

**TOWN OF WOODWAY
COUNCIL MEETING MINUTES**

**TUESDAY, SEPTEMBER 6, 2022
6:00 P.M.**

Woodway Town Hall | 23920 113th Place W. | Woodway, WA

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input checked="" type="checkbox"/> Councilmember Andrew DeDonker*
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember John Brock
	<input checked="" type="checkbox"/> Councilmember Brian Bogen	<input checked="" type="checkbox"/> Councilmember Rajeev Thakur
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison*	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input checked="" type="checkbox"/> Town Attorney Greg Rubstello*	<input checked="" type="checkbox"/> Town Engineer John Forba*
	<input type="checkbox"/> Police Chief Alan Correa	<input type="checkbox"/> Public Works Director Terry Bryant

*Attended virtually

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:03 p.m.

I - EMPLOYEE RECOGNITION – SCOTT WYNNE

Town Administrator Faison recognized Public Works Crew Lead Scott Wynne for going above and beyond to reach out to potential bidders for the 2022 pavement preservation project. Mayor Quinn thanked Mr. Wynne for consistently showing his dedication to the Town.

PUBLIC COMMENTS

Resident Bill Krepick restated the questions included in his written public comment submitted for the meeting and asked the Council to discuss them.

II - ORDINANCE 2022-641: WMC CHAPTER 7.14 - UNLAWFUL OCCUPATION OF PUBLIC PROPERTY

Town Attorney Greg Rubstello presented the draft Ordinance 2022-641: WMC Chapter 7.14 - Unlawful Occupation of Public Property. The ordinance largely mirrors the one recently passed by the City of Edmonds and took a conservative approach.

Discussion included:

- Whether enforcement of the ordinance would fall under the contract with the City of Edmonds or if it would be considered code enforcement and administered by Woodway's officers.
- Whether Woodway needs to have a contract in place with a shelter before someone could be referred.

- Training would be necessary for officers or code enforcement staff to appropriately administer the code.
- Whether there are shelters within 35 miles of Town Hall, whether that distance is appropriate, and whether there are adequate spaces available.
- Enforcement of the ordinance under various circumstances.
- Whether the ordinance is punitive toward the unhoused population.
- Whether living in a vehicle would be addressed by the ordinance.

ACTION:

Councilmember Bogen moved to approve Ordinance 2022-641: WMC Chapter 7.14 - Unlawful Occupation of Public Property. *Councilmember DeDonker* seconded the motion.

Councilmember Brock moved to table the motion until the number of available beds can be shared with the Council. *Councilmember Mitchell* seconded the motion. The motion passed 3-2 with Councilmembers Mitchell, Brock, and Thakur voting for and Councilmembers Bogen and DeDonker voting against.

III - STORMWATER MANAGEMENT PLAN UPDATE CONTRACT – PACE ENGINEERS

Town Administrator Faison presented the Stormwater Management Plan Update Contract with PACE Engineers. The work is allowed under the contract currently in place with PACE Engineers as the Town's engineer.

Discussion with Town Engineer John Forba included:

- The necessity of updating the stormwater comprehensive plan, originally created and adopted in 2005.
- The current NPDES waiver and how long the Town remains exempt from the requirements.
- The increasing severity/intensity of rainfall events.

ACTION:

Councilmember Brock moved to authorize the Mayor to execute the Stormwater Comprehensive Plan Update Contract with PACE Engineers. *Councilmember Bogen* seconded the motion. The motion passed unanimously.

IV - QUARTER 2 2022 FINANCIAL REPORT

Mayor Quinn presented the Quarter 2 2022 financial report and shared that most of the revenues and expenses were as expected. Some expenses are paid yearly or quarterly instead of monthly, and property tax revenue is received mostly in May and November. Mayor Quinn also reminded the Council that certain funds have restrictions on how the money is spent and the restrictions on where the Town is allowed to invest money.

V - 2022 PAVEMENT PRESERVATION CONTRACT – AUTHORIZE MAYOR TO EXECUTE

At the August 15, 2022 Council meeting, the Council awarded the 2022 Pavement Preservation Contract to JB Asphalt Paving, as recommended by the Town's engineer.

ACTION:

Councilmember Bogen moved to authorize the Mayor to execute the 2022 Pavement Preservation Contract with JB Asphalt Paving. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

VI - APPROVAL OF PAYMENTS – SEPTEMBER 6, 2022 CLAIMS

Councilmember Brock moved to approve the September 6, 2022 claims checks #13911 through 13932 and EFT #1186 totaling \$29,794.83. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

V - APPROVAL OF PAYMENTS – AUGUST 2022 PAYROLL

Councilmember Mitchell moved to approve the August 2022 payroll transactions #1143 through 1149, 1151 through 1163, and check #13910 totaling \$65,612.30. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

VI - APPROVAL OF MINUTES – AUGUST 1, 2022 MINUTES

Councilmember Bogen moved to approve the August 1, 2022 council meeting minutes. *Councilmember Mitchell* seconded the motion.

Councilmember Bogen moved to amend the Mayor's report on page 3 of the August 1, 2022 council meeting minutes: replace "gun control" with "public safety". *Councilmember Brock* seconded the motion.

The motion to approve the minutes as amended passed unanimously.

VI - APPROVAL OF MINUTES – AUGUST 15, 2022 MINUTES

Councilmember Mitchell moved to approve the August 15, 2022 council meeting minutes. *Councilmember Thakur* seconded the motion. The motion to approve the minutes passed unanimously.

VI - APPROVAL OF MINUTES – AUGUST 25, 2022 MINUTES

Councilmember Bogen moved to approve the August 25, 2022 council meeting minutes. *Councilmember Brock* seconded the motion. The motion to approve the minutes passed unanimously.

VII - COUNCIL REPORTS

Councilmember Mitchell shared that she watched the recording from recent meeting and wanted to let staff know that there were some audio/visual challenges.

Councilmember Brock:

- Confirmed that Olympic View Water & Sewer District would be replacing blue reflectors (indicating the location of fire hydrants) throughout Town in the coming weeks. He also shared that emergency response personnel have GPS coordinates for the hydrants so they can be located even if the blue reflectors were missing.

- Thanked the Public Works department for their roadside and park maintenance work over the summer.
- Observed that traffic speed seems to have slowed since the Watch for Pedestrians signs were installed at the bottom of Wachusett hill.

Councilmember Thakur shared that he would be attending an upcoming open house addressing homelessness hosted by the Economic Alliance of Snohomish County.

VIII - MAYOR'S REPORT

- Shared information on homelessness services in south Snohomish County and commented on the hotels to be converted into shelter space.
- Reported on the August 27 coffee with the Mayor and reminded the Council that the next one would be held on September 10. Items discussed at the August 27 event included noise, traffic, and Point Wells.

IX - TOWN ADMINISTRATOR'S REPORT

None.

X - SHORT-TERM BUILDING OFFICIAL, PLAN REVIEW, AND BUILDING INSPECTION SERVICES CONTRACT – BHC CONSULTANTS

Clerk-Treasurer Napolitano presented the Short-Term Building Official, Plan Review, and Building Inspection Services Contract with BHC Consultants to provide services while the Town's Building Official was on vacation.

ACTION:

Councilmember Bogen moved to authorize the Mayor to execute the Building Official, Plan Review, and Building Inspection Services Contract with BHC Consultants.
Councilmember Brock seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

Resident Tom Tindall commented on three issues: asked the Town to enforce its dark skies policy, the large potholes on Chinook Road, and properties in his neighborhood whose yards were not being maintained.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

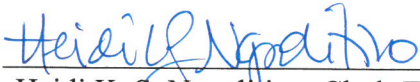
None.

ADJOURNMENT

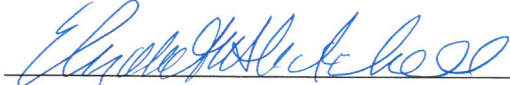
Councilmember Bogen moved to adjourn the meeting. *Councilmember DeDonker* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:48 p.m.

Respectfully Submitted,

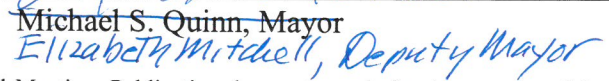
APPROVED BY THE TOWN COUNCIL



Heidi K. S. Napolitano, Clerk-Treasurer



Michael S. Quinn, Mayor



Elizabeth Mitchell, Deputy Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)