

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

MONDAY, JUNE 5, 2023
6:00 P.M.

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

Members Present	<input type="checkbox"/> Mayor Mike Quinn	<input checked="" type="checkbox"/> Councilmember John Brock
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember Rajeev Thakur*
	<input type="checkbox"/> Councilmember Brian Bogen	<input checked="" type="checkbox"/> Councilmember Jim Willett
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input type="checkbox"/> Public Works Director Terry Bryant	<input type="checkbox"/> Deputy Clerk-Treasurer Kim Sullivan
	<input type="checkbox"/> Police Chief Jason Valentine	<input type="checkbox"/> Fire Chief Matt Cowan
	<input type="checkbox"/> Town Planner Bill Trimm	<input type="checkbox"/> Town Attorney Greg Rubstello

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Pro Tem Mitchell called the meeting to order at 6:00 p.m. Mayor Quinn and Councilmember Bogen had excused absences.

PUBLIC COMMENTS

Resident Bill Krepick commented on several items related to the Public Works Department.

I - APPROVAL OF PAYMENTS – JUNE 5, 2023 CLAIMS

Councilmember Willett moved to approve the June 5, 2023 claims checks #14198 through 14219 and EFTs #698 through 700 totaling \$49,631.96. *Councilmember Brock* seconded the motion. The motion passed unanimously.

I - APPROVAL OF PAYMENTS – MAY 2023 PAYROLL

Councilmember Brock moved to approve the May 2023 payroll EFT transactions #663 through 681 totaling \$69,196.70. *Councilmember Willett* seconded the motion. The motion passed unanimously.

II - APPROVAL OF MINUTES – MAY 15, 2023

Councilmember Willett moved to approve the May 15, 2023 council meeting minutes. *Councilmember Brock* seconded the motion. Two amendments were discussed and agreed upon. The motion passed unanimously to approve the minutes as amended.

III - COUNCIL REPORTS

Councilmember Brock:

- Thanked Councilmember Willett for raising and lowering the flag on Memorial Day.
- Shared that he and Mayor Pro Tem Mitchell would be attending an affordable housing conference on Friday.

Mayor Pro Tem Mitchell:

- Reported on two meetings she attended recently: Washington Cities Insurance Authority (WCIA) & Sno911.
- Confirmed that the flags in the Council Chambers were being presented in the correct order.

IV - TOWN ADMINISTRATOR'S REPORT

- Clerk-Treasurer Napolitano presented the Q.1 2023 investment report.
- Shared that Public Works would be hiring two summer employees. One position was budgeted for 2023; the second would be hired because of the vacancy in the department.

V - POINT WELLS PUBLIC DISCUSSION

Town Administrator Faison shared an update from a recent meeting with City of Shoreline staff. They discussed traffic concerns and mutual aid for police/fire response.

The following people commented:

- Bill Krepick

The following topics were discussed:

- The recent financial analysis report prepared by BERK.

VI - 1ST QUARTER 2023 FINANCE REPORT

Clerk-Treasurer Napolitano presented the 1st Quarter 2023 Finance Report and confirmed that she and Town Administrator Faison reviewed the report. All numbers were close to where staff would expect them to be at the end of the 1st quarter and nothing stood out as unusual.

VII - ANNUAL REPORT REVIEW

Clerk-Treasurer Napolitano presented the 2023 Annual Report, a yearly requirement from the State Auditor's Office. She highlighted several components and answered several questions.

VIII - REVIEW REPRESENTATIVES TO REGIONAL ORGANIZATIONS

Mayor Pro Tem Mitchell shared that, since Councilmember Willett would need a few committee assignments, the committees/organizations would be reviewed at this meeting and they would discuss how to reassign assignments at the next meeting.

PUBLIC COMMENTS

None.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

Councilmember Willett asked for information on the Town's crack sealing program and asked a question related to *Mayor Pro Tem Mitchell's* earlier report on the WCIA meeting.

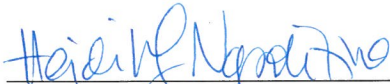
Mayor Pro Tem Mitchell reminded the Council of the upcoming State of the City for the City of Shoreline. She also reported on an affordable housing project championed by former Councilmember Anderson.

ADJOURNMENT

Councilmember Brock moved to adjourn the meeting. *Councilmember Willett* seconded the motion. The meeting was adjourned at 7:26 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL



Heidi K. S. Napolitano, Clerk-Treasurer



Elizabeth Mitchell, Mayor Pro Tem

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)