

TOWN OF WOODWAY
COUNCIL MEETING MINUTES

TUESDAY, SEPTEMBER 7, 2021
6:00 P.M.

Meeting held virtually due to current COVID restrictions

Members Present	<input checked="" type="checkbox"/> Mayor Mike Quinn	<input type="checkbox"/> Councilmember Brian Bogen
	<input type="checkbox"/> Councilmember Elizabeth Mitchell	<input checked="" type="checkbox"/> Councilmember Andrew DeDonker
	<input checked="" type="checkbox"/> Councilmember Tom Whitson	<input checked="" type="checkbox"/> Councilmember John Brock
Staff & Guests Present	<input checked="" type="checkbox"/> Town Administrator Eric Faison	<input checked="" type="checkbox"/> Clerk-Treasurer Heidi Napolitano
	<input type="checkbox"/> Building Official Tom Phillips	<input checked="" type="checkbox"/> Town Planner Bill Trimm
	<input type="checkbox"/> Police Chief Alan Correa	<input type="checkbox"/> Public Works Director Terry Bryant

CALL TO ORDER, FLAG SALUTE, ROLL CALL

Mayor Quinn called the meeting to order at 6:00 p.m. Councilmembers Mitchell and Bogen had excused absences.

I - APPROVAL OF PAYMENTS – SEPTEMBER 7, 2021 CLAIMS

Councilmember DeDonker moved to approve the amended September 7, 2021 Claims Checks #13517 through 13539 and EFT #1234 totaling \$32,146.12. *Councilmember Whitson* seconded the motion. The motion passed unanimously.

I - APPROVAL OF PAYMENTS – AUGUST 2021 PAYROLL

Councilmember DeDonker moved to approve the August 2021 Payroll EFT Transactions #1179 through 1199 totaling \$63,658.68. *Councilmember Brock* seconded the motion. The motion passed unanimously.

PUBLIC COMMENTS

None.

II - COUNCIL REPORTS

Councilmember Brock:

- Forwarded communication from the Town to My Edmonds News.

Councilmember DeDonker

- Congratulated Town staff and volunteers on a successful Town Fair.

III - MAYOR'S REPORT

- Commented on the success of the Town Fair; a wide variety of residents attended, and the Town honored four recent retirees.
- Two previously planned agenda items were moved to a future meeting to allow participation when all Councilmembers could attend: additional public lands and Wachusett Road crosswalk discussions.
- Noted the recent water leak that flooded the Town Hall electrical/server room. Staff triaged the leak, and the issue will be discussed more later in the meeting.

IV - TOWN ADMINISTRATOR'S REPORT

- The Town and a consultant were continuing to investigate the source of the groundwater that leaked into Town Hall.

V - PUBLIC HEARING: AMENDMENTS TO THE URBAN VILLAGE ZONE DISTRICT WMC 14.40

Mayor Quinn opened the public hearing at 6:19 pm. Town Planner Bill Trimm reviewed the recommendation of the Planning Commission relating to the amendments to the Urban Village Zone District WMC 14.40 and presented the staff report. The Planning Commission is recommending approval of three amendments:

- Allowing single-family construction without a development agreement;
- Mirroring the Snohomish County code's minimum density of four dwelling units per acre; and
- Adding a requirement from RCW 35A.14.296 that the zoning remain constant for five years after annexation.

No member of the public present made comments. Mayor Quinn closed the public hearing at 6:28 pm.

VI - PROFESSIONAL SERVICES CONTRACT WITH LANDAU ASSOCIATES, INC. FOR ON-CALL GEOTECHNICAL ENGINEERING SERVICES

Town Administrator Faison shared that the Town had engaged Landau Associates to assist with the water leak emergency, related to the Mayor's emergency proclamation. Discussion followed.

ACTION:

Councilmember Brock moved to authorize the Mayor to engage Landau Associates, Inc. ("Engineer") for geotechnical services related to Town Hall emergency repairs and improvements and ratify and confirm the Mayor's prior authorization to perform such work, in a total amount not to exceed \$20,000. *Councilmember DeDonker* seconded the motion. The motion passed unanimously.

VII - ORDINANCE 2021-630: CONTRACT APPROVAL AUTHORIZATION

Town Administrator Faison presented Ordinance 2021-630: Contract Approval Authorization. It would authorize the Mayor to execute certain contracts without prior Council approval. Discussion followed.

ACTION:

Councilmember DeDonker moved to approve Ordinance 2021-630: Contract Approval Authorization. *Councilmember Whitson* seconded the motion. The motion passed unanimously.

VIII - EMERGENCY DECLARATION

Town Administrator Faison presented the Mayor's emergency proclamation related to the recent water leak that flooded the Town Hall electrical/server room. While the proclamation did not have a legal requirement of approval by the Council, the Council had traditionally ratified and confirmed emergency proclamations in Woodway.

ACTION:

Councilmember DeDonker moved to ratify and confirm the Mayor's emergency proclamation related to the recent water leak that flooded the Town Hall electrical/server room. *Councilmember Brock* seconded the motion. The motion passed unanimously.

GENERAL COUNCIL DISCUSSION – CHOICE OF SUBJECTS

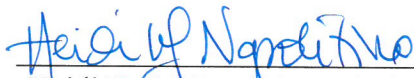
- Mayor Quinn noted that the City of Edmonds had hired a new Police Chief, Michelle Bennett.

ADJOURNMENT

Councilmember DeDonker moved to adjourn the meeting. *Councilmember Brock* seconded the motion. The motion passed unanimously. The meeting was adjourned at 6:58 p.m.

Respectfully Submitted,

APPROVED BY THE TOWN COUNCIL



Heidi K. S. Napolitano, Clerk-Treasurer



Michael S. Quinn, Mayor

(These minutes accurately reflect what was said at the Council Meeting. Publication does not vouch for the veracity of these statements.)