DISCUSS POTENTIAL LITIGATION

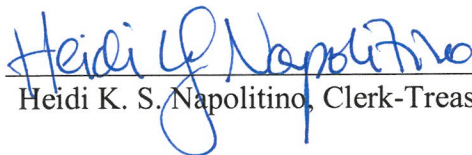
At 6:42 p.m., Mayor Quinn recessed to executive session for approximately 5 minutes to discuss potential litigation. At 6:48 p.m., Mayor Quinn extended the executive session for approximately 5 additional minutes. At 6:54 p.m., Mayor Quinn reconvened the meeting.


ADJOURNMENT

Councilmember Brock moved to adjourn the meeting. *Councilmember Thakur* seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:55 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL


Heidi K. S. Napolitano, Clerk-Treasurer


Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)