

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

MONDAY, MARCH 7, 2022
6:00 P.M.

Meeting held virtually due to current COVID conditions

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input checked="" type="checkbox"/> Councilmember Andrew DeDonker
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember John Brock
	<input checked="" type="checkbox"/> Councilmember Brian Bogen	<input checked="" type="checkbox"/> Councilmember Rajeev Thakur
Staff & Guests Present	<input type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input checked="" type="checkbox"/> Fire Chief Matt Cowan	<input type="checkbox"/> Town Planner Bill Trimm
	<input checked="" type="checkbox"/> Police Chief Alan Correa	<input type="checkbox"/> Public Works Director Terry Bryant

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:02 p.m.

I - POLICE DEPARTMENT UPDATE – POLICE CHIEF ALAN CORREA

Police Chief Alan Correa presented the 2017-2021 Police Activity report. Discussion included finding a replacement for Officer Rodgers, who has submitted his resignation; false alarms, and traffic enforcement.

II - FIRE DEPARTMENT UPDATE – FIRE CHIEF MATT COWAN

Fire Chief Matt Cowan presented the 2014-2021 Fire/EMS Activity report and shared the following updates:

- Finished with vaccine clinics.
- Working on a contract for services with Northshore.

Discussion included contracting vs. consolidation; increased risk of fire due to warmer annual temperatures; staffing issues.

III - RATIFY PREVIOUSLY APPROVED PAYMENTS – FEBRUARY 22, 2022 CLAIMS

Councilmember DeDonker moved to approve the 2022 claims checks #13717 through 13728, totaling \$6,564.34. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

III - APPROVAL OF PAYMENTS – MARCH 7, 2022 CLAIMS

Councilmember Bogen moved to approve the March 7, 2022 claims checks #13729 through 13740 and EFT #327 totaling \$19,326.31. *Councilmember Brock* seconded the motion. The motion passed unanimously.

III - APPROVAL OF PAYMENTS – FEBRUARY 2022 PAYROLL

Councilmember DeDonker moved to approve the February 2022 payroll EFT transactions #255 through 273 & 318 totaling \$65,573.32. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

IV - APPROVAL OF MINUTES – FEBRUARY 7, 2022 MINUTES

Councilmember Thakur moved to approve the February 7, 2022 council meeting minutes. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

Resident Jim Willett:

- Thanked the Town for continuing to pursue sewer installation in the Twin Maples neighborhood.
- Commented on speeding in Twin Maples and requested that the Town form an advisory committee to study the issue.

V - COUNCIL REPORTS

Councilmember Brock

- Visited Twin Maples to view the area noted in the public comments and had positive discussions with neighbors.

Councilmember Mitchell

- Clarified that the 15 mph signs in the Twin Maples neighborhood are advisory only and can't be enforced.
- Suggested getting the neighborhood involved to ensure that everyone knows about the concerns.
- Policy Advisory Board meeting:
 - Several grants for affordable housing were awarded.
 - Looking for residents to serve on the Technical Advisory Committee that recommends projects to the PAB.
 - A housing project championed by former Councilmember Anderson was funded.

VI - MAYOR'S REPORT

- Commented on recent e-newsletter:
 - Tom McCormick's analysis of on-going Point Wells litigation.
 - The upcoming study session will include discussions of Point Wells and annexation in addition to other items the Council would like to include.

- Continuing to explore Twin Maples sewer installation funding opportunities, knowing it will be a challenging award climate. Discussion followed.
- Town Fair date will be announced soon.

VII - TOWN ADMINISTRATOR'S REPORT

None.

VIII - 4TH QUARTER 2021 FINANCE REPORT

Mayor Quinn presented the 4th quarter 2021 finance report. He commented that there were not substantial changes from the final budget estimate presented in fall 2021. Future quarterly finance reports will include a summary of account balances.

IX - ORDINANCE 2022-636: 3.32 – FEE SCHEDULE

Clerk-Treasurer Napolitano presented Ordinance 2022-636: 3.32 – Fee Schedule. The ordinance clarifies who is responsible for consultant reimbursement fees throughout their project, including formal pre-application meetings. The council discussed:

- The definition of pre-application meetings versus informal questions.
- Whether the code should include an allowance for a specific amount of time for informal questions or allow some staff discretion based on individual circumstances.

The consensus of the council was to include a 90-minute allowance for consultant time that the Town will pay for and the person making inquiries would be responsible for all time after 90 minutes.

ACTION:

Staff will make the recommended changes and bring the ordinance back to a future meeting.

X - RESOLUTION 2022-437: FEE SCHEDULE

Clerk-Treasurer Napolitano presented Resolution 2022-437: Fee Schedule. She recommended removing the new section A (which addressed the pre-application meetings) and reviewed the remaining changes including housekeeping amendments, moving the reroof permit to a separate section, and amending the cost for certain 6-month building permit extensions. Discussion followed.

ACTION:

Councilmember Thakur moved to approve Resolution 2022-437: Fee Schedule without the addition of Section A. *Councilmember Brock* seconded the motion. The motion passed unanimously.

XI - FUTURE COUNCIL MEETINGS

Mayor Quinn shared that, due to the state's changed COVID regulations, the council could meet in-person with no masks beginning with the next meeting. Discussion followed.

ACTION:

The consensus of the Council was to move to hybrid meetings, beginning with the March 21, 2022, council meeting.

PUBLIC COMMENTS

Resident Buck Jorgensen commented on:

- Sewer installation in Twin Maples;
- Access to the Krebs Meadow at Deer Creek Park; and
- Speeding in Town.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

Councilmember Bogen referenced a letter from a resident regarding consultant travel time. He suggested that the Town increase the overall billable rate and not charge travel time.

ACTION:

Staff will include the recommended change to Ordinance 2022-636.

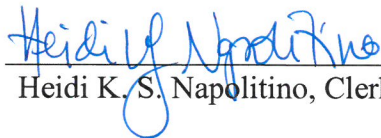
Councilmember Brock commented on electric speed signs.

ADJOURNMENT


Councilmember Bogen moved to adjourn the meeting. *Councilmember Mitchell* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:53 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL



Heidi K. S. Napolitano, Clerk-Treasurer,


Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)