

**TOWN OF WOODWAY
COUNCIL MEETING MINUTES**

**MONDAY, FEBRUARY 7, 2022
6:00 P.M.**

Meeting held virtually due to current COVID conditions

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input type="checkbox"/> Councilmember Andrew DeDonker
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input type="checkbox"/> Councilmember John Brock
	<input checked="" type="checkbox"/> Councilmember Brian Bogen	<input checked="" type="checkbox"/> Councilmember Rajeev Thakur
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input checked="" type="checkbox"/> Town Engineer John Forba	<input type="checkbox"/> Town Planner Bill Trimm
	<input type="checkbox"/> Police Chief Alan Correa	<input type="checkbox"/> Public Works Director Terry Bryant

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:00 p.m. Councilmembers DeDonker and Brock had excused absences.

I - BRIDGE REPORT - EXECUTIVE SUMMARY

Town Engineer John Forba, PACE Engineers, presented the executive summary of the PACE Engineers bridge report and shared the next steps:

- Need to post a weight limit.
- The load rating will be uploaded to the database to get the sufficiency rating from Snohomish County.
- The Council could authorize a design report to include possible design and construction costs.

Discussion included potential timing for repair/replacement; how the Town would decide between repair or replacement; and whether the Town would qualify for grant money. Mr. Forba suggested that the bridge weight limit be added to the website in addition to signage near the bridge.

II - APPROVAL OF PAYMENTS – 2021 CLAIMS

Councilmember Mitchell moved to approve the 2021 claims checks #13692 through 13693, totaling \$34,575.72. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

II - APPROVAL OF PAYMENTS – FEBRUARY 7, 2022 CLAIMS

Councilmember Thakur moved to approve the February 7, 2022 claims checks #13694 through 13716, totaling \$16,017.67. *Councilmember Mitchell* seconded the motion. The motion passed unanimously.

II - APPROVAL OF PAYMENTS – JANUARY 2022 PAYROLL

Councilmember Bogen moved to approve the January 2022 payroll EFT transactions #111 through 129, totaling \$65,490.16. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

III - APPROVAL OF MINUTES – JANUARY 18, 2022 MINUTES

Councilmember Mitchell moved to approve the January 18, 2022 council meeting minutes. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

Resident Bill Krepick recapped two emails he recently sent to the Mayor and Council and asked for answers to the questions he asked.

IV - COUNCIL REPORTS

Councilmember Mitchell

- The Policy Advisory Board did not meet in November; they would be meeting in March.
- Asked Mayor Quinn to clarify the election process through the Snohomish County Cities organization.

Councilmember Bogen

- Thanked Public Works for the clean-up work at the triangle at the corner of Wachusett Road and N. Deer Drive.

V - MAYOR'S REPORT

- Town Administrator Faison updated the Council on several items:
 - Shared information about recent vandalism at the John Bush Play Area.
 - Staff at RCO was supportive of our request for an exception to allow the John Bush Play Area to remain in its current location.
 - Met with Senator Salomon and Representative Davis about several items including the proposed bill to eliminate single-family zoning in Washington State.
 - Gave an update on the Town Hall water leak emergency including:
 - A brief history of the incident
 - A more detailed history of issues with the building
 - The recommendation from the engineer to install a drain in the yard
 - Public Works Director Bryant shared lessons learned from the incident.
 - Commented on a recent email from Tom McCormick related to Point Wells and reminded the Council of the 2023 deadline to decide on annexation.
 - The Fire Chief and Police Chief will be invited to an upcoming meeting.

- Commented on several items covered by Town Administrator Faison including the Town Hall water leak emergency and possible future annexation.
- Commented on the repeated resident request for more two-way communication between the Town and residents.
- Encouraged residents to serve on the Planning Commission and Council.
- The Snohomish County Mayor's meeting met recently.
- The City of Brier recently hired a new police chief and two officers.
- Discussion of police staffing and Mr. Faison's meeting with the state legislators followed.

VI - TOWN ADMINISTRATOR'S REPORT

Shared under the Mayor's report.

VII - ROW CONVERSATION UPDATE

Town Administrator Faison gave a brief presentation related to the Town's rights-of-way and reminded the Council that the topic would be discussed in-depth at a future study session. Discussion followed.

VIII - STUDY SESSION PLANNING

Mayor Quinn and Town Administrator Faison shared that a study session would be held in April or May and invited the Council to send dates they are unavailable and send potential topics to Clerk-Treasurer Napolitano.

IX - REPRESENTATIVES TO TOWN AND REGIONAL ORGANIZATIONS

The Council discussed the draft list of representatives and updated several items. Councilmember Mitchell will continue as Mayor Pro Tem and Councilmember Bogen will continue as the alternate Mayor Pro Tem.

ACTION:

Councilmember Bogen moved to approve the list of representatives to Town and Regional Organizations as amended. *Councilmember Thakur* seconded the motion. The motion passed unanimously.

X - AMENDMENT TO OVWSD AGREEMENT FOR TWIN MAPLES STORMWATER WORK

Town Administrator Faison explained that the only change was to move the completion date to December 31, 2022.

ACTION:

Councilmember Mitchell moved to authorize the Mayor to sign the Amendment to the OVWSD Agreement for Twin Maples Stormwater Work. *Councilmember Bogen* seconded the motion. The motion passed unanimously.

XI - MEETING CANCELLATION - FEBRUARY 22, 2022

Mayor Quinn proposed cancelling the February 22, 2022 meeting due to scheduling conflicts and proposed that the Clerk's Office would follow the standard bill payment procedure to be

used in lieu of that meeting. The procedure involves the Clerk-Treasurer preparing the claims checks for payment, circulating the list of claims to the Mayor and Council, and allowing a few days for questions/comments about those claims before mailing the checks.

ACTION:

Councilmember Mitchell moved to cancel the February 22, 2022 meeting and use the standard bill payment procedure as outlined. *Councilmember Bogen* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

None.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

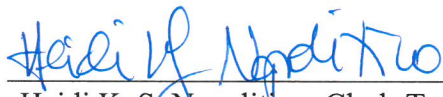
Councilmember Bogen asked for an update on the status of the planned 2022 street overlays. Mr. Faison commented that the subject would be on the agenda for the March 7, 2022 meeting.

ADJOURNMENT

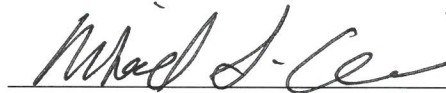
Councilmember Bogen moved to adjourn the meeting. *Councilmember Mitchell* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:37 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL



Heidi K. S. Napolitano, Clerk-Treasurer,



Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)