

**TOWN OF WOODWAY
COUNCIL MEETING MINUTES**

**MONDAY, SEPTEMBER 20, 2021
5:45 P.M.**

Meeting held virtually due to current COVID restrictions

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input checked="" type="checkbox"/> Councilmember Brian Bogen
	<input checked="" type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember Andrew DeDonker
	<input checked="" type="checkbox"/> Councilmember Tom Whitson	<input checked="" type="checkbox"/> Councilmember John Brock
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input type="checkbox"/> Building Official Tom Phillips	<input type="checkbox"/> Town Planner Bill Trimm
	<input type="checkbox"/> Police Chief Alan Correa	<input checked="" type="checkbox"/> Fire Chief Matt Cowan

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 5:46 p.m.

I - EXECUTIVE SESSION FOR APPROXIMATELY 15 MINUTES TO DISCUSS POTENTIAL LITIGATION

At 5:48 p.m., Mayor Quinn recessed to executive session for approximately 15 minutes to discuss potential litigation. At 6:01 p.m., Mayor Quinn reconvened the meeting.

II - QUARTERLY REPORT – FIRE CHIEF MATT COWAN

Chief Cowan reviewed the quarterly report and discussed several topics with the Council:

- Response times
- Illegal burning
- Cost of service
- Vaccinations & staffing

III - DISCUSSION: PARK LANDS

Mayor Quinn reviewed previous Council discussions about the possibility of selling some of the Town's park land and asked Town Administrator Faison to provide more information. Mr. Faison outlined the purchase history of the parcels in the Carla Nichols Reserve and explained that the parcels had deed restrictions related to conservation and that the grant funds used to purchase the properties had legal restrictions for conservation purposes. The granting organizations do not have the legal authority to authorize an entity to sell the properties and keep the proceeds.

Mr. Faison shared a letter from Olympic View Water & Sewer District affirming that they had no interest in selling their land to the Town. Kye Iris, from the Snohomish County Conservation Futures Board, confirmed that Conservation Futures funding required a perpetual conservation easement on any land purchased with a Conservation Futures grant. Ms. Iris & Mr. Faison both confirmed that the land purchased with a State IAC (now RCO) grant had similarly restrictive conservation requirements.

ACTION:

The consensus of the Council was that no more work should be done on this issue.

IV - APPROVAL OF PAYMENTS – SEPTEMBER 20, 2021 CLAIMS

Councilmember DeDonker moved to approve the September 20, 2021 Claims Checks #13540 through 13550 and EFT #1240 totaling \$58,822.04. *Councilmember Whitson* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

Resident Bill Krepick:

- Thanked Town Administrator Faison for the additional information on the park land.
- Shared information from a recent email he sent to the Council.
- Asked for an update on the emergency declaration for the Town Hall water leak.
- Commented on fire/EMS costs.

V - COUNCIL REPORTS

Councilmember Bogen:

- Felt that a previous meeting had been acrimonious and included personal accusations. He asked the Council to treat everyone with courtesy even when there was disagreement.

Councilmember Mitchell

- There had been some progress made on the ROW project, but it was on hold until the Town Hall emergency was resolved.

VI - MAYOR'S REPORT

- Updated the Council on the status of the Town Hall water leak emergency.
- Shared information from a recent Conservation Futures Board meeting.
- The weekly Snohomish County mayors' meeting discussed Afghan refugees being resettled in Snohomish County.
- Personnel challenges in police and fire departments.
- Commented on police and fire contracted increases of 3%.

VII - TOWN ADMINISTRATOR'S REPORT

- The Public Works summer workers would be finished soon.
- Staff had started work on the 2022 budget.
- The 2019-2020 audit from the State Auditor's Office was underway.

- The Clerk-Treasurer was in the final stages of hiring a replacement for the retiring Deputy Clerk/Permit Technician.

VIII - DISCUSSION: WACHUSETT ROAD CROSSWALK

Town Administrator Faison reminded the Council of the previous staff recommendation for the area at the bottom of Wachusett Road hill, which was to install two “Watch for Pedestrians” signs in lieu of a crosswalk. Discussion of sign location and pedestrian counts followed.

ACTION:

The consensus of the Council was to install two “Watch for Pedestrians” signs.

IX - DISCUSSION: GUEST HOUSES/CARETAKER'S COTTAGES IN R-14.5 ZONING DISTRICT

Town Administrator Faison shared information on zoning regulations related to guest houses/caretakers’ cottages and hobby shops. A draft motion was included in the packet for the Council to consider that included items the Council was interested in having the Planning Commission explore. Council discussion included:

- The scope of the request to the Planning Commission.
- Possible guest house/caretakers’ cottage rentals.
- Traffic concerns.
- How many guest houses/caretakers’ cottages currently exist in Woodway.
- How many could be built in the R-14.5 zoning district, considering the septic system restrictions.
- How many guest houses/caretakers’ cottages were currently being illegally rented out.
- What is allowed under the current code.

ACTION:

The topic will be brought back to a future meeting. Staff will research what the Planning Commission previously discussed related to this topic.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

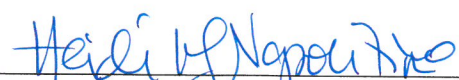
- *Councilmember Mitchell* asked that the one-way sign at the end of 112th Place be replaced.


ADJOURNMENT

Councilmember Whitson moved to adjourn the meeting. *Councilmember Bogen* seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:52 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL


Heidi K. S. Napolitano, Clerk-Treasurer


Elizabeth Mitchell, Mayor Pro Tem

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)